

Winter Intersession Information

Do you want to get ahead in your program of study? Are you ready to take an online class?

Winter session is a wonderful opportunity to complete a three-credit course at Middlesex Community College. Discuss this great learning opportunity with your advisor before registering!

Use your winter break to:

- Accelerate your studies
- Catch up on credits
- Pick up a requirement or fulfill a prerequisite
- Save money while you are home

Benefits of a Winter session class:

- Single course focus
- Intensive format
- Same academic excellence as fall/spring semesters

***Winter Classes start on December 26,
2017. See class listing at
mxcc.edu/winter.***

REGISTRATION INFORMATION

October 30th: online registration begins for continuing students

November 13th: in-person registration for begins for continuing and readmit students

November 27: in-person registration begins for new students.

MIDDLETOWN CAMPUS REGISTRATION HOURS

Monday* – Friday: 8:00 a.m. – 4:30 p.m.*

*Monday until 6 p.m. during Fall and Spring semester class periods. Extended office hours on Mondays until 6 pm through May 14, 2018.

New, readmit, and non-degree seeking students should [fill out an application](#) and follow the instructions on it.

Financial Aid Alert: Only currently matriculated MxCC students may be eligible for Pell Grants for the winter session. Federal financial aid eligibility is based upon the combined winter and spring registration. There is no state financial aid available for the winter session. If you are considering taking winter session classes, please contact the Financial Aid Services Office for further information, and a easy to fill out Winter Session Financial Aid Application.

Winter Session - Tuition & Fees

Tuition and fees are subject to change. For the most up-to-date information, please visit:

www.ct.edu/admission/tuition

All students are required to pay in full at the time of registration.

Payment Options

1. Winter Session(s): Students must submit payment in full at the time of registration. Students are required to pay the mandatory usage fees, the student activity fee, the tuition (Ext Fee:Credit), and any additional Fees listed in the table below.

Failure to pay in full, tuition and fees, at the time of registration, will result in the cancellation of the registration. Students whose classes are canceled for non-payment will need to re-register in-person at the Registrar's Office on a space-available basis when the student is able to pay the tuition and fees.

Checks Returned for any reason(s) are subject to a \$25 returned check fee, which will be charged to student's' account.

Payments may be made online or at the Business Office, located in the Founder's Hall, during the regular office hours. To register and pay online, please log on to the student's account at <http://my.comnet.edu>. Acceptable payment methods for tuition and fees are cash, check or credit card (Discover Card, MasterCard, Visa, American Express, or eChecks - online only).

Refund Policy for Extension Fee Based Credits

1. Before registering for classes, students should read the refund policy established by the Connecticut State Colleges and Universities Board of Regents for Higher Education.
2. Definition of a General Fund course: Any credit course offered during the fall and spring semester.
3. When registering for General Fund courses, students pay a nonrefundable deposit equal to the fees for their courses. Students who decide to drop a class must notify the Registrar's office in writing to get a refund. A full refund of the Tuition only, labeled "Ext Fee:Credit." will be made if this is done the day before the appropriate summer session starts.
4. No telephone requests for refunds will be taken.
5. Students must apply for a refund. Refunds are not automatically processed.

Per Credit Winter Tuition and Fees Rates

Winter 2017 In-State Rates

<u>Credits</u>	<u>Extension Fee</u>	<u>College Services Fee</u>	<u>Student Activity</u>	<u>Total</u>	<u>Credits</u>
1	\$172.00	\$79.00	\$10.00	\$261.00	1
2	\$344.00	\$86.00	\$10.00	\$440.00	2
3	\$516.00	\$92.00	\$10.00	\$618.00	3
4	\$688.00	\$97.00	\$10.00	\$795.00	4
5	\$860.00	\$115.00	\$10.00	\$985.00	5
6	\$1,032.00	\$131.00	\$10.00	\$1,173.00	6
7	\$1,204.00	\$148.00	\$10.00	\$1,362.00	7
8	\$1,376.00	\$163.00	\$10.00	\$1,549.00	8
9	\$1,548.00	\$180.00	\$10.00	\$1,738.00	9
10	\$1,720.00	\$195.00	\$10.00	\$1,925.00	10
11	\$1,892.00	\$213.00	\$10.00	\$2,115.00	11
12	\$2,064.00	\$230.00	\$20.00	\$2,314.00	12

Winter 2017- Out of State Rates

<u>Credits</u>	<u>Extension Fee</u>	<u>College Services Fee</u>	<u>Student Activity</u>	<u>Total</u>	<u>Credits</u>
1	\$172.00	\$237.00	\$10.00	\$419.00	1
2	\$344.00	\$258.00	\$10.00	\$612.00	2
3	\$516.00	\$276.00	\$10.00	\$802.00	3
4	\$688.00	\$291.00	\$10.00	\$989.00	4
5	\$860.00	\$345.00	\$10.00	\$1,215.00	5
6	\$1,032.00	\$393.00	\$10.00	\$1,435.00	6
7	\$1,204.00	\$444.00	\$10.00	\$1,658.00	7
8	\$1,376.00	\$489.00	\$10.00	\$1,875.00	8
9	\$1,548.00	\$540.00	\$10.00	\$2,098.00	9
10	\$1,720.00	\$585.00	\$10.00	\$2,315.00	10
11	\$1,892.00	\$639.00	\$10.00	\$2,541.00	11
12	\$2,064.00	\$690.00	\$20.00	\$2,774.00	12

Per Credit Winter Tuition and Fees Rates (Continued)

Winter 2017- **NEBHE**

<u>Credits</u>	<u>Extension Fee</u>	<u>College Services Fee</u>	<u>Student Activity</u>	<u>Total</u>	<u>Credits</u>
1	\$172.00	\$118.50	\$10.00	\$300.50	1
2	\$344.00	\$129.00	\$10.00	\$483.00	2
3	\$516.00	\$138.00	\$10.00	\$664.00	3
4	\$688.00	\$145.50	\$10.00	\$843.50	4
5	\$860.00	\$172.50	\$10.00	\$1,042.50	5
6	\$1,032.00	\$196.50	\$10.00	\$1,238.50	6
7	\$1,204.00	\$222.00	\$10.00	\$1,436.00	7
8	\$1,376.00	\$244.50	\$10.00	\$1,630.50	8
9	\$1,548.00	\$270.00	\$10.00	\$1,828.00	9
10	\$1,720.00	\$292.00	\$10.00	\$2,022.00	10
11	\$1,892.00	\$319.50	\$10.00	\$2,221.50	11

12	\$2,064.00	\$345.00	\$20.00	\$2,429.00	12
Mandatory Usage Fees (Additional Fees)				Total	
	Clinical Program Fee - Level 1 - Rad Tech			\$475.00	
	Clinical Program Fee - Level 2 - ODD - VET Tech			\$350.00	
	Advanced Manufacturing Fee*			\$475.00	
	Supplemental Course Fee Level 1 **			\$100.00	
	Supplemental Course Fee Level 2 **			\$200.00	
	Supplemental Course Fee Level 3 **			\$300.00	
	Material Fee ***			\$50.00	

Excess Credits Tuition Charge - An additional flat tuition charge of \$100 per semester shall apply when total registered credits exceed 17 for the semester.

Online Course Tuition & College Services Fee

Tuition and fees are subject to change by the Board of Regents for Higher Education without prior notice and are non-refundable.

Payment: Cash, VISA, Mastercard, American Express, and/or Discover, check or eCheck (online only), or money order made payable to MxCC.

These charges are no longer automatically based on the in-state rate. Instead, fees are based on student residency.

Business Office: Contact the Business Office for payment terms available. 860-343-5729.

(All tuition and fees are subject to change.)

Payment of Tuition, (Extension Credit) and Fees for the Summer or Winter Session Courses

Registering for the Winter session(s) require payment in full at the time of registration. The Tuition (ExtFee:Credit), the College Service Fee, the Student Activity Fee and mandatory usage fees for select courses.

In lieu of full payment at time of registration, acceptable arrangements include:

1. authorization of Financial Aid by the Financial Aid Office;

2. Cash, check, VISA, Discover, MasterCard, American Express, and eChecks are accepted forms of payment.

3. the applicable Tuition Fee Waiver Form (renewed each semester) presented to the cashiers.

Note: there are no payment plans available for the Winter sessions

Books and supplies are additional costs that must be paid at the time of purchase.

Financial Obligation Policy

Payment for Winter Session(s) is due in full once registered.

Once registered and after paying in full you are officially registered.

Student is responsible for all charges if he/she does not officially withdraw from class(es) before the class(es) start date. **No refunds on, or after class starts. Student is responsible for all charges after the class starts.**

Distance Learning Online/Hybrid Courses

<http://mxcc.edu/distance>

Distance Learning courses at MxCC are fully or partially (Hybrid) online and are designed for highly motivated students taking credit courses with a flexible schedule. Most of our fully online classes (ONLN code in MyCommNet) are asynchronous. Our distance learning credit online/hybrid courses follow the standard academic calendar of the college and are available online 24 hours a day, 7 days a week. Students do not need to sign on at a specific time. Just like a traditional class, you must follow the course syllabus with information on reading, assignments, projects, exams, etc. An online faculty is assigned to teach each course and help students succeed. Under the guidance of a syllabus, you study on your own with the help of a textbook, instructor's notes, and online resources. You will submit assignments or take exams online at your convenient time and location by a designated timeline. Basic computer literacy, access to the Internet with broadband connection, and specific setup of your computer are required. Most importantly, a self-motivated, self-disciplined learner is more likely to succeed in online learning. Information about online distance learning at MxCC can be found at <http://mxcc.edu/distance>.

BEFORE YOU START

Students who are interested in distance learning courses are strongly recommended to take a self-assessment test, SmarterMeasure. The test helps you find out whether you have the skills to be successful in online learning. To take the test, go to <http://mxcc.edu/distance>, click on "Take a SmarterMeasure Test" link (upper left).

Immediately after registration, Distance Learning (online or hybrid) students **MUST** visit <http://mxcc.edu/distance>. Click on "What to Do link" (upper left) for step-by-step instruction on what you need to do prior to the beginning of a semester. **First time online students at MxCC are strongly encouraged to attend an on-campus orientation. Tentative schedule** is below. For the most updated orientation schedule, please visit <http://mxcc.edu/distance> (click on **Campus Orientation** link on the left panel).

For Winter 2017 New Online Students

Middletown, Wheaton Hall 308

Thursday, December 21, 10:00 am - 11:30 am

Thursday, December 21, 2:30 pm - 4:00 pm

All Winter 2017 online courses will start on Wednesday December 26th and end on January 14th. Courses will be viewable on Blackboard system on Wednesday December 21st. We recommend students to log on to their winter course on December 21st, navigate through the course, and go over an online orientation at <http://mxcc.edu/distance/online-orientation>. If students need assistance in their online courses, please attend one of the above orientations. The college will be closed from December 22nd to December 26th for Christmas holiday. Technical assistance during this time can be directed to the 24/7 help desk at 860-723-0221 or <http://websupport.ct.edu>.

For Spring 2018 New Online Students

Middletown, Library Computer Classroom

Wednesday, January 17, 1:00 pm – 2:30 pm

Thursday, January 18, 2:00 pm – 3:30 pm

Thursday, January 18, 5:30 pm – 7:00 pm

Friday, January 19, 10:00 am – 11:30 am

All sessions are accessible online via WebEx for students who cannot travel to our campus. Please send an email to mxccdistan@mxcc.commnet.edu to obtain information about how to log on.

For further information or questions about online learning, contact:

Distance Learning, (M-F, 8:00 am -5:00 pm)

Chapman 702/703

Phone: 860-343-5756

Email: mxccdistan@mxcc.commnet.edu

24/7 Help Desk

Web: <http://websupport.ct.edu>

Phone: 860-723-0221