PREPARING FOR YOUR ONLINE CLASS
A PRINTABLE CHECKLIST

BEFORE YOUR ONLINE CLASS STARTS

1. Take the Self-Assessment Test
2. Log on to your online class
3. Test your college email or set up email forwarding
4. Prepare your Computer, Internet Connection, and Browser
   - Pop ups enabled
   - Correct version of Java
   - Approved browser
   - Run a browser test
5. Double-check the Course CRN ad Payment Information
6. Learn Basic Features in Blackboard
7. Purchase your Textbooks
8. Technical Help- retain help desk information in case support is needed