



SPRING 2014
ONLINE INTRODUCTORY SPANISH 102/106
COURSE CODE: CTE474

COURSE DESCRIPTION AND OBJECTIVES

Elementary Spanish 102/106 is a four-credit hour course designed to introduce you to the Spanish language, to the many facets of Hispanic culture, and to develop all language skills: ***speaking, listening, writing, and reading***. In this course you will develop your ability to communicate in Spanish in everyday situations by learning basic Spanish vocabulary. Upon completion, you will be able to comprehend and respond with grammatical accuracy to spoken and written basic Spanish and demonstrate cultural awareness. This course consists of at least 20 hours a week of online activities.



EQUIPMENT NEEDED

The equipment needed for this course is:

1. **A computer/Tablet/Smartphone** with internet access. Feel free to use a tablet, or a smartphone, if it is more convenient for you. However, we do recommend a desk top or a lap top computer.

If you decide to use a tablet or a smartphone, make sure that **every once in a while you save your work on your desk top or lap top computer.**



2. **A set of headphones with a microphone.**

Many computers come equipped with their own microphones but often they are placed inside the computer too far away from the student's mouth, and due to this, the software cannot correctly "hear" what the student says, thereby hindering the learning process. That's why it is recommended to use a headset with a microphone attached to it.

3. TEXTBOOK

Dos Mundos En Breve e-version: (Textbook)

Authors are: Tracy Terrell and Andrade. **ISBN #: 0077358589**

This is an electronic textbook and will be purchased and downloaded **online** through the “**CENTRO**” web site: <http://www.mhcentro.com/books>. (The pages of the e-book are printable if needed.)

You’ll need a credit/debit card to make the book’s purchase. Once the purchase is complete you’ll receive, from the publishing company, an e-mail with a very important piece of information: **the book key**.

For **Technical Assistance**, call: **1-650-372-4040**. Make sure you have your username ready. In case you need to get in touch with me, your instructor, you can **contact me preferably via e-mail: aglaviano@mxcc.commnet.edu** or by **phone: 860-343-5807** (I’ll check my voicemail rarely over the Summer.)

HOW DOES IT WORK

All the students signed up for this course will learn Spanish as described above by using “**CENTRO**”, a sophisticated online language software engineered by MacGraw Hill Publishing Company.

You’ll log into this web site every time you will be studying Spanish

To have access to this software, you need to do the following:

1. Click/copy and paste this link: <http://www.mhcentro.com/books> and have a credit or debit card ready.
2. Now click on: “**CREATE AN ACCOUNT**”.
3. Fill in all the blanks with your personal information.
4. Click on “**SUBMIT**”.
5. After you click on “SUBMIT”, you’ll get onto another page asking for the “**COURSE CODE**” and the “**BOOK KEY**”.
6. Enter the course code: **CTE474**
7. Now, for the book key. Click on the “**BOOKSTORE**” link in the upper right hand corner of the page. The new page will ask you for the textbook information which is: DOS MUNDOS (EN BREVE),
IMPORTANT: Just enter the book’s title: **Dos Mundos**. Nothing else. Don’t enter the authors’ names either.
8. Now click on the “**SEARCH**” button. Next, scroll down and click on the “**BUY**” button next to the **3RD book from the top** (Dos Mundos en breve 4th edition”).

QUIZZES

There will be a quiz at the end of every single chapter. Since we will be covering six chapters this semester, there are going to be 6 quizzes.

Your quizzes will be comprised of both written and oral exercises.

Your quizzes will be corrected and graded by both the online software and by the instructor and they are going to **be time sensitive**. So, make note of when you have to take your quizzes. **They will be available only for 24 hours.**

Your final grade will be the result of the grades you earned in your quizzes and for required assignment completion. Failure to do so will result in an automatic "F".

ATTENDANCE

1. **Withdrawal:** If you plan to drop the course, pick up a withdrawal form from the Registrar's Office and have the instructor sign it. If the student does not follow this procedure, he/she will receive an automatic **F**.
2. **Incomplete:** If, for a very important reason, you cannot finish this course, you must apply for an **incomplete** by picking up an incomplete form at the Registrar's Office and having the instructor sign it. If you do not follow this procedure, you will receive an automatic **F**.

GRADING

Your grading is based on the following scale:

95 - over 95= A

90-94= A-

86-89= B+

85= B

80-84= B-

76-79= C+

75= C

70- 74= C-

66-69= D+

65= D

60-64= D-

Anything below 60 is equal to an F.

IMPORTANT: Final grades will be affected by missing homework.

HOMEWORK



WRITTEN HOMEWORK

You are required to do written homework. You'll be given detailed instruction in your syllabus.

If you lost your syllabus and need a replacement, please ask. Your instructor will send you a new one immediately.

The directions about how to do your homework will be explained once you get to the assignment section of **CENTRO**. Please contact your instructor if you need help understanding homework directions.



AUDIO HOMEWORK

In order to listen or speak Spanish in this course you will need to use your headphone/microphone set. Make sure that your set is plugged in to your computer or electronic device. Make sure the microphone is very close to your lips. To purchase this item, go online or to the **MxCC bookstore (860) 346-4490**. It is approximately \$20.00.

It is very possible that the first time you plug your headset into your computer/electronic device it may ask you to calibrate your headphone/microphone for better use of the software. It's a very easy and fast process. If you have any problems, just let me know or better yet call **CENTRO's Tech Support: 1-650-372-4040** (Preferred).

Once headset is ready, follow the on-screen instructions.

All the assignments are time sensitive. Your syllabus explains what materials you need to cover during each session, and how, and especially by when, you need to have your assignment completed. If you do not complete the assignments by the given deadline, the software will lock you out. You will be unable to retrieve the missed assignment and therefore will not receive credit for it.

Be very diligent and e-mail your instructor (**aglaviano@mxcc.commnet.edu**) whenever you are experiencing difficulties.

Not understanding how the program works is no excuse for late work.

VERY IMPORTANT

DESPITE THE LANGUAGE USED BY YOUR CENTRO WEB SITE, THERE IS NO GRADE APPOINTED TO YOUR RESPECTIVE COMPLETED HOME WORK ASSIGNMENTS. HOWEVER, NOT COMPLETING THE HOMEWORK ASSIGNMENTS WILL RESULT IN A FIVE POINTS PER EXERCISE PENALTY FROM YOUR FINAL GRADE.

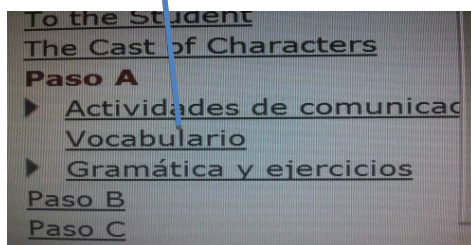
WHAT'S ON THE SCREEN?

Once you are logged in, you'll see this:




The screen is mainly divided into two sections: on the left-hand side, you'll see book's chapters. On the top, you will see numerous tabs.

When clicking on a chapter link, (i.e. PASO A) you'll notice sub links will also appear. See picture below.



VERY IMPORTANT: By clicking on these different links, you'll have access to all the topics to study and exercises to do.

Now, by clicking on the “**Vocabulario**” link, a new page will open up on your right-hand side showing a number of Spanish words. By clicking on  you can hear a speaker pronouncing each Spanish word you will find under every category.

By clicking on “**Actividades de comunicación**” you’ll see the words you listened to in the *VOCABULARIO* section used within a context.

And by clicking on “**Gramática y ejercicios**” you’ll have explanations in English of the grammar topics found in any given chapter and exercises for practice.

Your syllabus explains which link to use for every lesson.

Each chapter is divided in precisely the same way.

The included dictionary and verb charts, among other items, are found in the "RESOURCES" tab on top of the page. The use of the other tabs is intuitive.

ENERO 2014

1/22

CAPÍTULO 3

Vocabulary

- Where is . . . ?
- Foods and Beverages (on the left side of the page)

Activ. de comunicación

- Las actividades diarias
- Las tres comidas

Grammar

- Talking about Habitual Actions: Present Tense of Regular Verbs
- Using Irregular Verbs: *hacer, salir, jugar*

HOMEWORK: log in CENTRO then go to your workstation, then click on "MYTOOLS" and then on "CALENDAR". The homework will be showing on your computer screen. Click on the various links and follow directions. This homework is due on **1/27**.

Please follow these steps to find out where and what your homework is. Thank you

1/27

CAPÍTULO 3

Vocabulary

- Places in the University
- Places in the City

Activ. de comunicación

- Los lugares
- ¿De dónde es usted?

Grammar

- Referring to Objects already Mentioned: Direct Object Pronouns *lo, la, los, and las*
- Asking and Answering Questions
- Talking about Location and Origin: *estar en, ir a, and ser de*

HOMEWORK: log in CENTRO then go to your workstation. This homework is due on **1/29**.

1/29

CAPÍTULO 3

- QUIZ ON CAPÍTULO 3

FEBRERO 2014

2/3

CAPÍTULO 4

Vocabulary

- Holidays and Celebrations
- Daily Routine

Activ. de comunicación

- Los días feriados y las celebraciones
- La rutina diaria

Grammar

- Discussing Habitual Actions: Verbs with Stem-Vowel Changes (ie, ue) in the Present Tense
- Discussing Habitual Actions: Irregular Verbs

HOMEWORK: log in CENTRO then go to your workstation. This homework is due on **2/5**.

2/5

CAPÍTULO 4

Vocabulary

- Physical and Mental States

Activ. de comunicación

- Los estados físicos y anímicos

Grammar

- Describing Daily Routine: Reflexives
- Ordering Events: Infinitives after Prepositions
- Describing States

HOMEWORK: log in CENTRO then go to your workstation This homework is due on **2/10**.

2/10

CAPÍTULO 4

- Quiz on **CAPÍTULO 4**

IMPORTANT: To find out where your quizzes are, follow the same steps you use to find your assignment.

2/12

NO SCHOOL – LINCOLN’S BIRTHDAY

2/17

NO SCHOOL – WASHINGTON’S BIRTHDAY

2/19

ACTIVIDAD VIDEO

- From your workstation click on the video tab. Now look for **Capítulo 4** and click on [Escenas en contexto](#).

HW: After you watched and listened to the video press on the “PLAY GAME” button and follow the directions appearing on the screen.

2/24

CAPÍTULO 5

Vocabulary

- Student Activities
- Abilities

Activ. de comunicación

- Las actividades de los estudiantes
- Las habilidades

Grammar

- Indicating to Whom Something Is Said: Indirect Object Pronouns with Verbs of Informing
- Expressing Abilities: *saber* and *poder* + Infinitive

HW: HOMEWORK: log in CENTRO then go to your workstation. This homework is due on **2/26**.

2/26

CAPÍTULO 5

Vocabulary

- Professions and Employment
- Workplaces

Activ. de comunicación

- Las carreras y las actividades del trabajo
- Las actividades futuras

Grammar

- Referring to Actions in Progress: Present Progressive
- Expressing Obligation and Duty: *tener que*, *deber*, *necesitar*, *hay que*, *es necesario*
- Expressing Plans and Desires: *pensar*, *quisiera*, *me gustaría*, *tener ganas de*

HW: HOMEWORK: log in CENTRO then go to your workstation. This homework is due on **3/3**.

MARZO 2014

3/3

CAPÍTULO 5

- Quiz on CAPÍTULO 5

IMPORTANT: To find out where your quizzes are, follow the same steps you use to find your assignment.

3/5

ACTIVIDAD VIDEO

- From your workstation click on the video tab. Now look for **Capítulo 5** and click on [Escenas en contexto](#).

HW: After you watched and listened to the video press on the "PLAY GAME" button and follow the directions appearing on the screen.

3/10

CAPÍTULO 6

Vocabulary

- Rooms and Other Parts of the House
- Furniture and Electrical Appliances

Activ. de comunicación

- El vecindario y la casa
- Las actividades en casa

Grammar

- Making Comparisons of Inequality:
más/menos
- Making Comparisons of Equality: *tan/tanto*

HW: HOMEWORK: log in CENTRO then go to your workstation. This homework is due on **3/12**.

3/12

CAPÍTULO 6

Vocabulary

- Household Chores
- Adjectives

Activ. de comunicación

- Las actividades con los amigos
- Las presentaciones

Grammar

- Talking about Past Actions: The Preterite of Regular Verbs (Part 1)
- Knowing People, Places, and Facts: *conocer* and *saber*
- Referring to People already Mentioned: Personal Direct Object Pronouns

HW: HOMEWORK: log in CENTRO then go to your workstation. This homework is due on **3/24**

3/17 – 3/22

SPRING BREAK - NO SCHOOL

3/24

CAPÍTULO 6

- Quiz on **CAPÍTULO 6**

IMPORTANT: To find out where your quizzes are, follow the same steps you use to find your assignment.

3/26

ACTIVIDAD VIDEO

- From your workstation click on the video tab. Now look for **Capítulo 6** and click on [Escenas en contexto](#).

HW: After you watched and listened to the video press on the “PLAY GAME” button and follow the directions appearing on the screen.

3/31

CAPÍTULO 7

Vocabulary

- Nature
- Places

Activ. de comunicación

- Mis experiencias
- Las experiencias con los demás

Grammar

- Talking about Past Actions: The Preterite of Regular Verbs (Part 2)

HW: HOMEWORK: log in CENTRO then go to your workstation. This homework is due on **4/2**.

ABRIL 2014

4/2

CAPÍTULO 7

Vocabulary

- Verbs in the Past

Activ. de comunicación

- Hablando del pasado

Grammar

- Relating Past Events (Part 1): Verbs with
- Irregular Preterite Forms

HW: HOMEWORK: log in CENTRO then go to your workstation. This homework is due on **4/7**.

4/7

CAPÍTULO 7

Vocabulary

- Other Nouns

Activ. de comunicación

- N/A

Grammar

- More about Relating Past Events (Part 2):
Stem-Changing Verbs in the Preterite
- Reporting the Past: Indirect Object
Pronouns with *decir*
- Expressing *ago*: *hacer* + Time

HW: HOMEWORK: log in CENTRO then go to your workstation. This homework is due on **4/9**.

4/9

CAPÍTULO 7

- Quiz on **CAPÍTULO 7**

IMPORTANT: To find out where your quizzes are, follow the same steps you use to find your assignment.

4/14

ACTIVIDAD VIDEO

- From your workstation click on the video tab. Now look for **Capítulo 7** and click on [Escenas en contexto](#).

HW: After you watched and listened to the video press on the "PLAY GAME" button and follow the directions appearing on the screen.

4/16

CAPÍTULO 8

Vocabulary

- Breakfast
- Lunch and Dinner

Activ. de comunicación

- Las comidas, las bebidas y la nutrición

Grammar

- More about Referring to People and Objects already Mentioned: Personal and Impersonal Direct Object Pronouns **lo, la, los, and las**

HW: HOMEWORK: log in CENTRO then go to your workstation. This homework is due on **4/21**.

4/21

CAPÍTULO 8

Vocabulary

- The Restaurant
- Meat

Activ. de comunicación

- La compra y la preparación de la comida

Grammar

- More about Expressing Likes: The Verbs *gustar* and *encantar*

HW: HOMEWORK: log in CENTRO then go to your workstation. This homework is due on **4/23**.

4/23

CAPÍTULO 8

Vocabulary

- Fish and Seafood
- Vegetables

Activ. de comunicación

- Los restaurantes

Grammar

- Making Negative Statements and Questions: *No, Never*

HW: HOMEWORK: log in CENTRO then go to your workstation. This homework is due on **4/28**.

4/28

CAPÍTULO 8

Vocabulary

- Fruits and Nuts
- Desserts
- Drinks

Activ. de comunicación

- N/A

Grammar

- Expressing *one* or *you*: The Impersonal *se*

HW: HOMEWORK: log in CENTRO then go to your workstation. This homework is due on **4/30**.

4/30

CAPÍTULO 8

Vocabulary

- Condiments, Spices and Other Ingredients
- Describing Food

Activ. de comunicación

- N/A

Grammar

- Using Stem-Changing Verbs Like *pedir* and *servir*:
Present-Tense and Preterite Forms

HW: HOMEWORK: log in CENTRO then go to your workstation. This homework is due on **5/5**.

MAYO 2014

5/5

CAPÍTULO 8

- Quiz on **CAPÍTULO 8**

IMPORTANT: To find out where your quizzes are, follow the same steps you use to find your assignment.

5/7

ACTIVIDAD VIDEO

- From your workstation click on the video tab. Now look for **Capítulo 7** and click on [Escenas en contexto](#).

HW: After you watched and listened to the video press on the "PLAY GAME" button and follow the directions appearing on the screen.

5/12

Last day of class