POSITION: Librarian

ANTICIPATED STARTING DATE: September 2014

MINIMUM QUALIFICATIONS: ALA-accredited Master’s degree in Library/Information Science or closely related discipline and at least one year of professional library experience. Demonstrated abilities to work effectively independently and in teams; strong computer and information technology skills; excellent interpersonal, written communication skills; effective presentation skills; demonstrated positive customer service experience; demonstrated commitment to multiculturalism and to working with a diverse student body.

PREFERRED QUALIFICATIONS: Experience in an academic library; experience with LibGuides; experience and knowledge of emerging technologies such as mobile applications; experience in accreditation process; experience with developing and administering learning assessment tools.

RESPONSIBILITIES: Working in a team environment under the direction of the Director of Library Services, the successful candidate will be responsible for a variety of tasks that successfully respond to the needs of MxCC students, faculty and staff: (1) under the supervision of the library instructional team leader, develop, conduct and assess information literacy instruction sessions and collaborate with faculty to facilitate library instruction; (2) instruct and advise patrons on research and effective use of library resources and basic computer applications; (3) liaise with and provide library services at the MxCC’s Meriden Center; (4) liaise with faculty and contribute to the library’s collection development and maintenance; (5) demonstrate ability and understanding of Library circulation procedures; (6) provide interlibrary loan service; (7) perform other related duties as assigned.

In addition, the individual will be expected to attend and participate in convocation and commencement ceremonies, serve on committees and task forces, and engage in professional development activities. This position may require work evening and occasional weekend work.

EQUIVALENCIES: Applicants who do not meet the minimum qualifications as stated are encouraged to put in writing precisely how their background and experience prepare them for the responsibilities of this position and by providing appropriate references.

MINIMUM SALARY: $61,255 approximate annual

APPLICATION PROCEDURE: Send letter of intent, Board of Regents application (available at http://mxcc.edu/jobs/) resume, copies of transcripts, and the names of three references to:

Noreen Wilson
Human Resources
Middlesex Community College
100 Training Hill Road
Middletown, CT 06457

Or email to MX-HR-Recruitment@mxcc.edu or fax (860) 343-5870

APPLICATION DEADLINE: July 14, 2014

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AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

Middlesex Connecticut Community College is an affirmative action/equal opportunity employer and strongly encourages the applications of women, minorities, persons with disabilities, and veterans.