



Summer 2015 Technology Training Schedule



Registration for training is required. Location for training will be given upon registration.

Complete schedule available at: <http://mxcc.edu/ett/>

Register by emailing mxccdistanace@mxcc.commnet.edu with your name, phone number, date, time and title of the training session you would like to attend.

Webinar access information will be emailed to registered attendees 1-2 days before the workshop.

Mobile Device Open Lab

Have more questions than answers about your mobile device? Come to our Mobile Open Lab and get one-on-one tech help with your mobile device. Learn basic to advanced mobile device tips and tricks on how to optimize battery life, protect against identity theft, and get the most usability out of your device.

Monday, 6/8/15 2:00 pm - 4:00 pm, Middletown campus

Tuesday, 6/9/15 10:00 am - 12:00 pm, Middletown campus

LinkedIn 101: Learn how to get Connected

You don't need to be a new grad or a job hunter to discover the great value in creating a LinkedIn profile. This workshop is for the beginner to the intermediate LinkedIn user. Learn what LinkedIn is, why people use it, and how faculty and students may connect in it. Pertinent facts and statistics about the current job search market, the key role social media recruiting plays, and how to maximize LinkedIn's potential for expanding your own professional network.

Wednesday, 6/10/15 1:00 pm—3:00 pm

LinkedIn 201: Beyond the Basics

Have a LinkedIn profile and not quite sure what to do next? Want to finish off your profile? What are groups and how do I use them? How do I write a recommendation for a student or a professional colleague within LinkedIn? How can I grow my professional

Thursday, 6/11/15 10:00 am – 11:30 am

Getting Started with Blackboard Learn

Prerequisite 1: No prior experience with any version of Blackboard

Prerequisite 2: Faculty must be able to log into MyCommNet with their NetID and Password.

Prerequisite 3: Faculty may bring a completed syllabus and course files in Microsoft Word .doc or .docx saved on a USB drive to this training session.

This session will cover commonly used tools in Blackboard Learn Course Management System:

Announcement, Messages, Discussions, Content Area, Assignments, Files, and links.

Wednesday, 8/19/15 9:00 am - 12:00 pm, Middletown campus

Monday, 8/24/15 1:00 pm - 4:00 pm, Meriden Center

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