Middlesex Community College
Radiologic Technology Program

Guidelines for Writing Your Biography

Directions: A one-page typed and signed biography is a required part of your application to the Radiologic Technology Program at Middlesex Community College. The biography should be in letter form and you are strongly encouraged to carefully proofread, grammar check, and spell check your work. Please remember that this is your first introduction to the program and should represent your best work.

Content: The intent of the biography is to share your understanding of the profession and why this is a good fit. Please include the following information when preparing your biography. All information should be in paragraph form. Do not use a bulleted format.

- Personal/Professional Goals
  - Why are you specifically interested in the radiologic technology program?
  - What are your plans after you receive your degree?

- Academic Experience
  - Include any prior degrees or certifications that you have earned.
  - Explain any inconsistencies in your academic record. For example, explain special circumstances that may have adversely affected your previous academic record with respect to grades, GPA, etc.

- Work/Community Experience
  - Explain how your prior work experience relates to your decision to apply to the program.
  - Do you have prior health care or direct patient care experience?
  - Include any relevant volunteer work or extracurricular activities.

- Personal Qualities
  - Discuss personal qualities that you possess that are pertinent to this profession and that you feel will help you in successfully completing this program.
  - Are you a team player?
  - Are you flexible, dependable, self-motivated, goal-directed, detail oriented, etc.?

- Other
  - Please feel free to share additional information that you deem relevant to your application.