

**MIDDLESEX COMMUNITY COLLEGE
JOB OPPORTUNITY
DIRECTOR OF LIBRARY AND LEARNING COMMONS SERVICES
CCP 20
Full-Time, 12-month, Tenure Track
Projected Start Date – August 2018**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: Middletown, and MxCC@ Platt Locations
Hours: **35 hours per week**
Salary: \$74,544 - \$79,538
Closing Date: May 30, 2018

Knowledge, Skills and Abilities: The Director of Library and Learning Commons Services demonstrates an understanding of the evolving role of the library and learning commons model in a community college setting. This position reports to the Dean of Academics and Lead Campus Administrator and manages the operations of the library and learning commons. The Director will develop long range and strategic plans for services, facilities and technological resources which meet the strategic learning goals of the College. The director is responsible for directing and integrating several key academic support functions including library services, distance learning, and tutoring; and responsible for planning, implementing, supervising and assessing the resources and services of the Library and Learning Commons. Key areas of accountability include effective delivery of library services and oversight of operation of Distance Learning and Academic Success Center. The Director must demonstrate significant experience supervising librarians and supporting staff with a well-rounded knowledge and appreciation of all aspects of library work, including integration of emerging technologies into library services, forward looking collection development, effective public services and information literacy instruction. Candidates must possess comprehensive experience in developing and managing multiple budget accounts; effective supervision, management, and leadership of staff ; library assessment to include the evaluation of the quality and utilization of library services to assure the Library's accreditation; and participation and leadership in local, regional and statewide library networks.

General Experience:

Masters degree in Library Science from an American Library Association (ALA) accredited institution; three to six years of related experience including from one to three years of experience in the supervision of others.

Special Experience: Preferred experience includes experience in a community college setting and a learning commons environment; an understanding of the mission of the community college; demonstrated involvement in support of diversity and/or experience working with students of varying backgrounds and abilities; familiarity with Alma/Primo library information management system; experience with innovative technologies; promotion of Open Educational Resources across campus; evidence of interdisciplinary/cross-departmental collaborations; experience with computer based instructional technology.

Substitution Allowed: Applicants who do not meet the minimum qualifications as stated, or who possess a degree in a related field, are encouraged to put in writing precisely how their background and experience have prepared them for the responsibilities of this position and by providing appropriate references.

Working Conditions: Incumbents typically perform their work in library, office or other campus based settings. Some offsite work in satellite locations and attendance at community and CSCU system based events will be required.

Application Instructions: Email letter of intent, resume, BOR Application, transcripts (unofficial copies are acceptable at the application stage), to: MX-HR-Recruitment@mxcc.commnet.edu; OR, mail to:

Noreen Wilson, Administrative Assistant
Human Resources
Middlesex Community College
100 Training Hill Road
Middletown, CT 06457

For more information about Middlesex Community College please visit our website, www.mxcc.edu

**MIDDLESEX COMMUNITY COLLEGE IS AN AFFIRMATIVE ACTION / EQUAL OPPORTUNITY EMPLOYER;
PROTECTED GROUP MEMBERS ARE STRONGLY ENCOURAGED TO APPLY.**

Middlesex Community College does not discriminate on the basis of race, color, religious creed, age, gender, gender identity or expression, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, political belief, veteran status, sexual orientation, genetic information or criminal record. The following individuals have been designated to handle inquiries regarding the non-discrimination policies: Adrienne Maslin, Title IX Coordinator and Section 504/ADA Coordinator, amaslin@mxcc.edu; 860-343-5759 or Anastasia Pych, Secondary Title IX Coordinator, apych@mxcc.edu, 860-343-5751.