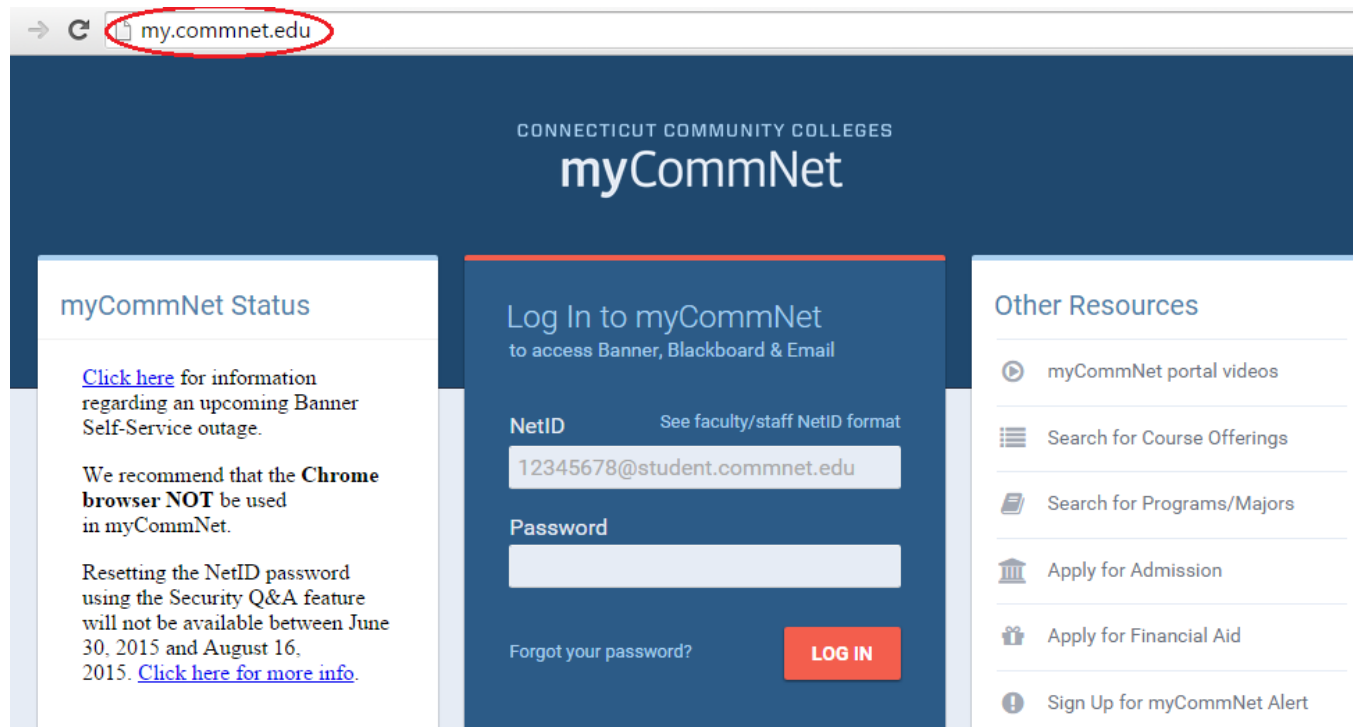


View Faculty Schedule

1. Logon to my.commmnet.edu.



2. Login using your **NetID**.

NetID: Faculty/staff: BannerID@mxcc.commmnet.edu

Example:

00689764@mxcc.commmnet.edu

Password: The same password to log on to a campus computer at any of 12 community colleges.

Never logged on? Use the initial password!

First 3 letters of birth month (capitalize the first letter), &, and last four digits of your social security number.

For example, if you are born in April and the last four digits of your social security number are 4575, then your initial password is Apr&4575 (case sensitive).

After using the initial password, you must create new password. The new password **MUST** have 8 or more characters and satisfy 3 of the 4 rules as follows:

- Upper case
- Lower case

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- Numbers
- Special characters

One example of a new password is "Flower14" (case sensitive). Remember; do not use your name or birthday in the new password.

[Click here](#) for more information about NetID and password.

CONNECTICUT COMMUNITY COLLEGES
myCommNet

Log In to myCommNet
to access Banner, Blackboard & Email

NetID See faculty/staff NetID format
00795867@mxcc.commnet.edu

Password
.....

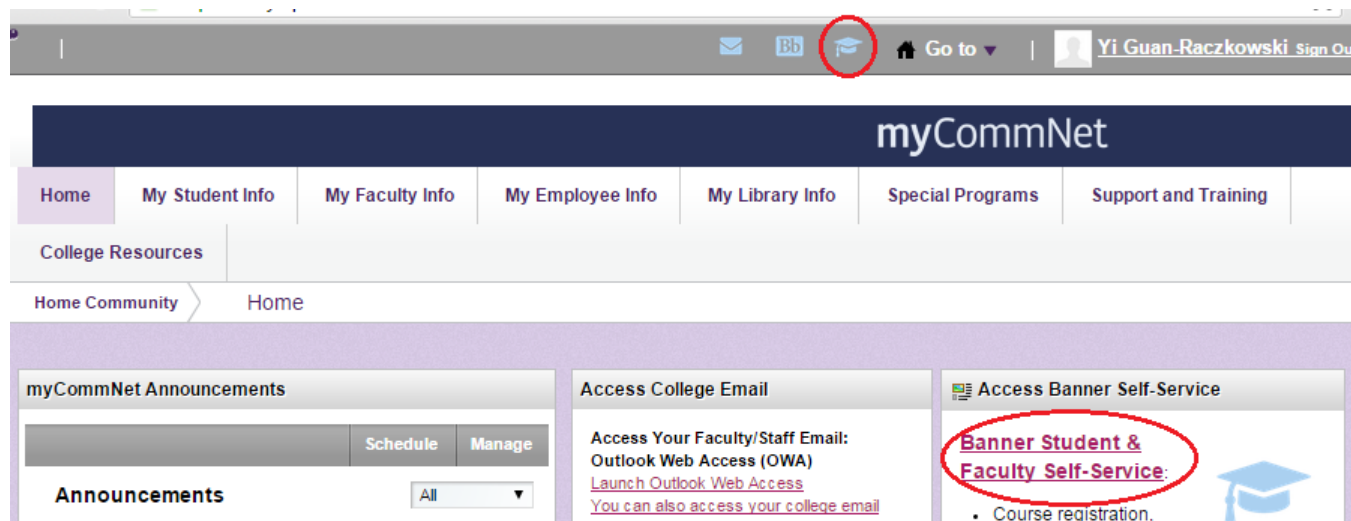
[Forgot your password?](#) **LOG IN**

Other Resources

- ▶ myCommNet portal videos
- ☰ Search for Course Offerings
- 📄 Search for Programs/Majors
- 🏛️ Apply for Admission
- 🎁 Apply for Financial Aid
- 🔔 Sign Up for myCommNet Alert

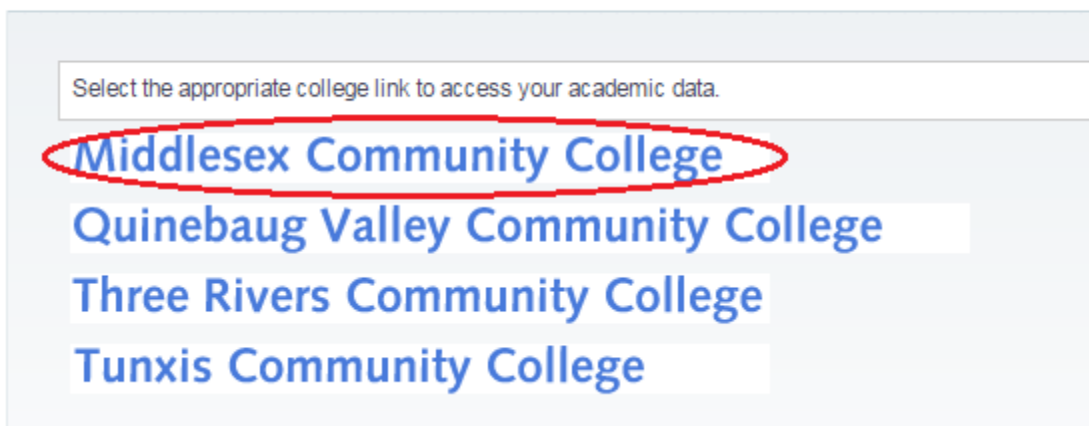
3. Click on the **Banner Self-Service** icon at upper right corner of the screen. Or click on the **Faculty Self - Service System** link under **Faculty and Advisor Self-Service** channel.

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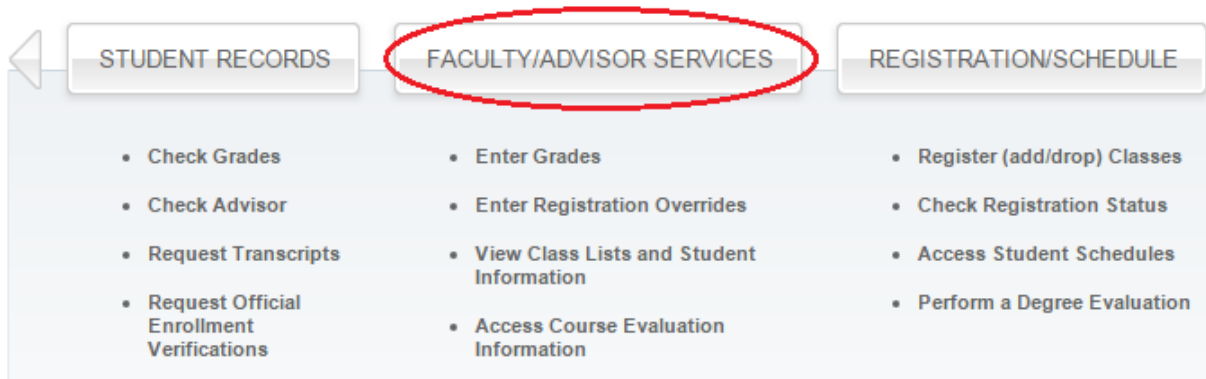
4. Click on **Middlesex Community College**.

[Home](#) > COLLEGE SELECTION

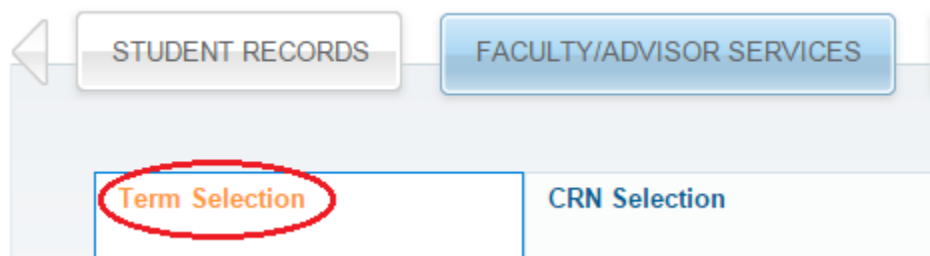


5. Click on **FACULTY/ADVISOR SERVICES**.

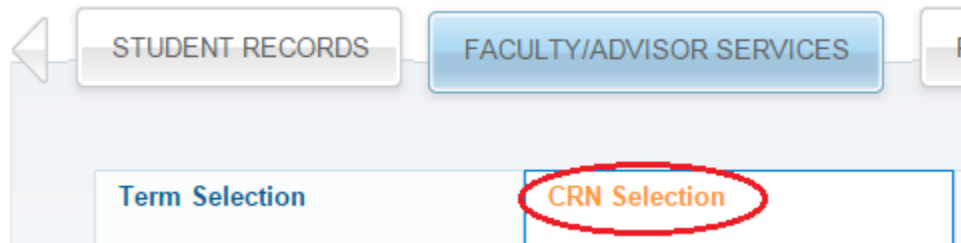
MxCC Distance Learning Documentation



6. Click on **Term Selection**. Select the term such as “**Summer 2015**” and click on **Submit**.

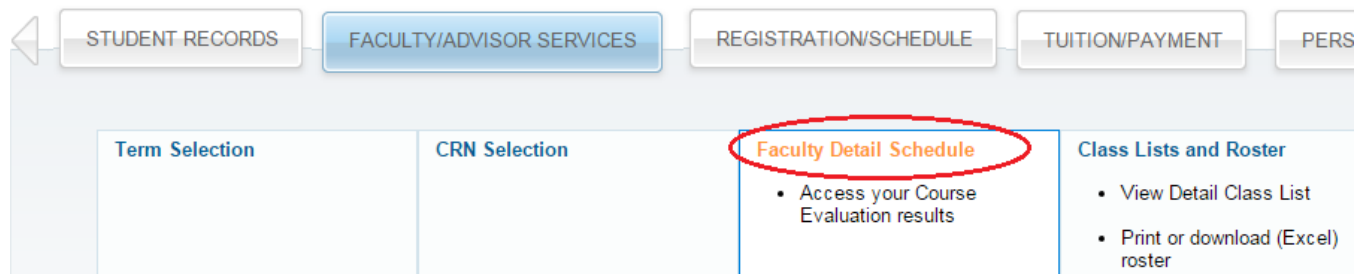


7. Click on **CRN Selection**, select the CRN of your course and click on **Submit**.



8. Click on **Faculty Detail Schedule** tab.

Home > FACULTY/ADVISOR SERVICES



MxCC Distance Learning Documentation

9. **Faculty Detail Schedule** will provide you with a list of information including the registration period for the course, the course information, enrollment status, location of the course, and a link to your course roster.

Middlesex Community College

Part of Term:	1
Course Credits:	3.000
Course Levels:	MxCC Credit
Campus:	On-Line
Override:	No
Syllabus:	Add
Rosters:	Classlist
Office Hours:	Add

Enrollment Counts

	Maximum	Actual	Remaining
Enrollment:	30	30	0
Cross List:	0	0	0

Scroll the page down, you may click on either **Classlist** or **Enrollment** to view **Summary Class List** page that provides you with a course roster with student name, ID, phone#, and email.

10. At the bottom of page, there are links that direct you to various pages.

[Return to Previous](#)

[Term Selection](#) ■ [CRN Selection](#) ■ [Class List](#) ■ [Mid Term Grades](#) ■ [Final Grades](#) ■ [Summary Class List](#)

Return to Previous link brings you back to the previous page.

Summary Class List

Final Grades

Term Selection

CRN Selection