

The In-stall-ation



End of Semester Checklist



If you want to be ready for the Spring semester there are certain steps you should take right now to be sure you're on track. Here's a checklist to guide you:

- ✓ **Make sure your financial aid for spring is in place.** If you received aid in the fall it is usually in place for the spring. You can contact the Financial Aid Services Office, 860-343-5741, if you are uncertain. If you did not apply for aid in the fall you can and should apply in the spring. Do not assume you are not eligible. Many students who think they are ineligible really can qualify for aid. It's always best to apply to be sure. Assistance with the process is available in the Financial Aid Services Office.
- ✓ **Register for your Wintersession and Spring semester classes.** Now is the time to register to get the classes you need at the times you prefer. Financial aid may be available to Wintersession students if you plan to attend part-time in the spring. You can see an advisor at any time. The college will also hold some special registrations on the following dates:
 - December 12: 3-7 PM (Middletown)
 - January 5: 3-7 PM (Middletown)
 - January 7: 9 AM-2 PM (Middletown)
 - January 10: 4-7 PM (Meriden Center)
- ✓ **When you register:**
 - All fees must be paid at the time of registration.
 - Tuition must be paid at the time of registration or you may sign up for a payment plan.
 - If your financial aid is in place the aid will cover fees and tuition so you will be all set. (See the first bullet point above.)
- ✓ **Complete your course evaluations.** The college depends on your opinions of your classes to make decisions for the coming year. Was the course helpful? Was the instructor organized? Your comments are important to us and we hope you will complete an evaluation for each class you are taking. Go to www.my.commnet.edu, log into your account, and click on the Banner Student and Faculty Self-Service link. Then click on the Registration/Schedule tab. The evaluation portal is available until December 9.
- ✓ **Return all library books.** That's pretty self-explanatory, huh?
- ✓ **Sell your books back to the bookstore and return all rental books by December 19.**
- ✓ **Have an enjoyable winter break and come back to MxCC refreshed and ready to learn!**

