



**Middlesex Community College  
Business Skills Certificate  
GRADUATION CHECKLIST – CATALOG YEAR 2016-17**

Deadline to Apply:  
Fall: November 11, 2016  
Spring/Summer: April 17, 2017

Graduation Year: 20\_\_\_\_  
Year of Catalog being used: \_\_\_\_\_

Requirements	Cr	Semester Taken	Grade
ACC* 115: Financial Accounting	4		
BBG* 115: Business Software Applications <b>OR</b> CST* 201: Intro to Management Information Systems	3		
BFN* 110: Personal Finance	3		
BMG* 202: Principles of Management	3		
BMG* 204: Managerial Communications <b>OR</b> COM* 173: Public Speaking	3		
ECN* 101: Principles of Macroeconomics <b>OR</b> ECN* 102: Principles of Microeconomics	3		
ENG* 101: Composition	3		
Business Elective	3		
<b>TOTAL CREDITS</b>	<b>25</b>		

\_\_\_\_\_  
NAME (as you would like it to appear on the Diploma) @ \_\_\_\_\_  
BANNER ID

\_\_\_\_\_  
STREET ADDRESS TOWN ZIP PHONE#

Please be advised that your name and academic major will be printed in the commencement brochure and your academic major will be announced at the graduation ceremony if you choose to attend. Please notify the Records Office if you Do Not wish your information to be printed or announced.

Other college transfer credits to be used? Yes  No  Are they on file at MxCC? Yes  No

Are you applying for more than one degree? Yes  No  If yes, which curriculum? \_\_\_\_\_

Graduation Requirements:

Have been met  Will be met at the end of: Fall semester  Spring Semester  Summer Semester

\_\_\_\_\_  
ADVISOR'S SIGNATURE & DATE STUDENT'S SIGNATURE & DATE