Student's Name_____ Student's ID_____ *Revised 4/18/17*

![MxCC - MIDDLESEX COMMUNITY COLLEGE]

Middlesex Community College
Customer Service Management Certificate
GRADUATION CHECKLIST

2018-19 CATALOG

Deadline to Apply:
Fall: November 12, 2018
Spring/Summer: April 15, 2019

Graduation Year: 20____
Year of Catalog being used: _____

Requirements	Cr	Semester Taken	Grade
BBG*115: Business Software Applications **OR** CST*201: Intro to Management Information Systems	3		
BMG*202: Principles of Management	3		
BMG*204: Managerial Communications	3		
BMK*106: Principles of Selling	3		
BMK*123: Principles of Customer Service	3		
BMK*201: Principles of Marketing	3		
COM*173: Public Speaking	3		
ENG* 101: Composition	3		
Select 2 of the following (6 credits):			
BMK*103: Principles of Retailing	3		
BMG*210: Principles of Organizational Behavior	3		
BMK*216: Internet Marketing	3		
BMK*230: Advertising and Promotion	3		
TOTAL CREDITS	**30**		

_____ @_____
NAME (as you would like it to appear on the Diploma)   BANNER ID

_____   _____
STREET ADDRESS   TOWN   ZIP   PHONE#

Please be advised that your name and academic major will be printed in the commencement brochure and your academic major will be announced at the graduation ceremony if you choose to attend. Please notify the Records Office if you Do Not wish your information to be printed or announced.

Other college transfer credits to be used?   Yes ☐   No ☐   Are they on file at MxCC?   Yes ☐   No ☐

Are you applying for more than one degree? Yes ☐   No ☐   If yes, which curriculum? _____

Graduation Requirements:

Have been met ☐   Will be met at the end of: Fall semester ☐   Spring Semester ☐   Summer Semester ☐

_____   _____
ADVISOR'S SIGNATURE & DATE   STUDENT'S SIGNATURE & DATE