

**MIDDLESEX COMMUNITY COLLEGE
JOB OPPORTUNITY
FACULTY AND PROGRAM COORDINATOR OF BIOLOGY/BIOTECHNOLOGY
Full-Time, 10-month, Tenure Track
Projected Start Date – August 2018**

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: The Public
Location: Middletown, CT
Hours: 35 hours per week
Salary: Assistant Professor - \$56,298; Associate Professor \$63,592; with excellent medical insurance, retirement and related fringe benefits.
Closing Date: March 23, 2018

Knowledge, Skills and Abilities: This position reports to the Division Director of the School of Allied Health, Business, and STEM (science, technology, engineering, and mathematics). The Program Coordinator will teach 12 credit/contact hours per semester in Biology and Biotechnology. The successful candidate must have demonstrated an interest in, and an aptitude for, teaching courses from the introductory through the advanced level in biotechnology as well as other related areas such as genetics, microbiology, general biology, or biochemistry. The incumbent will serve as the Academic Advisor for program-enrolled students and perform other responsibilities as required of all faculty members. In addition, s/he will have a one-course release (3 credit/contact hours) per semester to perform administrative duties such as, but not limited to, scheduling and coordinating class offerings and faculty assignments; providing leadership in the planning, development, modification, and updating of program curriculum and instructional materials; establishing and maintaining field work and externship sites; recommending the hiring of, and supervising, part-time faculty in the program; recruiting students; providing academic advisement to new and continuing students; leading efforts to evaluate the program in accordance with BOR Policy and NEASC standards and serving as college liaison to the Program Advisory Board. The successful candidate must be committed to adopting innovative instructional approaches along with current instructional techniques. Faculty are expected to be involved on campus committees, active in student academic and career advising, and develop connections to foster closer ties between the college and the community.

General Experience:

A Master's degree in Biological Sciences or closely related field and minimum four years teaching experience (2 years if candidate holds a Doctorate degree) and must be current in the laboratory skills required of their field. NOTE***Hiring at the Associate Professor level requires between 5 and 7 years of college teaching experience in conjunction with advanced degrees.

Special Experience: Preferences include a Ph.D. in Biological Sciences or closely related field; teaching experience at the College/University level, including management of both lecture and lab components of biology courses; proficiency using innovative modes of course delivery adaptable to a variety of learning styles; experience in academic and career advising, course and program development, intern supervision, and online teaching; and an understanding of the mission of the community college. Candidates must possess valid driver's license as in state travel to field work and externship sites will be required.

Substitution Allowed: Applicants who do not meet the minimum qualifications as stated, or who possess a degree in a related field, are encouraged to put in writing precisely how their background and experience have prepared them for the responsibilities of this position and by providing appropriate references.

Working Conditions: Incumbents typically perform their work in classroom, laboratory and office settings. Some offsite work in field and/or externship sites will be required.

Application Instructions: Email letter of intent, resume, BOR Application, transcripts (unofficial copies are acceptable at the application stage), to: MX-HR-Recruitment@mxcc.commnet.edu; OR, mail to:

Noreen Wilson, Administrative Assistant
Human Resources
Middlesex Community College
100 Training Hill Road
Middletown, CT 06457

For more information about Middlesex Community College please visit our website, www.mxcc.edu

MIDDLESEX COMMUNITY COLLEGE IS AN AFFIRMATIVE ACTION / EQUAL OPPORTUNITY EMPLOYER; M/F PREFERRED GROUP MEMBERS ARE STRONGLY ENCOURAGED TO APPLY.

Middlesex Community College does not discriminate on the basis of race, color, religious creed, age, gender, gender identity or expression, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, political belief, veteran status, sexual orientation, genetic information or criminal record. The following individuals have been designated to handle inquiries regarding the non-discrimination policies: Adrienne Maslin, Title IX Coordinator and Section 504/ADA Coordinator, amaslin@mxcc.edu; 860-343-5759 or Anastasia Pych, Secondary Title IX Coordinator, apych@mxcc.edu, 860-343-5751.