

PAYING FOR YOUR MXCC EDUCATION

Tuition and fees **MUST** be paid when you register for classes

THE TUITION DUE DATE FOR SPRING 2014 WAS DECEMBER 11, 2013. REGISTERING AFTER DECEMBER 11, 2013, THE ENTIRE AMOUNT OF TUITION AND FEES IS DUE AT THE TIME OF REGISTRATION.

FINANCIAL AID

Financial aid is any combination of Pell Grants, student loans, scholarships, other grants and/or work-study. Your financial aid package will be unique to you and your family based on your financial circumstances. Contact the MxCC Financial Aid Office at (860) 343-5741 or via with questions.

Apply early for financial aid (visit www.fafsa.ed.gov).

Many students hope to use financial aid to help fund their education. If you plan to use financial aid, please note that it can take SEVERAL WEEKS from when you submit your application until your financial aid process is complete. Check your financial aid package status (log onto www.my.commnet.edu).

Check your student e-mail account frequently since the Financial Aid Office and the Business Office will use this as the primary method to communicate with you.

Payment Schedule			
Description	Due Date	Amount Paid (\$)	Amount Due (\$)
Setup fee	Due Now	0.00	25.00
Down Payment	Due Now	0.00	493.75
1st Installment	8/18/13	0.00	493.75
2nd Installment	9/18/13	0.00	493.75
3rd Installment	10/18/13	0.00	493.75
Total Amount Paid:		0.00	
Total of Installments:			1,481.25
Total Due Now:			518.75

For questions or help, visit the Business Office (Founders Hall room 131).

PAYING MxCC TUITION AND FEES

Visit the MxCC Business Office on the Middletown campus to pay tuition and fees in full or to set up an installment payment plan. Cash, checks, Visa, MasterCard and Discover are accepted. You may pay tuition at The Meriden Center with check, credit card or money order (no cash). You can also pay for your classes and establish installment payment plans online at www.my.commnet.edu.

ESTABLISHING AN INSTALLMENT PAYMENT PLAN

- ▶ Log into myCommNet.edu
- ▶ Click: Banner Self- Service
- ▶ Click: "Registration & Payment"
- ▶ Click: "Installment Plan Enrollment and Payment" **option**
- ▶ Click: "Installment Plan Enrollment and Payment" **button**
- ▶ Click: "Payment Plans" on top menu bar
- ▶ This will bring you to the payment plan site where you will be able to complete the payment plan enrollment process and make your first payment. You will receive a payment schedule similar to this example:



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GOOD TO KNOW:

There will be a minimum payment due upon enrollment to cover your non-refundable College Service and Student Activity fee (if not already paid), a portion of your tuition, and a \$25 non-refundable payment plan enrollment fee.

If you decide to add/drop courses after signing up for the installment plan, payment amounts will be automatically recalculated.

Equal installment payments will be due each month. A \$15 charge will be assessed for each late payment.

To give others (parents, employers, etc.) access to your payment plan and to make payments on your behalf, click on "Authorized Users" on the top menu bar and follow the instructions.

Students receiving partial financial aid have the option of creating an installment plan for the amount they will be paying out-of-pocket.

It is the sole responsibility of students who cannot afford to make a payment and/or are no longer interested in taking classes to **DROP those courses – or the student may be subject to applicable charges.**

Please be sure to read our refund policies, which can also be found on the college website with each course schedule.

AVOID THE DROP ZONE

Failure to pay the tuition OR enroll in a payment plan by the appropriate date may result in cancellation of registration. Students whose classes are canceled for non-payment will need to re-register, on a space-available basis, when able to pay tuition. Remember – class sections close quickly in the weeks before classes. So if you are dropped for non-payment, you risk not being able to re-register for the classes you really need or want.

Do not assume that you have financial aid or that someone else is handling your account!

