



Blackboard Learn Implementation

For Blackboard system clean-up, courses offered from Spring 2013 to Spring 2014 were deleted on Blackboard.

Summer 2016 and Fall 2016 courses are available in Blackboard. Faculty who has been assigned to teach a course in Banner may develop his or her course in Blackboard.

The "Internship Work Group" organization was created in Blackboard and the group members were granted access.

We added Spring 2016 students and faculty to Virtual Campus and Library Research sites. New faculty were also granted access to the Faculty Central site.

Distance Learning

Spring 2016

We updated the online/hybrid course list with syllabi at http://mxcc.edu/images/Custom-Files/dl_classes/Spring2016.html. The syllabi will be used in advising during registration of future online courses.

Summer 2016 and Fall 2016

Sixty-three online courses are on the schedule in four summer sessions:

- Session I, May 23, 2016 to June 28, 2016 (5 Weeks), 21 courses
- Session II, June 29, 2016 to August 5, 2016 (5 Weeks), 23 courses
- Session III, May 23, 2016 to August 2, 2016 (10 Weeks), 13 courses
- Session IV, June 13, 2016 to August 3, 2016 (8 Weeks), 6 courses

Fifty-nine online courses are on schedule for Fall 2016.

Seven orientations to help new online students get started will be offered throughout summer. During the first week of the fall semester, five orientation sessions will be provided. All sessions will provide WebEx capability to students who cannot travel to campus. The schedule can be found at <http://mxcc.edu/distance/campus-orientation>

In partnership with Ed2Go, we are offering over 100 career training programs fully online. The areas of the training include business, health and fitness, hospitality, IT management, skilled trade, media and design, and sustainable energy. Visit <http://careertraining.ed2go.com/mxcc> for more information.

Educational Technology

21st Century Classrooms

Based on FTE, MxCC will receive \$235,800 to build innovative 21st century classrooms. We hosted the Instructional Technology Advisory group meeting to discuss the steps of implementing the knowledge commons – Pegasus Green proposal. In March, group members met with Red Thread consultants for needs analyses. The initial floor plan was reviewed by group members and feedbacks were provided to Red Thread consultants. We are waiting for the final plan to be completed by Red Thread so that a proposal will be submitted to BOR.

The following educational technology training and presentations were provided this spring:

- LinkedIn 101 & LinkedIn 201
- Cool Apps for Productivity and Teaching
- iPad/iPod for MILE members
- Social Media in Business in BBG115 Business Software Applications

Life & Health Science Grant

Five Spring 2016 online courses were copied and granted access to Microburst Staff for grant review. Per faculty's request, more than 40 booster modules were imported to Spring 2016 courses. Twelve grant deliverable online courses were backed up and archived.

Spring 2016 Educational Technology Newsletter

Backup Your Course in Blackboard

As the Spring semester approaches its end, faculty using Blackboard extensively are advised to back up their courses. You will first create a backup file; then download the file and save it to your computer or an external drive (ex. hard drive, CD, flash drive). Since Blackboard courses will be kept on the server for only 2 years, it is advisable that you save a copy of your course in case of a grade challenge.

Visit <http://mxcc.edu/distance/faculty-online-teaching/how-to-documentation> for more detailed instructions.

Export/Download Grade Center in Blackboard

For faculty using Grade Center in Blackboard, we recommend that they keep a record of the Grade Center in case of a grade challenge. BOR policy requires faculty to keep a course gradebook for 5 years. The steps involve exporting the Grade Center as a MS Excel file and downloading the file to your computer.

1. On the Full Grade Center page, go to “Work Offline” (upper right corner) and select “Download”.
2. Use the “default” setting in the Download Grade page and click on “Submit”.
3. On the next page, click on “Download” button.
4. The Excel file containing entire Grade Center will be downloaded to your computer.

Visit <http://mxcc.edu/distance/faculty-online-teaching/how-to-documentation> for more detailed instructions.

