

# MXCC CHECKLIST

## Things To Do Before Starting Classes at MxCC

### CHECK WHEN COMPLETED.

- ☐ I have registered to attend a New Student Orientation on \_\_\_\_\_
- ☐ I have printed and completed this form and the others listed on the website will bring it to New Student Orientation.
- ☐ I have gone online to the New Student Orientation section of [www.mxcc.edu](http://www.mxcc.edu) and watched the videos on using [my.commnnet.edu](http://my.commnnet.edu) and Blackboard.
- ☐ I have sent my official high school transcript and/or diploma, GED diploma or transcript from an approved home school program to MxCC
- ☐ I have requested all college transcripts from my previous institutions be mailed for evaluation to the Records Office
- ☐ I have provided proof of Measles /Mumps/ Rubella/Varicella (MMRV) immunity (2 doses of each immunization, verification of disease or positive titer test results may be submitted, as required by CT law for all full-time and/or degree-seeking students)
- ☐ I have submitted my SAT or ACT scores and/or taken the ACCUPLACER Basic Skills Assessment
- ☐ I know where to go to ask questions about financial aid
- ☐ I have accessed my financial aid status on [www.my.commnnet.edu](http://www.my.commnnet.edu)
- ☐ My financial aid will be available on \_\_\_\_\_ (date)
- ☐ I know how to pay for my classes this semester
- ☐ I have given MxCC my updated personal information, mailing address, phone number(s) and email addresses
- ☐ My major/program of study is \_\_\_\_\_ and MxCC knows this
- ☐ I know my MxCC email address and password
- ☐ I have logged in to my MxCC email and [www.my.commnnet.edu](http://www.my.commnnet.edu)
- ☐ I know my student ID and PIN number
- ☐ I have placed this information in a secure, yet accessible, location
- ☐ My academic advisor is \_\_\_\_\_ (name), and can be reached at \_\_\_\_\_ (phone) or \_\_\_\_\_ (e-mail)
- ☐ I met with (or am meeting) an advisor about what classes to take on \_\_\_\_\_ (date)
- ☐ I have registered for my classes
- ☐ I have paid for my classes
- ☐ I know that I will be dropped from my classes if I don't pay my tuition by \_\_\_\_\_

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- ☐ I know that I will be dropped from my classes if I don't attend as soon as the term begins

- ☐ I have a copy of my class schedule (available at [www.My.CommNet.edu](http://www.My.CommNet.edu))

- ☐ I have had my picture taken for my MxCC photo/ID card

- ☐ I know where my classes are located

- ☐ My first class is \_\_\_\_\_  
held on \_\_\_\_\_  
(date/time)

- ☐ I know that if I don't plan to finish a class or classes this semester, I am required to drop the class by completing the withdrawal form and turning it in to the Records office by \_\_\_\_\_ (date) to receive a tuition refund

- ❑ The last day to drop and get a “W” is:

- ☐ I know I must submit a form to officially drop a class, and that I cannot simply tell an instructor or advisor or other MxCC faculty

- ☐ I know about additional campus resources available to me

- ☐ To be a successful student, I plan to use the following resources: \_\_\_\_\_

- ☐ I know how I plan to get to campus, where I should park my car, and that I do not need to obtain a parking sticker

- ☐ I know when and how to get my textbooks for on-campus and online classes

- ☐ I know how to get involved in campus life activities, clubs, and leadership roles

- ☐ I still need to ask the following questions:

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