



**FALL SEMESTER 2017**  
**ONLINE INTRODUCTORY SPANISH 102**  
**COURSE WEB ADDRESS:**

<http://connect.mheducation.com/class/a-glaviano-spanish-102---fall-2017>

**COURSE DESCRIPTION AND OBJECTIVES**

Elementary Spanish 102 is a three-credit hour course designed to introduce you to the Spanish language, to the many facets of Hispanic culture, and to develop all language skills: **speaking, listening, writing, and reading**. In this course you will develop your ability to communicate in Spanish in everyday situations by learning basic Spanish vocabulary. Upon completion, you will be able to comprehend and respond with grammatical accuracy to spoken and written basic Spanish and demonstrate cultural awareness. This course consists of at least 20 hours a week of online activities.



**EQUIPMENT NEEDED**

The equipment needed for this course is:

1. **A computer, a tablet or a smart phone** with internet access. Feel free to use a tablet, or a smart phone, if it is more convenient for you. However, we do recommend a desk top or a lap top computer.

If you decide to use a tablet or a smart phone, make sure that **every once in a while you save your work on your desk top or lap top computer.**



2. **A set of headphones with a microphone.**

Many computers come equipped with their own microphones but often they are placed inside the computer too far away from the student's mouth, and due to this, the software cannot correctly "hear" what the student says, thereby hindering the learning process. That's why it is recommended to use a headset with a microphone attached to it.

### 3. **TEXTBOOK**

Textbook: **TU MUNDO** e-version.  
Authors: Tracy Terrell and Andrade.

This is an electronic textbook and will be purchased at Mxcc bookstore with the book key.

For **Technical Assistance**, call: **1-800-331-5094**. (For a fast connection to a representative, press 2, 2, and 1 and the beginning of each menu prompt.

In case you need to get in touch with your instructor, you can contact me **via e-mail:** **aglaviano@mxcc.commnet.edu (RECOMMENDED)** or by **phone: 860-343-5807**.

### **HOW DOES IT WORK???**

All the students signed up for this course will learn Spanish as described above by using “**CONNECT**”, a sophisticated online language software engineered by MacGraw Hill Publishing Company.

**You'll log into this web site every time you will be studying Spanish**

To have access to this software, you need to do the following:

1. Click/copy and paste this link:  
<http://connect.mheducation.com/class/a-glaviano-spanish-102---fall-2017>
2. Click on the “**REGISTER NOW**” button.
3. Fill in all the blanks with your personal information. All information will be kept private.

### **ATTENDANCE**

1. **Withdrawal:** You may withdraw from this class any time before the end of the 11th week of the semester. A completed and signed withdrawal form must be on file in the Records Office by the deadline in order to receive a “W” on your transcript. If you fail to complete this process on time, you will receive a letter grade at the end of the semester, which will include zeroes for any work not submitted. Course withdrawals may affect financial aid and veteran’s benefits. Please make this decision carefully and with the help of your advisor. See the Academic Calendar and the College Catalog for specific dates and procedures regarding the withdrawal process.
2. **Incomplete:** If, for a very important reason, you cannot finish this course, you must apply for an **incomplete** by picking up an incomplete form at the Registrar’s Office and having the instructor sign it. If you do not follow this procedure, you will receive an automatic **F**.

## HOMEWORK

Doing homework is important for a number of reasons such as: it aids in understanding lessons, and it provides learning opportunities for the reinforcement of work learned during school time. Homework also makes you develop the culture of meeting deadlines.

The homework will be done by using the language software "**CONNECT**".

**Doing the homework and handing it in on time is a requirement in this course.**

Not doing the homework will result in **five (5) points** per missing exercise taken off the student's final grade. Handing it late will result in one point per exercise taken off the final grade at the end of the semester.

By doing the homework students get to practice before their quizzes and by respecting the deadlines the instructor does not get flooded with homework to review or correct at the very end of the semester.

**IMPORTANT:** Please ignore the score/points you'll see on your Connect website. Students don't receive a grade or score for doing the assignments/homework.

As mentioned earlier, no points will be given to students' final grade at the end of the semester for simply doing the homework. Doing the homework is a requirement in this course.

To know what is your average simply calculate your average coming exclusively from the grades you earned in your quizzes. You also need to make sure you submitted all your homework. Penalties apply for missing homework (five points off your final grade per missing exercise.)

If a student has a specific reason why he or she couldn't do the homework or handed it in late, the student would want to share the reason with the instructor.

Your syllabus tells you where and how to find your assignment on your "CONNECT" account. The assignment will be found in the middle of your CONNECT's account. Simply click on the chapter being studied and then on the various exercises appearing on the screen



### WRITTEN HOMEWORK

You are required to do written homework. You'll be given detailed instruction in your syllabus.

If you lost your syllabus and need a replacement, please ask. Your instructor will send you a new one immediately.

The directions about how to do your homework will be explained once you get to the assignment section of **CONNECT**. Please contact your instructor if you need help understanding homework directions.



## AUDIO HOMEWORK

In order to listen or speak Spanish in this course you will need to use your headphone/microphone set. Make sure that your set is plugged in to your computer or electronic device. Make sure the microphone is very close to your lips. To purchase this item, go online or to the **MxCC bookstore (860) 346-4490**. It is approximately \$20.00.

It is very possible that the first time you plug your headset into your computer/electronic device it may ask you to calibrate your headphone/microphone for better use of the software. It's a very easy and fast process. If you have any problems, just let me know or better yet call **CONNECT's Tech Support: 1-800-331-5094** (Preferred).

Once your headset is ready, follow the on-screen instructions.

## QUIZZES

There will be a quiz at the end of every single chapter. Since we will be covering six chapters this semester, there are going to be 6 quizzes.

Your quizzes will be comprised of both written and oral exercises.

Your quizzes will be corrected and graded by both the online software and by the instructor and they are going to be **time sensitive**. So, make note of when you have to take your quizzes. **They will be available online only for 24 hours.**

**Your final grade will be the result of the grades you earned in your quizzes, and for required assignment completion. Failure to do so will result in an automatic "F".**

## LATE SUBMISSIONS

Generally speaking, submitting your homework or quizzes late is not allowed and students will be penalized. (for details read the homework section on page 3) and therefore their late submission is NOT automatically accepted. In rare occasions they will allowed or not, dependant on a case by case basis.

## GRADING AND FINAL GRADE

Your final grade will be the result coming from the 6 grades you earned from your quizzes.

To calculate your final grade simply add all these grades up and divide the result by 6.

**Please be aware that despite Connect scoring/grading your homework these grades/scores are not going to be factored in when issuing final grades. Thank you.**

Your grading is based on the following scale:

|                 |            |
|-----------------|------------|
| 95 - over 95= A | 75= C      |
| 90-94= A-       | 70- 74= C- |
| 86-89= B+       | 66-69= D+  |
| 85= B           | 65= D      |
| 80-84= B-       | 60-64= D-  |
| 76-79= C+       | UF = *     |

Anything below 60 is equal to an F.

**IMPORTANT: Final grades will be affected by missing homework.**

\* **UF=** Students who enroll in a course, do not officially withdraw, fail to participate in course activities through the end of the term, and who have insufficient gradable work during the course, should now be given a final grade of “UF” – “unearned F.”

The “UF” grade will automatically convert to an “F” on the student’s transcript and will count in the GPA.

This is extremely important because “UF” is replacing the “N” transcript notation (“N” = “no basis for grade”). **“N” has been discontinued.** “N” was never counted in the student’s GPA. **Therefore, the new “UF” grade will result in financial aid consequences for the student.**

In sum, students will have a transcriptable grade, which counts in their GPA, for each and every course EXCEPT if they officially withdraw from a course.

All Community Colleges will use the same grading system as defined below:

| Grade | Quality Points |
|-------|----------------|
| A     | 4.0            |
| A-    | 3.7            |
| B+    | 3.3            |
| B     | 3.0            |
| B-    | 2.7            |
| C+    | 2.3            |
| C     | 2.0            |
| C-    | 1.7            |
| D+    | 1.3            |
| D     | 1.0            |
| D-    | 0.7            |
| F     | 0.0            |

**All assignments are time sensitive.** this syllabus explains what materials you need to cover during each session, and how, and especially by when, you need to have your assignment completed. If you do not complete the assignments by the given deadline, the software will lock you out. You will be unable to retrieve the missed assignment and therefore will not receive credit for it.

Be very diligent and e-mail your instructor (**aglaviano@mxcc.commnet.edu**) whenever you are experiencing difficulties.

## **EXTRA HELP**

All online students are fully entitled to receive the same kind of extra academic help like anyone else.

If at any given time you realize you need some extra help, please be aware that you have the following options available to you at any time:

1. **Phone appointment** where both parties, faculty and student, set an appointment for extra help over the phone. Optionally, both parties could be sitting at their computers while talking over the phone.
2. **Appointment on campus.** Both the faculty and the student will be meeting on campus either in Middletown or Meriden. Whichever works best for the student.
3. **Skype.** Both faculty and the student can schedule an appointment on Skype.

**Not understanding how the program works is no excuse for late work.**



After logging in your CONNECT'S account, click on the picture of your book you see on your right. Now click on the drop down menu on your right (Capítulo 7 Sections) and select "vocabulario". Click on the blue triangle (▶) you see right below the words "Los lugares en la ciudad". After you heard the speaker pronouncing every single word, there is going to be a pause allowing you to repeat 3 times the word you just heard.

See the translation of that expression on the right side of the page.

Once done, select "El vecindario y la casa" still from the "vocabulario" section.

August 30

### CAPÍTULO 7 Los lugares y la residencia

#### VOCABULARIO:

- Los lugares en la ciudad
- El vecindario y la casa

Now click again on the drop down menu on your right (Capítulo 7 Sections) and select "Comunícate". Now you will see the same words you listened to in the "vocabulario" section. You see these words now with pictures and in a context.

#### COMUNÍCATE:

- Los lugares en la ciudad
- El vecindario y la casa

Now click one more time on the drop down menu on your right (Capítulo 7 Sections) and select "Infórmate". In this section you'll learn about Spanish grammar. All explanations are done in English now.

#### INFÓRMATE:

- Knowing People, Places, and Facts: **conocer** and **saber**
- Comparisons of Inequality: **más/menos**

Now that you are done studying the various topics, you are ready to do your homework where you are going to reinforce what you studied above. To find it, go to your homework section of your web page. Several exercises links will appear on your screen. Click on their links to gain access.

You just successfully finished navigating through the various sections of this chapter. Every other chapter will work in the exact same way. If you have any questions please contact me: [aglaviano@mxcc.commnet.edu](mailto:aglaviano@mxcc.commnet.edu). Thank you.

SEPTEMBER 2017



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**CAPÍTULO 7 Los lugares y la residencia**

**VOCABULARIO:** - Los cuartos y otras dependencias  
- Los muebles y los aparatos domésticos

**COMUNÍCATE:** - Las actividades domésticas  
- Actividades en casa y en otros lugares

**INFÓRMATE:** - Comparisons of Equality: **tan/tanto**  
- Comparisons of Equality: **tan/tanto**

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**CAPÍTULO 7 Los lugares y la residencia**

**VOCABULARIO:** - Los quehaceres domésticos

**INFÓRMATE:** - The Preterite

13

**CAPÍTULO 7 Los lugares y la residencia**

**VOCABULARIO:** - Review the chapter before your quiz

**COMUNÍCATE:** - Review the chapter before your quiz

**INFÓRMATE:** - Review the chapter before your quiz

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**CAPÍTULO 7 Los lugares y la residencia**

- Quiz on Capítulo 7

20

Video activity: **Mi país: MÉXICO**

- **Watch the video** (End of the page)

(Please don't do the exercises on this page. Thank you)

25

**CAPÍTULO 8 Hablando del pasado**

- VOCABULARIO:**
- Los verbos irregulares en el pasado
  - Los verbos irregulares en el pasado
- COMUNÍCATE:**
- Mis experiencias
  - Mis experiencias con los demás
- INFÓRMATE:**
- Verbs with Irregular Preterite Forms
  - Stem-Changing Verbs in the Preterite

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**CAPÍTULO 8 Hablando del pasado**

- VOCABULARIO:**
- ¿Cuándo?
- COMUNÍCATE:**
- Hechos memorables
- INFÓRMATE:**
- Verbs with Special Meaning in the Preterite: **conocer, poder, querer, saber, tener**
  - Expressing *ago*: **hace** + Time

**OCTOBER 2017**



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**CAPÍTULO 8 - Hablando del pasado**

- VOCABULARIO:**
- Review the chapter before your quiz
- COMUNÍCATE:**
- Review the chapter before your quiz
- INFÓRMATE:**
- Review the chapter before your quiz

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**CAPÍTULO 8 - Hablando del pasado**

- Quiz on Capítulo 8

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**CAPÍTULO 8 - Hablando del pasado**

Video activity: **Mi país: MÉXICO**

- **Watch the video** (End of the page)

(Please don't do the exercises on this page. Thank you)

- 11** **CAPÍTULO 9 ¡Buen provecho!**
- VOCABULARIO:**
- El desayuno
  - El almuerzo y la cena
- COMUNÍCATE:**
- La cocina del mundo hispano
  - La nutrición
- INFÓRMATE:**
- Personal and Impersonal Direct Object Pronouns: **lo, la, los, and las**
  - Using Affirmative and Negative Words: **alguien/nadie, algo/nada**
- 16** **CAPÍTULO 9 ¡Buen provecho!**
- VOCABULARIO:**
- La carne
  - El pescado y los mariscos
- COMUNÍCATE:**
- La preparación de la comida
  - En el restaurante
- INFÓRMATE:**
- Expressing *one* or *you*: The Impersonal **se**
  - Stem-Changing Verbs: **pedir** and **server**
- 18** **CAPÍTULO 9 ¡Buen provecho!**
- VOCABULARIO:**
- Review the chapter before your quiz
- COMUNÍCATE:**
- Review the chapter before your quiz
- INFÓRMATE:**
- Review the chapter before your quiz
- 23** **CAPÍTULO 9 ¡Buen provecho!**
- **Quiz on chapter 9**
- 25** **CAPÍTULO 9 ¡Buen provecho!**
- VIDEO ACTIVITY: Mi país PERÚ Y BOLIVIA**
- Watch the video assigned

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**CAPÍTULO 10 Los recuerdos**

**VOCABULARIO:** - La familia y el parentesco

**COMUNÍCATE:** - La familia y los parientes  
- La niñez

**INFÓRMATE:** - Prepositions and Pronouns  
- The Imperfect Tense



**NOVEMBER 2017**



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**CAPÍTULO 10 Los recuerdos**

**VOCABULARIO:** - Las actividades de la niñez

**COMUNÍCATE:** - La adolescencia

**INFÓRMATE:** - Talking About Past Actions in Progress:  
The Imperfect Progressive  
- Using the Imperfect to Express Intention: **ir + a**,  
**querer**, and **pensar + Infinitive**

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**CAPÍTULO 10 - Los recuerdos**

**VOCABULARIO:** - Review the chapter before your quiz

**COMUNÍCATE:** - Review the chapter before your quiz

**INFÓRMATE:** - Review the chapter before your quiz

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**CAPÍTULO 10 - Los recuerdos**

- Quiz on Capítulo 10

13

**CAPÍTULO 10 - Los recuerdos**

**VIDEO ACTIVITY: Mi país CUBA**

**Watch the video** (End of the page)

(Please don't exercises on this page. Thank you)

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**CAPÍTULO 11 – De viaje**

**VOCABULARIO**

- La geografía  
- El clima  
- Los medios de transporte

**COMUNÍCATE**

- La geografía y el clima  
- Los medios de transporte

**INFÓRMATE**

- The Present Perfect  
- *Por* and *Para*

20

**CAPÍTULO 11 – De viaje**

**VOCABULARIO**

- El automóvil  
- Los viajes  
- El transporte aéreo

**COMUNÍCATE**

- En busca de sitios  
- Los viajes

**INFÓRMATE**

- Polite Commands  
- Using the Imperfect and the Preterite together

**NOVEMBER 22 - 26**

**THANKGIVING BREAK – NO SCHOOL**

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**CAPÍTULO 11 – De viaje**

- VOCABULARIO:** - Review the chapter before your quiz
- COMUNÍCATE:** - Review the chapter before your quiz
- INFÓRMATE:** - Review the chapter before your quiz

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**CAPÍTULO 11 – De viaje**

- Quiz on Capítulo 11



**DECEMBER 2017**

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**CAPÍTULO 11 – De viaje**

**CULTURAL VIDEO ACTIVITY: España**

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**CAPÍTULO 12 – La salud**

- VOCABULARIO** - El cuerpo humano  
- Las enfermedades y los males
- COMUNÍCATE** - El cuerpo humano y la salud  
- Las enfermedades y sus tratamientos
- INFÓRMATE** - The Present Subjunctive  
- The Subjunctive in Time clauses

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**CAPÍTULO 12 – La salud**

- VOCABULARIO** - Los síntomas y los estados físicos  
- La salud, la medicina y los remedios
- COMUNÍCATE** - La atención medica  
- Los accidentes y las emergencias

**INFÓRMATE** - Indirect Object with Commands and Present Subjunctive  
- Unplanned occurrences: **SE**

13

**CAPÍTULO 12 – La salud**

**VOCABULARIO:** - Review the chapter before your quiz

**COMUNÍCATE:** - Review the chapter before your quiz

**INFÓRMATE:** - Review the chapter before your quiz

18

**CAPÍTULO 12 – La salud**

- Quiz on Capítulo 12

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