

# MxCC Checklist for Success

## ADMISSION

- I have completed and submitted my MxCC Application
- I have sent my official high school transcript and/or diploma, GED diploma or transcript from an approved home school program to MxCC
- I have requested all official college transcripts from my previous institutions be mailed to MxCC for evaluation
- I have provided proof of Measles /Mumps/ Rubella/Varicella (MMRV) immunity (2 doses of each immunization, verification of disease or positive titer test results may be submitted, as required by CT law for all full-time and/or degree-seeking students)
- I have given MxCC my updated personal information, mailing address, phone number(s) and email addresses

## PLACEMENT TESTING

- I have submitted my SAT or ACT scores and/or taken the ACCUPLACER Basic Skills Assessment

## FINANCIAL AID

- I have filed the FAFSA at [www.fafsa.ed.gov](http://www.fafsa.ed.gov)
- I know where to go to ask questions about financial aid
- I have accessed my financial aid status on [www.My.CommNet.edu](http://www.My.CommNet.edu)
- My financial aid will be available on: \_\_\_\_\_ (date)

## BUSINESS OFFICE

- I am aware that the Business Office offers a payment plan (6 credits or more) and has payment deadlines

## MY.COMMNET.EDU

- I know my MxCC email address and password
- I have logged in to my MxCC email at [www.My.CommNet.edu](http://www.My.CommNet.edu)
- I know my student ID & PIN number
- I have placed this information in a secure, yet accessible, location

## ADVISING, REGISTRATION & PAYMENT

- My major/program of study is \_\_\_\_\_ and I have officially selected this on my application
- I was advised by: \_\_\_\_\_ (name) on \_\_\_\_\_ (date)
- I have registered for my classes
- I have paid for my classes
- I know that I will be dropped from my classes if I don't pay my tuition by \_\_\_\_\_

## VETERANS

- I have met with the Veterans Certifying official and provided all required documentation

## NEW STUDENT ORIENTATION

- I have registered at [www.mxcc.edu/nso](http://www.mxcc.edu/nso) to attend a New Student Orientation on

I have printed and completed this form and will bring it to New Student Orientation.

I have gone online to the New Student Orientation section of [www.mxcc.edu/nso](http://www.mxcc.edu/nso) and watched the videos on using [www.my.comnet.edu](http://www.my.comnet.edu) and Blackboard

**THINGS TO DO PRIOR TO THE START OF THE SEMESTER**

I have a copy of my class schedule (available at [www.my.comnet.edu](http://www.my.comnet.edu))

I have had my picture taken for my MxCC photo ID card at the Founders Communication Center or Meriden Center

I know where and how to get my textbooks for on-campus and online courses

I know where my classes are located

My first class is \_\_\_\_\_, held on \_\_\_\_\_ (date/time)

**MY FIRST SEMESTER**

I know about additional campus resources available to me

To be a successful student, I plan to use the following resources:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I know how I plan to get to campus, where I should park my car, and that I do not need to obtain a parking sticker

I know how to get involved in campus life activities, clubs, and leadership roles

I know that I will be dropped from my classes if I don't attend as soon as the semester begins

I know that if I don't plan to finish a class or classes this semester, I am required to drop the class by completing the withdrawal form and turning it in to the Records office by \_\_\_\_\_ (date), and this decision will affect my Financial Aid completion rate

The last day to drop and get a "W" is: \_\_\_\_\_ (date)

I know I must submit a form to officially drop a class, and that I cannot simply tell an instructor or advisor or other MxCC faculty

**PLANNING FOR NEXT SEMESTER**

Academic advising for the next semester begins \_\_\_\_\_ (date)

My academic advisor is: \_\_\_\_\_ (name)  
S/he can be reached at \_\_\_\_\_ (phone)  
Or \_\_\_\_\_ (email)

I met (or am meeting) with my advisor about what classes to take on: \_\_\_\_\_ (date)

I will keep track of my grades earned throughout the semester

**I STILL NEED TO ASK THE FOLLOWING QUESTIONS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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