MIDDLESEX COMMUNITY COLLEGE
JOB OPPORTUNITY
DIRECTOR OF LIBRARY AND LEARNING COMMONS SERVICES

CCP 20
Full-Time, 12-month, Tenure Track
Projected Start Date – January 2019

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: Middletown, and MxCC@ Platt Locations
Hours: 35 hours per week
Salary: $74,544 - $79,538
Closing Date: September 30, 2018

Middlesex Community College seeks its next Director of Library and Learning Commons Services. The Learning Commons at Middlesex Community College in Middletown, CT and its satellite location at Platt High School in Meriden CT is a collaborative resource hub for academic inquiry, instruction, and learning. With advanced technologies and state of the art facilities, the Learning Commons provides opportunities for innovation in instruction, group work, tutoring, distance learning and the exploration of emerging technologies. Interested candidates should expect to be a working supervisor and share service responsibilities with the learning Commons team.

Knowledge, Skills and Abilities: The Director of Library and Learning Commons Services demonstrates an understanding of the evolving role of the learning commons model in a community college setting. This position reports to the Interim Campus Chief Executive Officer and manages the operations of the learning commons which includes the library, academic success center and distance learning. The Director will develop long range and strategic plans for services, facilities and technological resources which meet the strategic learning goals of the College. The director is responsible for directing and integrating several key academic support functions including library services, distance learning, and tutoring; and responsible for planning, implementing, supervising and assessing the resources and services of the Library and Learning Commons. Key areas of accountability include effective delivery of library services and oversight of operation of Distance Learning and Academic Success Center. The Director must demonstrate significant experience supervising librarians and supporting staff with a well-rounded knowledge and appreciation of all aspects of library work, including integration of emerging technologies into library services, forward looking collection development, effective public services and information literacy instruction. Candidates must possess comprehensive experience in developing and managing multiple budget accounts; effective supervision, management, and leadership of staff; competency in assessment, to include the evaluation of the quality and utilization of Learning Commons services; and participation and leadership in local, regional and statewide library networks.

General Experience:
Masters degree in Library Science from an American Library Association (ALA) accredited institution; three to six years of related experience including from one to three years of experience in the supervision of librarians and library support staff.

Special Experience: Preferred experience includes experience in a community college setting; experience in a Learning Commons environment; 3 or more years experience supervising college librarians and college library support staff; an understanding of the mission of the community college; demonstrated involvement in support of diversity and/or experience working with students of varying backgrounds and abilities; familiarity with Alma/Primo library information management system; experience with innovative technologies; promotion of Open Educational Resources across campus; evidence of interdisciplinary/cross-departmental collaborations; experience with computer based instructional technology.

Substitution Allowed: Applicants who do not meet the minimum qualifications as stated, or who possess a degree in a related field, are encouraged to put in writing precisely how their background and experience have prepared them for the responsibilities of this position and by providing appropriate references.

Working Conditions: Incumbents typically perform their work in library, office or other campus based settings. Some offsite work in satellite locations and attendance at community and CSCU system based events will be required.

Application Instructions: Email letter of intent, resume, BOR Application, transcripts (unofficial copies are acceptable at the application stage) and three letters of reference, to: MX-HR-Recruitment@mxcc.commnet.edu;

OR, mail to: Noreen Wilson, Administrative Assistant
Middlesex Community College - Human Resources
100 Training Hill Road
Middletown, CT 06457

For more information about Middlesex Community College please visit our website, www.mxcc.edu

MIDDLESEX COMMUNITY COLLEGE IS AN AFFIRMATIVE ACTION / EQUAL OPPORTUNITY EMPLOYER; PROTECTED GROUP MEMBERS ARE STRONGLY ENCOURAGED TO APPLY.

Middlesex Community College does not discriminate on the basis of race, color, religious creed, age, gender, gender identity or expression, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, political belief, veteran status, sexual orientation, genetic information or criminal record. The following individuals have been designated to handle inquiries regarding the non-discrimination policies: Adrienne Maslin, Title IX Coordinator and Section 504/ADA Coordinator, amaslin@mxcc.edu; 860-343-5759 or Anastasia Pych, Secondary Title IX Coordinator, apych@mxcc.edu, 860-343-5751.