



Fall 2016 Technology Training Schedule



Registration for training is required. Location for training will be given upon registration.

Complete schedule available at: <http://mxcc.edu/ett/>

Register by emailing mxccdistan@mxcc.commnet.edu with your name, phone number, date, time and title of the training session you would like to attend. Please register at least 24 hours in advance of training to avoid workshop cancellations due to low/no enrollment.

Blackboard Learn: Grade Center

Prerequisites: Faculty have attended Getting Started with Blackboard Learn.

This session will show how to create columns in Grade Center as well as how to create weighted total or total columns for grade calculation.

Saturday, 9/24/16 10:15 am - 11:00 am, Middletown campus

Friday, 10/14/16 12:00 pm - 12:50 pm, Middletown campus

Blackboard Learn: Online Tests

Prerequisites: Faculty have attended Getting Started with Blackboard Learn.

This session will cover how to create an online test and provide tips on how to import test banks from publishers.

Friday, 10/7/16 12:00 pm - 12:50 pm, Middletown campus

LinkedIn 101: Learn how to get Connected

You don't need to be a new grad or a job hunter to discover the great value in creating a LinkedIn profile. This workshop is for the beginner to the intermediate LinkedIn user. Learn what LinkedIn is, why people use it, and how faculty and students may connect in it. Pertinent facts and statistics about the current job search market, the key role social media recruiting plays, and how to maximize LinkedIn's potential for expanding your own professional network.

Wednesday, 10/12/16 11:00 am - 12:30 pm, Middletown campus

Evaluating Online Courses

This session will show and explain the procedure of evaluating online faculty based on 4Cs union approved guidelines. Online professors and program coordinators are welcome to attend.

Friday, 10/21/16 12:00 pm - 12:50 pm, Middletown campus

LinkedIn 201: Beyond the Basics

Have a LinkedIn profile and not quite sure what to do next? Want to finish off your profile? What are groups and how do I use them? How do I write a recommendation for a student or a professional colleague within LinkedIn? Learn how growing your professional network virtually via LinkedIn may enhance IRL (in real life) networking.

Tuesday, 10/25/16 2:00 pm - 3:30 pm, Middletown campus

Knowledge Commons/Pegasus Green

Review Pegasus Green's design ideas and provide updates. How Pegasus Green can be best used to enrich teaching, learning, academic advising, and community outreach will be discussed.

Friday, 10/28/16 12:00 pm - 12:50 pm, Middletown campus