



**Middlesex Community College**  
**Business Administration**  
 Associate in Science Degree  
**GRADUATION CHECKLIST – CATALOG YEAR 2016-17**

This program is a **Transfer-Oriented Degree** that is intended to be completed before you continue your education at the baccalaureate level. Individual articulation agreements may exist with specific universities so that your degree is completely accepted with all credits transferring. Please check with your Academic Advisor to ensure you enroll in the appropriate courses to ensure seamless transfer to your intended transfer institution.

Category	Course	Cr	Semester Taken	Grade
<b>General Education Requirements for Transfer Programs (32 credits)</b>				
Aesthetic Dimensions Elective		3		
Historical Knowledge Elective		3		
Oral Communication	BBG* 115: Business Software Applications	3		
Quantitative Reasoning Elective	MAT* 168: Elementary Statistics and Probability	4		
Scientific Knowledge Elective		3		
Scientific Reasoning Elective with Lab		4		
Social Phenomena (1 of 2)	ECN* 101: Macroeconomics	3		
Social Phenomena (2 of 2)	ECN* 102: Microeconomics	3		
Written Communication (1 of 2)	ENG* 101: Composition	3		
Written Communication (2 of 2)	BBG*294 Business Internship or BBG*295 Coop Work Experience I or ENG*102 Literature Composition	3		

<b>Program Requirements (31-32 credits)</b>				
Program Requirement	ACC* 115: Financial Accounting	4		
Program Requirement	BBG* 231: Business Law I OR BBG* 234: Legal Environment of Business	3		
Program Requirement	ACC* 118: Managerial Accounting	4		
Program Requirement	BMG*202 Principles of Management	3		
Program Requirement	BMK* 201: Principles of Marketing	3		
Program Requirement	CST* 201: Intro to Management Information Systems	3		
Elective		3		
Program Requirement	BMG* 204: Managerial Communications	3		
Program Requirement	Directed BUS* Elective (Circle One) BES*118, BMG*210, BMG*220, BFN*201, BBG*234, BBG*294 OR BBG*295	3		
Program Requirement	Directed BUS* Elective (Circle One) BES*118, BMG*210, BMG*220, BFN*201, BBG*234, BBG*294 OR BBG*295	3		

**TOTAL CREDITS** 63-64

- |   |   |
|---|---|
| BBG* 234: Legal Environment of Business | BBG* 294: Business Internship                   |
| BBG* 295: Cooperative Work Experience   | BES* 118: Small Business Management             |
| BFN* 201: Principles of Finance         | BMG* 210: Principles of Organizational Behavior |
| BMG* 220: Human Resource Management     |   |

MIDDLESEX COMMUNITY COLLEGE

GRADUATION CHECKLIST

2016-2017

Deadline to Apply:  
Fall: November 11th  
Spring/Summer: April 17th

Graduation Year 20\_\_\_\_\_  
Year of Catalog being used\_\_\_\_\_

Business Administration

\_\_\_\_\_  
NAME (as you would like it to appear on the Diploma) @ \_\_\_\_\_  
BANNER ID

\_\_\_\_\_  
STREET ADDRESS TOWN ZIP PHONE#

Please be advised that your name and academic major will be printed in the commencement brochure and your academic major will be announced at the graduation ceremony if you choose to attend. Please notify the Records Office if you \_Do Not wish your information to be printed or announced.

Other college transfer credits to be used? Yes  No  Are they on file at MxCC? Yes  No

Are you applying for more than one degree? Yes  No  If yes, which curriculum? \_\_\_\_\_

Graduation Requirements:

Have been met  Will be met at the end of: Fall semester  Spring Semester  Summer Semester

\_\_\_\_\_  
ADVISOR'S SIGNATURE & DATE

\_\_\_\_\_  
STUDENT'S SIGNATURE & DATE