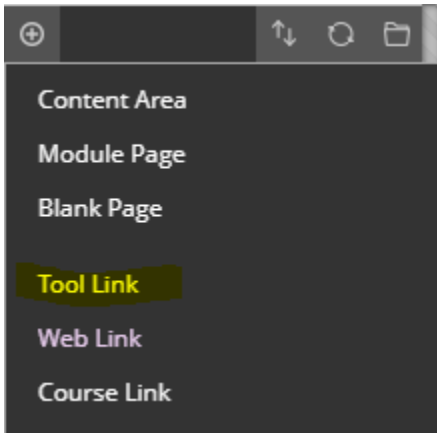


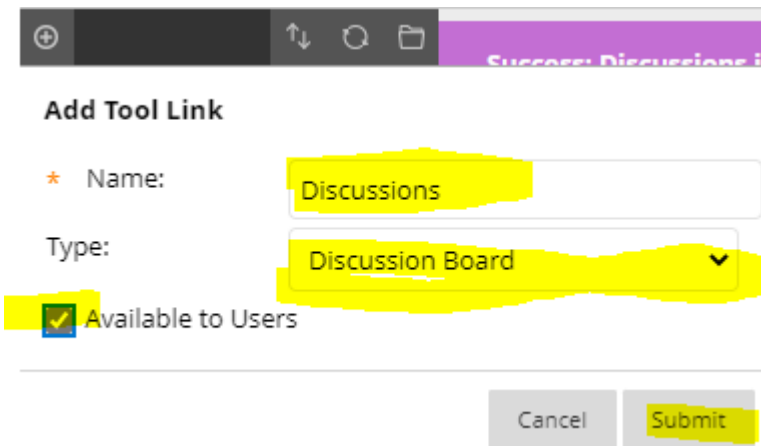
Blackboard – How to a Discussions link on the Course Menu

This instruction shows you how to add a Discussions link on the Blackboard Course Menu. The tool you need in Blackboard is called Discussion Board and you may label the discussion board the way you wish.

1. Click on the “+” at the upper left corner of the Course Menu. Select “Tool Link”.



2. Type the name of the tool you would like to add the link on the Course Menu, for example, “Discussions”. Under Type, choose “Discussion Board”, Check “Available to Users” and click on “Submit”.



4. The newly added Discussions link is placed at the bottom on the Course Menu. Using “drag and drop”, you may move it up to the place you wish it to be.

