

**JOB SEARCH and CAREER ADVISING**

**Completing a course in the SNAP Employment and Training program is just one step toward pursuing a career. The information below can help you advance further in that journey.**

**Navigating the job market and preparing applications:**

1. Middlesex Community College Career Development services web site has information on creating a resume and cover letter and some employment search web sites. Includes information and tools on job search strategies and interviewing techniques.

<http://mxcc.edu/cdcc/job-search-preparation/>**.**

1. The local Russell Library on Broad Street in Middletown has career services for resume writing, interview techniques, and career counseling. There is a job group every Thursday morning with guest speakers and networking, and special guest speakers at all times of the week, usually in evenings. Check out their web site :

<https://www.russelllibrary.org/news_events/business_progs.html>.

1. I am available for limited guidance on cover letters, resumes, and job applications . I can also help you navigate the MxCC system to speak with others about taking further courses here. Contact me at pbarrett@mxcc.edu.
2. In the following searches, be sure to specify the kind of job and location you are looking for. More employment search resources:

 [Indeed](http://www.indeed.com)
Search job sites, newspapers, associations and company career pages in one place.

 [Simply Hired](http://www.simplyhired.com)
Search millions of jobs across the web.

 [Monster](http://www.monster.com)
One of the most popular job sites.

 [CareerBuilder](http://www.careerbuilder.com)
Another well-known employment site.

Snag A Job

 [CT Job Central](http://www.jobcentral.org/ct/)
Connecticut's new job bank.

 [CTJobs](http://www.ctjobs.com/)
Specifically targeted for local jobs.

 [ConnecticutJobs.com](http://www.connecticutjobs.com/)
Another source for local jobs.

 [State of CT Jobs](http://www.das.state.ct.us/exam/)
Find opportunities and examination dates.

 [Idealist](http://idealist.org/if/as/Job)
Great career resources for resumes, interview guidance.

 [Connecticut Department of Labor](http://www.ctdol.state.ct.us/)
Find local offices, including CTWorks and Career Centers.

 [LinkedIn](http://www.linkedin.com)
Social networking for professionals.

 [Workplace Writers](http://owl.english.purdue.edu/owl/resource/681/01/)
Tips for résumés and cover letters.

**Good luck with your future endeavors and persist in all that you want !**