1617-001 ENG*101E - Middlesex Community College, Middletown CT

First Name:	Donna
Last Name:	Bontatibus
Email address	dbontatibus@mxcc.edu
Phone Number:	860-343-5802
Role at MxCC	Faculty
Submitted on behalf of:	English Dept.
Proposal Title	Prereq Change for ENG101E
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Currently, the catalog description reflects the accurate prerequisites for ENG*101E Composition Embedded. Banner needs to be modified to reflect the correct prerequisite.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No
Does this proposal address a strategic priority of the college? If so, describe.	Foster Student Success (SP 1) Optimize Curriculum (SP 5) Enhance and Support Developmental Education (SP 9)
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Request for Spring 2017 implementation
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 8/23/16

Recorder: Corey martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: September 6, 2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

It may not be able to make pre-requisites changes to affected courses in the Banner system by mid-October for the changes to appear in the spring 2017. To remedy it, the Committee suggested changes be clearly stated in Academic Advising sheet.

1617-001 Prereq Change for ENG 101E

Assembly Review:

Assembly: Academic Assembly

Meeting Date: 9/16/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*

	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 9/21/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date: 10/18/16

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED

Signature Form Filed (Dean)	Corey Martell	10/18/16
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	10/18/16
Catalog Entry	Steve Minkler	10/17/16
Other		

1617-002 MAT*095 Accpl. - Middlesex Community College, Middletown CT

First Name:	Teresa
Last Name:	Cull
Email address	tcull@mxcc.edu
Phone Number:	860-343-5884
Role at MxCC	Staff
Submitted on behalf of:	Mathematics Department
Proposal Title	MAT*095 Accuplacer cut scores
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	The current cut-scores for MAT*095 are overlapping with MAT*137E. As a result students are being recommended to take either MAT*095 or MAT*137E after taking the Accuplacer test. These courses are completely different content and was an over site. This change is important for proper student placement and success.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No
Does this proposal address a strategic priority of the college? If so, describe.	n/a
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	n/a
Is this proposal time sensitive? If so, describe the timeframe for implementation.	We would like for this to be in place for the start of Winter Accuplacer testing (November). The current Banner cut-scores would recommend/place students into MAT*095 and MAT*137E at the same time based on the overlap in programmed scores. This is an issue that we would like to see fixed as soon as possible. Students need to be placed correctly in order to ensure student success.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 8/23/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee	
	Returned to Originator for revision	
	Forward for action by *(list department/employee)*:	
	Other:	

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: September 6, 2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

See comments of Proposal 1617-001

1617-002 MAT 095 Change for Accuplacer Cut Scores

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

Executive Council Review

Meeting Date: 9/21/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 10/18/16

Recorder:

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	10/18/16
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	10/18/16
Catalog Entry	Steve Minkler	10/17/16
Other		

1617-003 MAT*095 Pre-req. - Middlesex Community College, Middletown CT

First Name:	Teresa
Last Name:	Cull
Email address	tcull@mxcc.edu
Phone Number:	860-343-5884
Role at MxCC	Staff
Submitted on behalf of:	Mathematics Department
Proposal Title	MAT*095 Pre-Requisite Grades
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Based on collected and analyzed data from the last two years of MAT*085 student grades in MAT*085 and subsequent math courses, the math department recommends increasing pre-requisite grades for MAT*095. The intent is to increase the likelihood of student success in their subsequent math course(s).
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	n/a
Does this proposal address a strategic priority of the college? If so, describe.	n/a
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	n/a
Is this proposal time sensitive? If so, describe the timeframe for implementation.	We would like to see this approved for the Spring 2017 semester. The new proposed pre-requisite grades would help to guarantee student success in MAT*095 and MAT*137,137E.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 8/23/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: September 6, 2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

See comments of Proposal 1617 – 001. And, instructors need to pay special attention to online registered students to make sure they are taking the right course.

<u>1617-003 MAT 095 Pre-Requisite Grades</u>

Assembly Review:

Assembly: Academic Assembly

Meeting Date: 9/16/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported

| | no recommendation/not applicable (*explain below*) |

Comments/Rationale:

Executive Council Review

Meeting Date: 9/21/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 10/18/16

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	10/18/16
Documents Uploaded to P:\Drive		

Registrar/Banner entry	Joanne Faust	10/18/16
Catalog Entry	Steve Minkler	10/17/16
Other		

1617-004 MAT*137/MAT*137E - Middlesex Community College, Middletown CT

First Name:	Teresa
Last Name:	Cull
Email address	tcull@mxcc.edu
Phone Number:	860-343-5884
Role at MxCC	Staff
Submitted on behalf of:	Mathematics Department
Proposal Title	MAT*137 & 137E Pre-requisite Grades
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Based on collected and analyzed data from the last two years of MAT*085 student grades in MAT*085 and subsequent math course, the math department recommends increasing pre-requisite grades. The intent is to increase the likelihood of student success in their subsequent math course(s).
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	n/a
Does this proposal address a strategic priority of the college? If so, describe.	n/a
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	n/a
Is this proposal time sensitive? If so, describe the timeframe for implementation.	n/a
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 8/23/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: September 6, 2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

See comments of Proposal 1617 – 001.

<u>1617-004 MAT 137 & 137E Pre-Requisite Grades</u>

Assembly Review:

Assembly: Academic Assembly

Meeting Date: 9/16/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported

| | no recommendation/not applicable (*explain below*) |

Comments/Rationale:

Executive Council Review

Meeting Date: 9/21/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 10/18/16

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	10/18/16

Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	10/18/16
Catalog Entry	Steve Minkler	10/17/16
Other		

1617-005 CJS*298 - Middlesex Community College, Middletown CT

First Name:	Rebecca
Last Name:	Rist-Brown
Email address	rristbrown@mxcc.edu
Phone Number:	860-343-5849
Role at MxCC	Faculty
Submitted on behalf of:	Rebecca Rist-Brown
Proposal Title	Criminal Justice Course Changes
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Changes to prerequisites and adding new special topics course. CJS 298 – Special Topics: Making a Murderer – need to bring to CAP to get approval for offering in the Spring 2017 semester. Students will analyze the Steven Avery Case and identify the Constitutional Issues and violation to standard criminal procedures. Students actually requested this course be developed. The courses is a 1 credit class that will run in conjunction on Saturdays with my other 1 credit workshops (CSI and Fingerprinting).

CJS 298 – Special Topics – Removal of Prerequisite due to fact that it attaches to all special topics courses and does not allow for general studies students to enroll. Old Prerequisite was completion of ENG 101 with C- or better and CJS 101 with C- or better. Removal of prerequisite will enable special topics courses more latitude in assigning course specific prerequisites.

CJS 294: Contemporary Issues in CJ – modify prerequisite to state – ENG 101, ENG 101 E, or ENG 101 ALP with a C- or better AND CJS 101 with a C- or better. Erroneously submitted prerequisite change last year that stated – ENG 101, ENG 101 E, or ENG 101 ALP with a C- or better AND permission of instructor." |
| **Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor** | No. |
| **Does this proposal address a strategic priority of the college? If so, describe.** | Yes. V. Optimize Curriculum: 2. Assess and modify current courses and programs and develop new ones in response to changing needs. 5. Offer more advanced and specialized courses. |

Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes. Change in prerequisites needs to be as soon as possible.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 8/23/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: September 6, 2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

It was suggest that the title of Special Topics "Making a Murderer" be put in quotes as many people may not be aware of the television show and the significance of the title.

<u>1617-005 Criminal Justice Course Changes – Remove Prereq of CJS 298 Special Topics: "Making a Murder"</u>

Assembly Review:

Assembly: Academic Assembly

Meeting Date: 9/16/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 9/21/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date: 10/18/16

Recorder: Corey Martell

X	Approved

Modified	
Not Approved	
Returned for Revision	
Not Applicable	

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	10/18/16
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	10/18/16
Catalog Entry	Steve Minkler	10/17/16
Other		

1617-006 Grading - Middlesex Community College, Middletown CT

First Name:	Corey
Last Name:	Martell
Email address	cmartell@mxcc.edu
Phone Number:	cmartell@mxcc.edu
Role at MxCC	Management
Submitted on behalf of:	Steven Minkler
Proposal Title	Procedure Regarding Final Course Grades
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Please see attached.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Please see attached.
Does this proposal address a strategic priority of the college? If so, describe.	Please see attached.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Please see attached.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council

Recorder Review

Date: 8/23/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Corey Martell
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:

Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: September 6, 2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

The Committee endorsed the proposal and move it forward to Academic Assembly.

1617-006 Procedure Regarding Final Course Grades

Assembly Review:

Assembly: Academic Assembly

Meeting Date: 9/16/16

Recorder: Corey Martell

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
X	no recommendation/not applicable *(explain below)*

Comments/Rationale: Proposal 1617-006 was tabled for further discussion. No vote was made.

Executive Council Review

Meeting Date: 9/21/16

Recorder: Corey Martell

Action:

	support with no issues
X	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale: Proposal 1617-006 was sent back to Academic Assembly for further discussion with Dean Minkler.

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-007 CJS*294 Change - Middlesex Community College, Middletown CT

First Name:	Rebecca
Last Name:	Rist-Brown
Email address	rristbrown@mxcc.edu
Phone Number:	860-343-5849
Role at MxCC	Faculty
Submitted on behalf of:	Rebecca Rist-Brown
Proposal Title	Criminal Justice Course Changes
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Changes to prerequisites and adding new special topics course. CJS 298 – Special Topics: Making a Murderer – need to bring to CAP to get approval for offering in the Spring 2017 semester. Students will analyze the Steven Avery Case and identify the Constitutional Issues and violation to standard criminal procedures. Students actually requested this course be developed. The courses is a 1 credit class that will run in conjunction on Saturdays with my other 1 credit workshops (CSI and Fingerprinting). CJS 298 – Special Topics – Removal of Prerequisite due to fact that it attaches to all special topics courses and does not allow for general studies students to enroll. Old Prerequisite was completion of ENG 101 with C- or better and CJS 101 with C- or better. Removal of prerequisite will enable special topics courses more latitude in assigning course specific prerequisites. CJS 294: Contemporary Issues in CJ – modify prerequisite to state – ENG 101, ENG 101 E, or ENG 101 ALP with a C- or better AND CJS 101 with a C- or better. Erroneously submitted prerequisite change last year that stated – ENG 101, ENG 101 E, or ENG 101 ALP with a C- or better AND permission of instructor."
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No.
Does this proposal address a strategic priority of the college? If so, describe.	Yes. V. Optimize Curriculum: 2. Assess and modify current courses and programs and develop new ones in response to changing needs. 5. Offer more advanced and specialized courses.

Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes. Change in prerequisites needs to be as soon as possible.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 8/23/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

Assembly Review:

Assembly: Academic Assembly

Meeting Date: 9/16/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Executive Council Review

Meeting Date: 9/21/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 10/18/16

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	10/18/16
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	10/18/16
Catalog Entry	Steve Minkler	10/17/16
Other		

1617-008 Computer Science PW - Middlesex Community College, Middletown CT

First Name:	Patty
Last Name:	Rzaymond
Email address	praymond@mxcc.commnet.edu
Phone Number:	860 343-5772
Role at MxCC	Faculty
Submitted on behalf of:	BOR
Proposal Title	Computer Science Pathway
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Submitted for campus endorsement
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes. Transfer to four State Universities and Charter Oak
Does this proposal address a strategic priority of the college? If so, describe.	Yes, Increase enrollment
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	None
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes. This must endorsed by October 9, 2016.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council
Other Comments:	http://www.ct.edu/initiatives/tap#pathways . See link.

Recorder Review

Date: 9/20/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:

Other:

Comments/Rationale:

Submitted per special request due to external deadline for approval.

Committee Review

Committee: Curriculum Committee

Meeting Date: Electronic Voting 9/26/16

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Move forward to Academic Assembly for endorsement.

1617-008 Computer Science Pathway

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

| support with no issues |
| further development required *(returned to originator(s) for further development)* |
| not supported |
| no recommendation/not applicable *(explain below)* |

Comments/Rationale:

President's Decision

Date:

Recorder:

| Approved |
| Modified |
| Not Approved |
| Returned for Revision |
| Not Applicable |

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-009 Physics Pathway - Middlesex Community College, Middletown CT

First Name:	Patty
Last Name:	Raymond
Email address	praymond@mxcc.commnet.edu
Phone Number:	860 343-5772
Role at MxCC	Faculty
Submitted on behalf of:	BOR
Proposal Title	Physics
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Pathway to four State Universities and Charter Oak
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes. Increased enrollment.
Does this proposal address a strategic priority of the college? If so, describe.	Yes. Student retention.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes. This must be endorsed by October 9, 2016.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council
Other Comments:	http://www.ct.edu/initiatives/tap#pathways . See link for pathway

Recorder Review

Date: 9/20/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision

Forward for action by *(list department/employee)*:
Other:

Comments/Rationale:

Submitted per special request due to external deadline for approval.

Committee Review

Committee: Curriculum Committee

Meeting Date: Electronic Voting 9/24/16

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Move forward to Academic Assembly for endorsement.

1617-009 Physics Pathway

Assembly Review:

Assembly: Academic

Meeting Date: 9/19/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 9/27/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-011 LAS Revision - Middlesex Community College, Middletown CT

mxcc.edu/governance/2016-17-proposals/1617-011-las-revision/

First Name:	Lin
Last Name:	Lin
Email address	LLin@mxcc.edu
Phone Number:	860-343-5763
Role at MxCC	Staff
Submitted on behalf of:	Dean Minkler
Proposal Title	LAS Program Revision
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Proposed revision to the LAS degree program in order to incorporate math and science in the "program requirements" so this program may better align with the UConn GAP program.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes. Program change.
Does this proposal address a strategic priority of the college? If so, describe.	Yes, curriculum optimization
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes, we hope to have the additional competencies added for students who may graduate in May 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council
Proposal Attachment	liberal-arts-sciences-aa-transfer-16-17-draft-revision.docx

Recorder Review

Date: 9/28/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision

Forward for action by *(list department/employee)*:
Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 10/4/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

1617-011 Liberal Arts & Science Program Change

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 10/19/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 10/25/16

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	10/25/16
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	10/25/16
Catalog Entry	Steve Minkler	10/25/16
Other		

1617-012 CJS/VET: ACO*101 - Middlesex Community College, Middletown CT

First Name:	Rebecca
Last Name:	Rist-Brown
Email address	rristbrown@mxcc.edu
Phone Number:	8603435849
Role at MxCC	Faculty
Submitted on behalf of:	Chris Gargamelli
Proposal Title	VET/CJS 1 Credit Workshops
Proposal Type	Request for Communication (share information)
Proposal Description/Rationale	VET/CJS 298 Special Topics 1 Credit Workshops which will run over Spring Break. Submitting to Curriculum for informational purposes.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No campus wide implications, but courses would be open to all students.
Does this proposal address a strategic priority of the college? If so, describe.	Yes. Optimizing the curriculum.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	None, other than the normal cost of adjuncts.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes. Need to finalize to add to the Spring 2017 schedule.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 9/28/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:

Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 10/4/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

<u>1617-012 CJS/VET 298 Special Topics ACO 101</u>

Assembly Review:

Assembly: Academic Assembly

Meeting Date: 10/10/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Executive Council Review

Meeting Date: 10/19/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 10/25/16

Recorder:

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	10/25/16
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	10/25/16
Catalog Entry	Steve Minkler	10/25/16
Other		

1617-013 CJS/VET K9 101 - Middlesex Community College, Middletown CT

First Name:	Rebecca
Last Name:	Rist-Brown
Email address	rristbrown@mxcc.edu
Phone Number:	8603435849
Role at MxCC	Faculty
Submitted on behalf of:	Chris Gargamelli
Proposal Title	VET/CJS 1 Credit Workshops
Proposal Type	Request for Communication (share information)
Proposal Description/Rationale	VET/CJS 298 Special Topics 1 Credit Workshops which will run over Spring Break. Submitting to Curriculum for informational purposes.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No campus wide implications, but courses would be open to all students.
Does this proposal address a strategic priority of the college? If so, describe.	Yes. Optimizing the curriculum.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	None, other than the normal cost of adjuncts.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes. Need to finalize to add to the Spring 2017 schedule.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee
Proposal Attachment	cjs-298-aco-101.docx cjs-298-k-9-101-coures-outline.docx cjs-298-wildlife-and-environemental-response.docx cjs-and-vet-permission-to-enroll.docx special-topics-cjs-vet-298-aco-101.doc special-topics-cjs-vet-298-k-9-101.doc special-topics-cjs-vet-298-wildlife-and-environmenal-response.doc

Recorder Review

Date: 9/28/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 10/4/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

<u>1617-013 CJS/VET 298 Special Topics K9 101</u>

Assembly Review:

Assembly: Academic Assembly

Meeting Date: 10/10/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Executive Council Review

Meeting Date: 10/19/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 10/25/16

Recorder:

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	10/25/16
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	10/25/16
Catalog Entry	Steve Minkler	10/25/16

Other

1617-014 CJS/VET Wildlife - Middlesex Community College, Middletown CT

First Name:	Rebecca
Last Name:	Rist-Brown
Email address	rristbrown@mxcc.edu
Phone Number:	8603435849
Role at MxCC	Faculty
Submitted on behalf of:	Chris Gargamelli
Proposal Title	VET/CJS 1 Credit Workshops
Proposal Type	Request for Communication (share information)
Proposal Description/Rationale	VET/CJS 298 Special Topics 1 Credit Workshops which will run over Spring Break. Submitting to Curriculum for informational purposes.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No campus wide implications, but courses would be open to all students.
Does this proposal address a strategic priority of the college? If so, describe.	Yes. Optimizing the curriculum.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	None, other than the normal cost of adjuncts.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes. Need to finalize to add to the Spring 2017 schedule.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee
Proposal Attachment	cjs-298-aco-101.docx cjs-298-k-9-101-coures-outline.docx cjs-298-wildlife-and-environemental-response.docx cjs-and-vet-permission-to-enroll.docx special-topics-cjs-vet-298-aco-101.doc special-topics-cjs-vet-298-k-9-101.doc special-topics-cjs-vet-298-wildlife-and-environmenal-response.doc

Recorder Review

Date: 9/28/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 10/4/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

<u>1617-014 CJS/VET 298 Special Topics Wildlife & Environmental Response</u>

Assembly Review:

Assembly: Academic Assembly

Meeting Date: 10/10/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Executive Council Review

Meeting Date: 10/19/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 10/25/16

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	10/25/16
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	10/25/16

Catalog Entry	Steve Minkler	10/25/16
Other		

1617-015 COM*129 Digital Video - Middlesex Community College, Middletown CT

mxcc.edu/governance/2016-17-proposals/1617-015-com129-digital-video/

First Name:	Richard
Last Name:	Lenoce
Email address	rlenoce@mxcc.edu
Phone Number:	860-347-1789
Role at MxCC	Faculty
Submitted on behalf of:	Richard Lenoce/Jaime Flores
Proposal Title	Two Communication course proposals
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	COM129 Digital Video Production and COM220 Studio Production are two courses that will replace the existing COM142 Television Production. Because of the advanced technology in the Center for New Media, course content of COM142 is being split among two courses.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes. Effects a; programs with COM requirements and electives.
Does this proposal address a strategic priority of the college? If so, describe.	No
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No. Equipment used in course is existing.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	I would like to have this in the catalog for 2017-2018
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 10/28/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 10/4/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

1617-015 COM 129 Digital Video Production Course Proposal

Assembly Review:

Assembly: Academic Assembly

Meeting Date: 10/10/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported

no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 10/19/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 10/25/16

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	10/25/16

Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	10/25/16
Catalog Entry	Steve Minkler	10/25/16
Other		

1617-016 COM*220 Studio Prod - Middlesex Community College, Middletown CT

mxcc.edu/governance/2016-17-proposals/1617-016-com220-studio-prod/

First Name:	Richard
Last Name:	Lenoce
Email address	rlenoce@mxcc.edu
Phone Number:	860-347-1789
Role at MxCC	Faculty
Submitted on behalf of:	Richard Lenoce/Jaime Flores
Proposal Title	Two Communication course proposals
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	COM129 Digital Video Production and COM220 Studio Production are two courses that will replace the existing COM142 Television Production. Because of the advanced technology in the Center for New Media, course content of COM142 is being split among two courses.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes. Effects a; programs with COM requirements and electives.
Does this proposal address a strategic priority of the college? If so, describe.	No
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No. Equipment used in course is existing.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	I would like to have this in the catalog for 2017-2018
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 9/28/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 10/4/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

<u>1617-016 COM 220 Studio Production Course Proposal</u>

Assembly Review:

Assembly: Academic Assembly

Meeting Date: 10/10/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 10/19/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 10/25/16

Recorder:

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	10/25/16
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	10/25/16
Catalog Entry	Steve Minkler	10/25/16

Other

1617-017 Bus. Admin TAP - Middlesex Community College, Middletown CT

mxcc.edu/governance/2016-17-proposals/1617-017-bus-admin-tap/

First Name:	Patty
Last Name:	Raymond
Email address	praymond@mxcc.commnet.edu
Phone Number:	860343-5772
Role at MxCC	Faculty
Submitted on behalf of:	FIRC
Proposal Title	Business Administration Pathway
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	State Law
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes. Retention
Does this proposal address a strategic priority of the college? If so, describe.	Yes, to increase enrollment.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	No
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council
Other Comments:	Please open the link to see the Business Administration Pathway http://www.ct.edu/initiatives/tap#pathways

Recorder Review

Date: 10/25/16

Recorder: Corey Martell

Action:

> X   Submitted to governing body (list body): Curriculum Committee

| Returned to Originator for revision |
| Forward for action by *(list department/employee)*: |
| Other: |

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 11/1/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Move forward to Academic Assembly for endorsement.

1617-017 Business Administration Pathway

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

| support with no issues |
| further development required *(returned to originator(s) for further development)* |
| not supported |
| no recommendation/not applicable (*explain below*) |

Comments/Rationale:

Executive Council Review

Meeting Date: 11/16/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 11/16/16

Recorder: Corey Martell

	Approved
	Modified
	Not Approved
	Returned for Revision
X	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	N/A	
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		

Other

1617-018 For. Lang. TAP - Middlesex Community College, Middletown CT

First Name:	Patty
Last Name:	Raymond
Email address	praymond@mxcc.commnet.edu
Phone Number:	860343-5772
Role at MxCC	Faculty
Submitted on behalf of:	FIRC
Proposal Title	Foreign Language Pathway – German, French, Italian and Spanish
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Sent from FIRC for endorsement
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes. Retention.
Does this proposal address a strategic priority of the college? If so, describe.	Ye. To increase retention.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	No.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council
Other Comments:	Please see the link for the above pathways. http://www.ct.edu/initiatives/tap#pathways

Recorder Review

Date: 10/25/16

Recorder: Corey Martell

Action:

X	Submitted to governing body (*list body*): Curriculum Committee
	Returned to Originator for revision

| Forward for action by *(list department/employee)*: |
| Other: |

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 11/1/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Move forward to Academic Assembly for endorsement.

<u>1617-018 Foreign Language Pathway</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Executive Council Review

Meeting Date: 11/16/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 11/16/16

Recorder: Corey Martell

	Approved
	Modified
	Not Approved
	Returned for Revision
X	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	N/A	
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-019 BA Prog. Review - Middlesex Community College, Middletown CT

mxcc.edu/governance/2016-17-proposals/1617-019-ba-prog-review/

First Name:	Sue
Last Name:	Lugli
Email address	slugli@mxcc.edu
Phone Number:	860-343-5840
Role at MxCC	Faculty
Submitted on behalf of:	The Academic Review Team
Proposal Title	The Busines Administration Program Review
Proposal Type	Request for Communication (share information)
Proposal Description/Rationale	For informational Purposes
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No
Does this proposal address a strategic priority of the college? If so, describe.	Yes, this completes the program review process for the Business Administration Program.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	no
What governing body at MxCC do you feel would be most appropriate to address your interests?	Academic Assembly
Proposal Attachment	business_administration_program_review.pdf

Recorder Review

Date: 10/25/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:

Other:

Comments/Rationale:

For communication only.

Committee Review

Committee: Curriculum Committee

Meeting Date: 11/1/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Consent Item. FYI only.

1617-019 Business Administration Program Review

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 11/16/16

Recorder: Corey Martell

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
X	no recommendation/not applicable *(explain below)*

Comments/Rationale:

For communication only.

President's Decision

Date: 11/16/16

Recorder: Corey Martell

	Approved
	Modified
	Not Approved
	Returned for Revision
X	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-020 Accel. Prog. - Middlesex Community College, Middletown CT

mxcc.edu/governance/2016-17-proposals/1617-020-accel-prog/

First Name:	Rebecca
Last Name:	Rist-Brown
Email address	rristbrown@mxcc.edu
Phone Number:	860-343-49
Role at MxCC	Staff
Submitted on behalf of:	Accelerated Team
Proposal Title	Middlesex Accelerated Program
Proposal Type	Request for Communication (share information)
Proposal Description/Rationale	Advise Curriculum Committee and Academic Assembly of the development of the Middlesex Accelerated Program
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes. It is a new program that will impact various aspects of the campus to include student services, financial aid, etc. All stakeholders were involved in the planning process of the Accelerated Program.
Does this proposal address a strategic priority of the college? If so, describe.	Yes. – It will help address growing enrollment and meeting the needs of our students.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	Yes, but the costs are not 100% known at this time.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes. Pilot scheduled to start Summer 2017
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly

Recorder Review

Date: 10/25/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:

Other:

Comments/Rationale

Request for communication only.

Committee Review

Committee: Curriculum Committee

Meeting Date: 11/1/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

<u>1617-020 Middlesex Accelerate Studies Associate Program (ASAP)</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-021 Sum. 17/Win. 17-18 - Middlesex Community College, Middletown CT

First Name:	Steve
Last Name:	Minkler
Email address	sminkler@mxcc.edu
Phone Number:	35706
Role at MxCC	Management
Submitted on behalf of:	Academic Dean & Division Directors
Proposal Title	Academic Calendars, Summer 2017 & Winter 2017-18
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	The academic calendars for these periods need to be established so we may begin developing course schedules. The college has the authority to set its own summer and winter academic calendars.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes
Does this proposal address a strategic priority of the college? If so, describe.	Yes
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	Yes – the college typically uses summer and winter sessions to maximize net income to the college (tuition & fees minus salary & benefits). In turn, this helps the "bottom line" of the college's budegt.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	The academic calendar for Summer 2017 should be approved by January 1, 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council
Proposal Attachment	161014-proposed-summer17-and-winter17-calendars.pdf
Other Comments:	One comment was received during the Community Comment Period, in which minor typos were pointed out. They were fixed and the corrected version is attached.

Recorder Review

Date: 10/25/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 11/1/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

The Committee Suggests that the class ending time round up to nearest 5 minutes.

1617-021 Academic Calendar Summer 2017 & Winter 2018

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported

	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 11/16/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 11/16/16

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	N/A	

Documents Uploaded to P:\Drive
Registrar/Banner entry
Catalog Entry
Other

1617-022 Discont. Comm. - Middlesex Community College, Middletown CT

First Name:	John
Last Name:	Shafer
Email address	jshafer@mxcc.edu
Phone Number:	860-202-4784
Role at MxCC	Faculty
Submitted on behalf of:	Communication Department
Proposal Title	Discontinuation of old Communication program
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	To official request to have the old Communication program discontinued, which has been replaced by the new Communication CSCU TAP Transfer Pathway program.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes, in the sense that it impacts a major program at the college.
Does this proposal address a strategic priority of the college? If so, describe.	Curriculum.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	The program will be phased out over a two-year period to allow current majors in the program time to complete it.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly

Recorder Review

Date: 10/25/16

Recorder: Corey Martell

Action:

X   Submitted to governing body *(list body)*: Curriculum Committee

	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 11/1 2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

1617-022 Discontinuation of Old Communication Program

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 11/16/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 11/16/16

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	N/A	
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other	Board of Regents Approval	3/2/17

1617-023 HIM*201 - Middlesex Community College, Middletown CT

First Name:	Jill
Last Name:	Flanigan
Email address	jflanigan@mxcc.edu
Phone Number:	860-343-5791
Role at MxCC	Faculty
Submitted on behalf of:	Jill Flanigan
Proposal Title	Curriculum Proposal HIM 201 Health Information Management Principles
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Course outline objectives, catalog description, and prerequisites revised to comply with new CAHIIM Accreditation Standards effective 8/1/2017. Course prerequisites changed from "HIM*102" to "Eligible for ENG101 or ENG101E" to allow HIM students to take this course at the start of the program as it provides foundational knowledge for other program courses under the new accreditation standards.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Curriculum proposal requiring changes to course objectives, description, and prerequisites for HIM 201 Health Information Management Principles..
Does this proposal address a strategic priority of the college? If so, describe.	The proposal addresses pursuing Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM) accreditation for the HIM program.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	There are no budgetary implications.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Implement course change in Fall 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly

Recorder Review

Date: 10/25/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 11/1/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Final version will add "Grade 'C' or better" to all prerequisites.
Changes to competencies:
Critical Analysis and Logical Thinking is a Designated Competency.
Scientific Reasoning & Information Literacy are two embedded Competencies.

<u>1617-023 HIM 201 Health Information Management Principles</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 11/16/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-024 HIM*256 - Middlesex Community College, Middletown CT

First Name:	Jill
Last Name:	Flanigan
Email address	jflanigan@mxcc.edu
Phone Number:	860-343-5791
Role at MxCC	Faculty
Submitted on behalf of:	Jill Flanigan
Proposal Title	Curriculum Proposal HIM 256 Legal and Ethical Issues of HIM
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Course outline objectives, Catalog description, and prerequisites revised to comply with new CAHIIM Accreditation Standards effective 8/1/2017. Course prerequisites changed from "HIM*102 and HIM*112" to "HIM*201" to allow HIM students to take this course in the first year as it provides foundational knowledge for other courses. Course objectives and catalog description changes are minor language changes.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Course objectives, course description, and prerequisites change for HIM 256 Legal and Ethical issues of HIM.
Does this proposal address a strategic priority of the college? If so, describe.	The proposal addresses pursuing Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM) accreditation for the HIM program.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	There are no budgetary implications.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Course change for Fall 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly

Recorder Review

Date: 10/25/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 11/1/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Final version will add "Grade 'C' or better" to all prerequisites.
Changes to competencies:
Critical Analysis and Logical Thinking is a Designated Competency.
Scientific Reasoning & Information Literacy are two embedded Competencies.

<u>1617-024 HIM 256 Legal and Ethical Issues of HIM</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 11/16/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-025 HIM*205 - Middlesex Community College, Middletown CT

First Name:	Jill
Last Name:	Flanigan
Email address	jflanigan@mxcc.edu
Phone Number:	860-343-5791
Role at MxCC	Faculty
Submitted on behalf of:	Jill Flanigan
Proposal Title	Curriculum Proposal HIM 205 Medical Coding I
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Course outline objectives, catalog description, and prerequisites revised to comply with new CAHIIM Accreditation Standards effective 8/1/2017. Changes to this course's objectives and catalog are minor language changes to include additional classification systems and incorporate new standard descriptions. Prerequisites changed from "BIO*115 and MED*125" to "BIO*115 or BIO*212, and MED*125."
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Changes to course outline, course description and prerequisites for HIM 205 Medical coding I.
Does this proposal address a strategic priority of the college? If so, describe.	The proposal addresses pursuing Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM) accreditation for the HIM program.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	There are no budgetary implications.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Course changes for Fall 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly

Recorder Review

Date: 10/25/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 11/1/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Final version will add "Grade 'C' or better" to all prerequisites.
Changes to competencies:
Critical Analysis and Logical Thinking is a Designated Competency.
Scientific Reasoning & Information Literacy are two embedded Competencies.

1617-025 HIM 205 Medical Coding I

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 11/16/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-026 HIM*206 - Middlesex Community College, Middletown CT

First Name:	Jill
Last Name:	Flanigan
Email address	jflanigan@mxcc.edu
Phone Number:	860-343-5791
Role at MxCC	Faculty
Submitted on behalf of:	Jill Flanigan
Proposal Title	Curriculum Proposal HIM 206 Medical Coding II
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Course outline objectives, catalog description, and prerequisites revised to comply with new CAHIIM Accreditation Standards effective 8/1/2017. Changes to this course's objectives and catalog are minor language changes to include additional classification systems and incorporate new standard descriptions. Prerequisites changed from "HIM*205" to "BIO*115 or BIO*212, and MED*125."
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Changes to course outline, course description and prerequisites for HIM 206 Medical Coding II.
Does this proposal address a strategic priority of the college? If so, describe.	The proposal addresses pursuing Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM) accreditation for the HIM program.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	There are no budgetary implications.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Course changes for Fall 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly

Recorder Review

Date: 10/25/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 11/1/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Final version will add "Grade 'C' or better" to all prerequisites.
Changes to competencies:
Critical Analysis and Logical Thinking is a Designated Competency.
Scientific Reasoning & Information Literacy are two embedded Competencies.

1617-026 HIM 206 Medial Coding II

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues	
further development required *(returned to originator(s) for further development)*	
not supported	
no recommendation/not applicable (*explain below*)	

Comments/Rationale:

Executive Council Review

Meeting Date: 11/16/16

Recorder: Corey Martell

Action:

X support with no issues	
further development required *(returned to originator(s) for further development)*	
not supported	
no recommendation/not applicable (*explain below*)	

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-027 BBG*101 - Middlesex Community College, Middletown CT

First Name:	Sue
Last Name:	Lugli
Email address	slugli@mxcc.edu
Phone Number:	860-343-3580
Role at MxCC	Faculty
Submitted on behalf of:	Business Department
Proposal Title	Course proposal change BBG101
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Remove: Not open to students who have completed BMG202 (Principles of Management)
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No
Does this proposal address a strategic priority of the college? If so, describe.	Yes, Helps eliminate waivers
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Fall 2016
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 10/25/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:

Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 11/1/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

<u>1617-027 BBG 101 Introduction to Business</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 11/16/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-028 BFN*201 - Middlesex Community College, Middletown CT

First Name:	Sue
Last Name:	Lugli
Email address	slugli@mxcc.edu
Phone Number:	860-343-3580
Role at MxCC	Faculty
Submitted on behalf of:	The Business Administration Program
Proposal Title	Course proposal change BFN201 Principles of Finance
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Prerequisite change from ACC115 to: : C- or better in ACC*115, ECN*101 ECN*102; MAT*168 or taken concurrently This is required for the TAP pathway
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes
Does this proposal address a strategic priority of the college? If so, describe.	Yes, It will comply with the Business TAP pathway.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Fall 2016
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 10/25/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision

Forward for action by *(list department/employee)*:
Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 11/1/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

The Committee suggests changes to prerequisite wording to –
"C-" or better in all of the following: ACC 115, ECN 101, ECN 102 & MAT 168. MAT 168 may be taken concurrently.

<u>1617-028 BFN 201 Principles of Finance</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 11/16/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		

Other

1617-029 Fac. Committee - Middlesex Community College, Middletown CT

First Name:	John
Last Name:	Shafer
Email address	jshafer@mxcc.edu
Phone Number:	860-202-4784
Role at MxCC	Faculty
Submitted on behalf of:	Academic Assembly
Proposal Title	Creation of New Faculty Committee
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	To create a new sub-committee of the Academic Assembly consisting of all faculty in order to allow faculty the opportunity to discuss issues relevant to faculty and academic policy in greater depth and submit proposals to the governance system through the Academic Assembly. Many faculty feel that the current agenda-driven structure of the Academic Assembly does not allow sufficient time or opportunity for faculty to discuss important issues in sufficient depth.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes. It involves all faculty and is a major adjustment to the governance system.
Does this proposal address a strategic priority of the college? If so, describe.	Within Priority VIII – Promote Leadership / Step 7 – "Assess the College's governance structure and make changes as appropriate."
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	None.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	No.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Governance review Committee Academic Assembly Executive Council
Other Comments:	The exact name, meeting schedule, and governing process of this new faculty committee will be determined by the committee itself.

Recorder Review

Date: 10/25/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Academic Assembly
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Withdrawn by originator.

Committee Review

Committee:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues

further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

ACTION	COMPLETED BY	DATE COMPLETED

1617-030 Physic Review - Middlesex Community College, Middletown CT

First Name:	Sue
Last Name:	Iugli
Email address	slugli@mxcc.edu
Phone Number:	860-343-5840
Role at MxCC	Faculty
Submitted on behalf of:	The Academic Review Team
Proposal Title	Physics Discipline Review
Proposal Type	Request for Communication (share information)
Proposal Description/Rationale	Attached is the Completed Physics Discipline Review with Recommendations
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No
Does this proposal address a strategic priority of the college? If so, describe.	Yes. BOR and NEASC require discipline reviews.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	No
What governing body at MxCC do you feel would be most appropriate to address your interests?	Academic Assembly

Recorder Review

Date: 11/29/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:

Other:

Comments/Rationale:

For communication only.

Physics Discipline Review – Fall 2016

Committee Review

Committee: Curriculum Committee

Meeting Date: 12/6/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Consent Item

1617-030 Physics Program Review (for communication)

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 12/21/16

Recorder: Corey Martell

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
X	no recommendation/not applicable *(explain below)*

Comments/Rationale:

For communication only.

President's Decision

Date: 12/21/16

Recorder: Corey Martell

	Approved
	Modified
	Not Approved
	Returned for Revision
X	Not Applicable

Comments/Rationale:

For communication only.

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		

Other

1617-031 English Ed in Prac.

First Name:	Adam
Last Name:	Floridia
Email address	afloridia@mxcc.edu
Phone Number:	203-608-3015
Role at MxCC	Faculty
Submitted on behalf of:	English Department
Proposal Title	English Education in Practice
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	PA12-40 mandates that developmental English courses have embedded support. This has traditionally taken the form of Classroom Assistants (CA), or highly qualified students and EAs who work as in-class tutors. With a constantly uncertain budget, this course is proposed as a way to defray the costs to the college. In exchange for their work as a CA, students who take this course will earn one credit. It will provide them with an invaluable experience and give them a new perspective of the classroom. I offered this as a Special Topics course in Fall 2016 and will do so again in Spring 2017. I would like to make this a permanent course option.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No.
Does this proposal address a strategic priority of the college? If so, describe.	Yes. This review addresses the strategic priorities of fostering student success, optimize curriculum, and enhance and support developmental education.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	The cost of the course will be waived for students. However, if anything it will save money by eliminating the need to hire Classroom Assistants.

Is this proposal time sensitive? If so, describe the timeframe for implementation.	I would like the course to be "on the books" for the Fall 2017 semester.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 11/29/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 12/6/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

1617-031 English Ed in Practice (New Course)

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 12/21/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved

Returned for Revision	
Not Applicable	

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-032 Human Services Mod. - Middlesex Community College, Middletown CT

First Name:	Judith
Last Name:	Felton
Email address	jlfelton@mxcc.commnet.edu
Phone Number:	860-343-5816
Role at MxCC	Faculty
Submitted on behalf of:	Judith Felton: Human Services Program
Proposal Title	Changing Human Services Transfer Program to Human Services Vocational Program
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Proposal Description/Rationale: With the mandate to implement the TAP Social Work Pathways program, the viability of the Human Services program as a separate degree needed to maintained. Therefore, in line with the catalogue description of the Human Services program as a transfer program, the HS AS degree was modified to reflect the general education requirements for all transfer programs, resulting in the Math requirement of MA 168 or MA 146, (a Math requirement of higher than MA 137,) and the requirement of a lab science. However, students who do not wish to transfer are faced with taking a higher math that not only will they not need in entry level positions, but they may also not be able to pass. In addition, a lab science is not necessary. Therefore, it has been advised by the Human Services Advisory Board that the HS AS degree be changed to a vocational program with the possibility of transfer with appropriate advising. As a vocational program, a Math higher than MA 137 is not required nor is a lab science. Another small change is the recommendation of a SOC, PSY, or SSC elective, as opposed to just a SOC/PSY elective. This broadens the choice of courses that could be transferable should a student wish to transfer.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	This proposal will not have significant campus-wide implications.
Does this proposal address a strategic priority of the college? If so, describe.	The strategic priority that is met by this proposal is student success.

Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	NA
Is this proposal time sensitive? If so, describe the timeframe for implementation.	It would be beneficial if the program change could be effective for Fall, 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 11/29/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 12/6/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported

no recommendation/not applicable (*explain below*)

Comments/Rationale:

Consent Item

<u>1617-032 Human Services Program Mod</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 12/21/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date: 3/15/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	3/15/17
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	3/15/17
Catalog Entry		
Other		

1617-033 Faculty Senate - Middlesex Community College, Middletown CT

First Name:	Steve
Last Name:	Krevisky
Email address	Skrevisky@mxcc.commnet.edu
Phone Number:	860-343-5792
Role at MxCC	Faculty
Submitted on behalf of:	4C's union
Proposal Title	Creation of Faculty Senate
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	We want to create a Faculty Senate, in order to allow faculty the opportunity to discuss faculty issues and college policies in greater depth, and to submit proposals through the governance system. Currently, there is no forum for faculty to meet and discuss, in depth, and with sufficient time, important faculty related issues and college policies.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes, as it involves all faculty and requires a change to college governance, with creation of an additional body.
Does this proposal address a strategic priority of the college? If so, describe.	Within Priority VIII-Promote Leadership/Step 7-"Assess the college's governance structure, and make changes as appropriate."
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No budgetary implications.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	No
What governing body at MxCC do you feel would be most appropriate to address your interests?	Governance review Committee Academic Assembly Executive Council
Other Comments:	The exact name, meeting schedule, and governing processes of the Faculty Senate will be determined by the faculty, once it is approved. This body will give the faculty more input than they currently have now.

Recorder Review

Date: 11/29/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: GEC, Academic Assembly
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues

| further development required *(returned to originator(s) for further development)* |
| not supported |
| no recommendation/not applicable (*explain below*) |

Comments/Rationale:

Executive Council Review

Meeting Date: 12/21/17

Recorder: Corey Martell

Action:

	support with no issues
X	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Sent back to the Academic Assembly to be redesigned as an Ad hoc committee of the Academic Assembly, and that the proposal be submitted on behalf of the Academic Assembly instead of the 4Cs union.

President's Decision

Date:

Recorder:

| Approved |
| Modified |
| Not Approved |
| Returned for Revision |
| Not Applicable |

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-034 HIM*113 - Middlesex Community College, Middletown CT

First Name:	Jill
Last Name:	Flanigan
Email address	jflanigan@mxcc.edu
Phone Number:	860-343-5791
Role at MxCC	Faculty
Submitted on behalf of:	Jill Flanigan
Proposal Title	HIM 113 Healthcare Delivery Systems and Reimbursement
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	The curriculum standards for accreditation by CAHIIM have changed since the program and courses were developed. The new standards are effective on 8/1/2017 and new programs need to be complaint in order to enter the accreditation process. This new course addresses the competencies in reimbursement models and healthcare delivery systems as required by the new standard and is a significant change from the course that it replaces which does not meet the CAHIIM curriculum requirements (replaces HIM*112 Medical Insurance and Reimbursement and HIM*102 Introduction to Healthcare Delivery Systems).
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	This course replaces HIM*112 Medical Insurance and Reimbursement and HIM*102 Introduction to Healthcare Systems. The new course approaches reimbursement from a different perspective and includes the structure of healthcare delivery systems.
Does this proposal address a strategic priority of the college? If so, describe.	The proposal addresses pursuing Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM) accreditation for the HIM program.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No budgetary implications.

Is this proposal time sensitive? If so, describe the timeframe for implementation.	Implement course changes in Fall 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly

Recorder Review

Date: 11/29/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 12/6/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

For the question of "Is this a science lab or art studio course?" in the Course Proposal Form – A change made from "Yes" to "No"

<u>1617-034 HIM 113 Healthcare Delivery Systems and Reimbursement</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 12/21/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date: 3/15/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	3/15/17
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	3/15/17
Catalog Entry	Steve Minkler	1/4/17
Other		

1617-035 HIM*157 - Middlesex Community College, Middletown CT

First Name:	Jill
Last Name:	Flanigan
Email address	jflanigan@mxcc.edu
Phone Number:	860-343-5791
Role at MxCC	Faculty
Submitted on behalf of:	Jill Flanigan
Proposal Title	HIM 157 Healthcare Informatics
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	The curriculum standards for accreditation by CAHIIM have changed since the program and courses were developed. The new standards are effective on 8/1/2017 and new programs need to be complaint in order to enter the accreditation process. This new course provides the comprehensive coverage of informatics in healthcare as required by the new standard and is a significant change from the course that it replaces which covered only electronic health records at an introductory level (replaces HIM*156 Electronic Health Records).
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	This course replaces HIM*156 Electronic Health Records. The new course provides more comprehensive coverage of infrastructure, system life cycle, security of electronic information and includes coverage of electronic health record systems and health information exchange.
Does this proposal address a strategic priority of the college? If so, describe.	The proposal addresses pursuing Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM) accreditation for the HIM program.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	There are no budgetary implications.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Implement course change in Fall 2017.

What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Administrative Assembly

Recorder Review

Date: 11/29/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 12/6/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

For the question of "Is this a science lab or art studio course?" in the Course Proposal Form – A change made from "Yes" to "No"

<u>1617-035 HIM 157 Healthcare Informatics (New Course)</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 12/21/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date: 3/15/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	3/15/17
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	3/15/17
Catalog Entry	Steve Minkler	1/4/17
Other		

1617-036 HIM*220 - Middlesex Community College, Middletown CT

First Name:	Jill
Last Name:	Flanigan
Email address	jflanigan@mxcc.edu
Phone Number:	860-343-5791
Role at MxCC	Faculty
Submitted on behalf of:	Jill Flanigan
Proposal Title	HIM 220 Supervision/Quality Management
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	The curriculum standards for accreditation by CAHIIM have changed since the program and courses were developed. The new standards are effective on 8/1/2017 and new programs need to be complaint to enter the accreditation process. The course objectives, description, and prerequisites are updated to meet these new requirements.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	The course objectives, description, and prerequisites are updated
Does this proposal address a strategic priority of the college? If so, describe.	Curriculum proposal requiring changes to course objectives, description, and prerequisites for HIM 201 Health Information Management Principles..
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	There are no budgetary implications.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Implement course change in Fall 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly

Recorder Review

Date: 11/29/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 12/6/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

For the question of "Is this a science lab or art studio course?" in the Course Proposal Form – A change made from "Yes" to "No"

A typo was corrected.

<u>1617-036 HIM 220 Supervision/Quality Management (Changes to Existing Course)</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*

	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Executive Council Review

Meeting Date: 12/21/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 3/15/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED

Signature Form Filed (Dean)	Corey Martell	3/15/17
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	3/15/17
Catalog Entry	Steve Minkler	1/4/17
Other		

1617-037 HIM*230 - Middlesex Community College, Middletown CT

First Name:	Jill
Last Name:	Flanigan
Email address	jflanigan@mxcc.edu
Phone Number:	860-343-5791
Role at MxCC	Faculty
Submitted on behalf of:	Jill Flanigan
Proposal Title	HIM 230 Healthcare Statistics and Data Analysis
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	The curriculum standards for accreditation by CAHIIM have changed since the program and courses were developed. The new standards are effective on 8/1/2017 and new programs need to be complaint to enter the accreditation process. This new course provides the comprehensive coverage of healthcare statistics, data analytics, and information governance in healthcare as required by the new standards.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	This course is new. The new CAHIIM standards have expanded the requirements for understanding of healthcare statistics, data analysis, and information governance significantly. The volume of information that needs to be added cannot be absorbed into existing courses and requires a separate course.
Does this proposal address a strategic priority of the college? If so, describe.	The proposal addresses pursuing Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM) accreditation for the HIM program.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	There are no budgetary implications.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Implement course change in Fall 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly

Recorder Review

Date: 11/29/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 12/6/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

For the question of "Is this a science lab or art studio course?" in the Course Proposal Form – A change made from "Yes" to "No"

1617-037 HIM 230 Healthcare Statistics and Data Analysis (New Course)

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues	
further development required *(returned to originator(s) for further development)*	
not supported	
no recommendation/not applicable (*explain below*)	

Comments/Rationale:

Executive Council Review

Meeting Date: 12/21/17

Recorder: Corey Martell

Action:

X support with no issues	
further development required *(returned to originator(s) for further development)*	
not supported	
no recommendation/not applicable (*explain below*)	

Comments/Rationale:

President's Decision

Date: 3/15/17

Recorder: Corey Martell

X Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	3/15/17
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	3/15/17
Catalog Entry	Steve Minkler	1/4/17
Other		

1617-038 HIM*290 - Middlesex Community College, Middletown CT

First Name:	Jill
Last Name:	Flanigan
Email address	jflanigan@mxcc.edu
Phone Number:	860-343-5791
Role at MxCC	Faculty
Submitted on behalf of:	Jill Flanigan
Proposal Title	HIM 290 Certification Exam Preparation
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	The curriculum standards for accreditation by CAHIIM have changed since the program and courses were developed. The new standards are effective on 8/1/2017 and new programs need to be complaint to enter the accreditation process. This new course addresses the need to encourage students graduating from the program to suit for certification exams. A poor exam participation rate can negatively affect CAHIIM accreditation.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	This is a new course designed to encourage pursuit of certification by program graduates and prepare graduates to enter the HIM Workforce.
Does this proposal address a strategic priority of the college? If so, describe.	The proposal addresses pursuing Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM) accreditation for the HIM program.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	There are no budgetary implications.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Implement course change in Fall 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly

Recorder Review

Date: 11/29/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 12/6/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

For the question of "Is this a science lab or art studio course?" in the Course Proposal Form – A change made from "Yes" to "No"

1617-038 HIM 290 Certification Exam Preparation (New Course)

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

Executive Council Review

Meeting Date: 12/21/17

Recorder: Corey Martell

Action:

X support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 3/15/17

Recorder: Corey Martell

X Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	3/15/17
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	3/15/17
Catalog Entry	Steve Minkler	1/4/17
Other		

1617-039 HIM*295 - Middlesex Community College, Middletown CT

First Name:	Jill
Last Name:	Flanigan
Email address	jflanigan@mxcc.edu
Phone Number:	860-343-5791
Role at MxCC	Faculty
Submitted on behalf of:	Jill Flanigan
Proposal Title	HIM 295 Health Information Management Internship
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	The curriculum standards for accreditation by CAHIIM have changed since the program and courses were developed. The new standards are effective on 8/1/2017 and new programs need to be complaint in order to enter the accreditation process. The course objectives, description, and prerequisites are updated to meet these new requirements including providing simulation lab for the professional practice experience.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	The course objectives, description, and prerequisites are updated.
Does this proposal address a strategic priority of the college? If so, describe.	The proposal addresses pursuing Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM) accreditation for the HIM program.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	There are no budgetary implications.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Implement course change in Fall 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly

Recorder Review

Date: 11/29/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 12/6/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

For the question of "Is this a science lab or art studio course?" in the Course Proposal Form – A change made from "Yes" to "No"

1617-039 HIM 295 Health Information Management Internship (Changes to Existing Course)

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues

| further development required *(returned to originator(s) for further development)* |
| not supported |
| no recommendation/not applicable *(explain below)* |

Comments/Rationale:

Executive Council Review

Meeting Date: 12/21/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 3/15/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	3/15/17
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	3/15/17
Catalog Entry	Steve Minkler	3/15/17
Other		

1617-040 HIM A.S. Program Mod

First Name:	Jill
Last Name:	Flanigan
Email address	jflanigan@mxcc.edu
Phone Number:	860-343-5791
Role at MxCC	Faculty
Submitted on behalf of:	Jill Flanigan
Proposal Title	HIM A.S. Degree Program
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Description of Proposed Changes 1. Revise the program objectives 2. Replace HIM*112 Medical Insurance and Reimbursement with HIM*113 Healthcare Delivery Systems and Reimbursement 3. Replace one social phenomena elective in the program requirement with HIM*290 Certification Exam Preparation 4. Replace HIM*156 Electronic Health Records with HIM*157 Healthcare Informatics 5. Replace HIM*102 Introduction to Healthcare Systems with HIM*230 Healthcare Statistics and Data Analysis 6. Remove CSC*101 Intro to Computers as a required course and replace with Computer Proficiency Test Justification for Proposed Changes 1. Our goal is to apply for CAHIIM accreditation; the accreditation curriculum requirements have changed significantly. The program objectives are changed to address the revised content. 2. HIM*112 does not address any of the objectives in the revised CAHIIM curriculum. HIM*113 is a new course proposed to address competencies including the structure of the healthcare system and reimbursement models. 3. CAHIIM and our program advisory board agree that steps to encourage certification are an essential component of the program and a benefit to students. 4. The scope of the HIM*156 course is too narrow to address the range of healthcare informatics competencies in the new standards. 5. The relevant content of HIM*102 will be incorporated into HIM*113 and the course will be replaced in the program with a new course HIM*230 that will cover a content area that has expanded significantly in the new standards. 6. Eliminating CSC*101 as a required course will allow students who already have these skills to move into program courses. Students unable to pass the proficiency test will be able to take the CSC*101 course to meet the prerequisite.

Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Changes to courses included in the HIM degree program.
Does this proposal address a strategic priority of the college? If so, describe.	The proposal addresses pursuing Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM) accreditation for the HIM program.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	There are no budgetary implications.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Implement course change in Fall 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly

Recorder Review

Date: 11/29/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 12/6/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*

not supported	
no recommendation/not applicable (*explain below*)	

Comments/Rationale:

1617-040 HIM A.S. Degree Program Modification

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues	
further development required *(returned to originator(s) for further development)*	
not supported	
no recommendation/not applicable (*explain below*)	

Comments/Rationale:

Executive Council Review

Meeting Date: 12/21/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date: 3/15/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	3/15/17
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	3/15/17
Catalog Entry		
Other		

1617-041 HIM Cert. Mod. - Middlesex Community College, Middletown CT

First Name:	Jill
Last Name:	Flanigan
Email address	jflanigan@mxcc.edu
Phone Number:	860-343-5791
Role at MxCC	Faculty
Submitted on behalf of:	Jill Flanigan
Proposal Title	HIM Certificate Program Change
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Description of Proposed Changes 1. Revise the program objectives 2. BIO*115 is currently a "hidden" requirement. It will now be listed as a required course. 3. Replace HIM*112 Medical Insurance and Reimbursement with HIM*113 Healthcare Delivery Systems and Reimbursement 4. Replace HIM*156 Electronic Health Records with HIM*157 Healthcare Informatics 5. Replace HIM*102 Introduction to Healthcare Systems with HIM*203 Pathophysiology. 6. Remove the HIM*295 Health Information Management Internship. Justification for Proposed Changes 1. HIM Certificate students are best positioned for HIM roles in medical coding. Revised certificate courses to include the content of coding certification exams and removed the objectives that will not be covered in the certificate program courses. 2. The program previously appeared to be 27 credits when 31 were required due to BIO*115 being a prerequisite to medical coding courses. 3. HIM*112 does not address prospective payment system models and this is a requirement of some coding certifications. HIM*113 is a new course proposed to address competencies including the structure of the healthcare system and reimbursement models. 4. The scope of the HIM*156 course is too narrow to address the range of healthcare informatics competencies. 5. Replace HIM*102 Introduction to Healthcare Systems with HIM*203 Pathophysiology. HIM Certificate students are best positioned for HIM roles in medical coding and the pathophysiology course is a better fit for that role. 6. HIM*295 course is designed as a professional practice experience including simulation lab activities for students who have completed the degree program and does not fit with the outcomes of the abbreviated Certificate program.

Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Changes to the courses included in the certificate program.
Does this proposal address a strategic priority of the college? If so, describe.	Changes to the certificate program will concentrate coding-related courses in the certificate with potential to apply to become an AHIMA-approved coding certificate.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	There are not budgetary implications.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Implement course change in Fall 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly

Recorder Review

Date: 11/29/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 12/16/2016

Recorder: Lan Liu

Action:

	support with no issues
X	further development required *(returned to originator(s) for further development)*
	not supported

	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Tabled.

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date:

Recorder:

| Approved |
| Modified |
| Not Approved |
| Returned for Revision |
| Not Applicable |

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-042 MAT*095I - Middlesex Community College, Middletown CT

First Name:	Pam
Last Name:	Frost
Email address	pfrost@mxcc.edu
Phone Number:	X35793
Role at MxCC	Faculty
Submitted on behalf of:	Mathematics Department
Proposal Title	New Course – MAT*095I Elementary Algebra Foundations Intensive
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Based on recent research of best practices in developmental math we are proposing this course to replace MAT*085. The major difference is the arithmetic content in this course will be embedded within the elementary algebra content and not taught as stand-alone topics. We have piloted this approach in MAT*085 and find it be more effective than the current approach. This course number and name better describes this new approach.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes, this proposal has campus-wide implications. This course change will impact many students that place at the lowest developmental level in math.
Does this proposal address a strategic priority of the college? If so, describe.	Yes, it addresses the following priorities: I. FOSTER STUDENT SUCCESS V. OPTIMIZE CURRICULUM. IX. ENHANCE AND SUPPORT DEVELOPMENTAL EDUCATION
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No, there will be no additional costs to the college for this course change.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes, we would like to see this course offered in Fall 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council

Recorder Review

Date: 11/29/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 12/6/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

<u>1617-042 MAT 095I Elementary Algebra Foundations Intensive (New Course)</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues

| further development required *(returned to originator(s) for further development)* |
| not supported |
| no recommendation/not applicable *(explain below)* |

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

| support with no issues |
| further development required *(returned to originator(s) for further development)* |
| not supported |
| no recommendation/not applicable *(explain below)* |

Comments/Rationale:

President's Decision

Date:

Recorder:

| Approved |
| Modified |
| Not Approved |
| Returned for Revision |
| Not Applicable |

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

ACTION	COMPLETED BY	DATE COMPLETED

1617-043 CAD*171 - Middlesex Community College, Middletown CT

First Name:	Hubert
Last Name:	Godin
Email address	hgodin@mail.commnet.edu
Phone Number:	860-343-5776
Role at MxCC	Faculty
Submitted on behalf of:	Lin Lin
Proposal Title	Manufacturing revision and new proposal **CAD*171 New Course**
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	The purpose of these proposals are to align the manufacturing certificate and degree programs with similar programs offered through the Advanced Manufacturing Centers (Housatonic, Quinebaug, Asnuntuck, and Naugatuck Valley Community Colleges).
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	It will have a campus-wide implications because it will change manufacturing course offerings and provide students an opportunity to earn a degree in Manufacturing Engineering Technology. These proposals will improve the course content and quality of our manufacturing programs.
Does this proposal address a strategic priority of the college? If so, describe.	"In all it does, Middlesex Community College strives to be the college of its community. By providing high quality, affordable, and accessible education to a diverse population, the college enhances the strengths of individuals through degree, certificate, and lifelong learning programs that lead to university transfer, employment, and an enriched awareness of our shared responsibilities as global citizens." Middlesex Community College helps fulfill its mission by making a commitment to manufacturing. The college established a manufacturing program in the fall of 2008. The strengths of the individual are enhanced by providing students the opportunity to enter the manufacturing field. Employers in our service area have expressed the need for skilled workers in the manufacturing field. Middlesex Community College bridges this gap through the manufacturing programs. The primary purposes of the manufacturing programs in the community college system are to focus on the training and job placement for employment. Providing training in manufacturing supports the core missions of the college.

Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	The program enhancements and the new pathway can be implemented using existing facilities and staff. Dean Minkler is to provide a budget for the Manufacturing Engineering Technology pathway.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Internal approvals must be completed prior to the end of the calendar year so the programs as proposed can be implemented in the fall of 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council

Recorder Review

Date: 11/29/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 12/6/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported

no recommendation/not applicable (*explain below*)

Comments/Rationale:

<u>1617-043 CAD 171 Mechanical 3-D CAD (Autodesk Inventor) (New Course)</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 12/21/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date: 3/15/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	3/15/17
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	3/15/17
Catalog Entry	Steve Minkler	2/25/17
Other		

1617-044 EGR*112 - Middlesex Community College, Middletown CT

First Name:	Hubert
Last Name:	Godin
Email address	hgodin@mail.commnet.edu
Phone Number:	860-343-5776
Role at MxCC	Faculty
Submitted on behalf of:	Lin Lin
Proposal Title	Manufacturing revision and new proposal **EGR*112 New Course**
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	The purpose of these proposals are to align the manufacturing certificate and degree programs with similar programs offered through the Advanced Manufacturing Centers (Housatonic, Quinebaug, Asnuntuck, and Naugatuck Valley Community Colleges).
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	It will have a campus-wide implications because it will change manufacturing course offerings and provide students an opportunity to earn a degree in Manufacturing Engineering Technology. These proposals will improve the course content and quality of our manufacturing programs.
Does this proposal address a strategic priority of the college? If so, describe.	"In all it does, Middlesex Community College strives to be the college of its community. By providing high quality, affordable, and accessible education to a diverse population, the college enhances the strengths of individuals through degree, certificate, and lifelong learning programs that lead to university transfer, employment, and an enriched awareness of our shared responsibilities as global citizens." Middlesex Community College helps fulfill its mission by making a commitment to manufacturing. The college established a manufacturing program in the fall of 2008. The strengths of the individual are enhanced by providing students the opportunity to enter the manufacturing field. Employers in our service area have expressed the need for skilled workers in the manufacturing field. Middlesex Community College bridges this gap through the manufacturing programs. The primary purposes of the manufacturing programs in the community college system are to focus on the training and job placement for employment. Providing training in manufacturing supports the core missions of the college.

Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	The program enhancements and the new pathway can be implemented using existing facilities and staff. Dean Minkler is to provide a budget for the Manufacturing Engineering Technology pathway.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Internal approvals must be completed prior to the end of the calendar year so the programs as proposed can be implemented in the fall of 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council

Recorder Review

Date: 11/29/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 12/1/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Course title is changed from *Engineering Drawings* **Interpretations** to *Engineering Drawings* **Specifications.**

<u>1617-044 EGR 112 Engineering Drawings Specifications (New Course)</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 12/21/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date: 3/15/17

Recorder: Corey Martell

X	Approved

Modified	
Not Approved	
Returned for Revision	
Not Applicable	

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	3/15/17
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	Corey Martell
Catalog Entry	Steve Minkler	2/25/17
Other		

1617-045 MFG*120 - Middlesex Community College, Middletown CT

First Name:	Hubert
Last Name:	Godin
Email address	hgodin@mail.commnet.edu
Phone Number:	860-343-5776
Role at MxCC	Faculty
Submitted on behalf of:	Lin Lin
Proposal Title	Manufacturing revision and new proposal **MFG*120 New Course**
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	The purpose of these proposals are to align the manufacturing certificate and degree programs with similar programs offered through the Advanced Manufacturing Centers (Housatonic, Quinebaug, Asnuntuck, and Naugatuck Valley Community Colleges).
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	It will have a campus-wide implications because it will change manufacturing course offerings and provide students an opportunity to earn a degree in Manufacturing Engineering Technology. These proposals will improve the course content and quality of our manufacturing programs.
Does this proposal address a strategic priority of the college? If so, describe.	"In all it does, Middlesex Community College strives to be the college of its community. By providing high quality, affordable, and accessible education to a diverse population, the college enhances the strengths of individuals through degree, certificate, and lifelong learning programs that lead to university transfer, employment, and an enriched awareness of our shared responsibilities as global citizens." Middlesex Community College helps fulfill its mission by making a commitment to manufacturing. The college established a manufacturing program in the fall of 2008. The strengths of the individual are enhanced by providing students the opportunity to enter the manufacturing field. Employers in our service area have expressed the need for skilled workers in the manufacturing field. Middlesex Community College bridges this gap through the manufacturing programs. The primary purposes of the manufacturing programs in the community college system are to focus on the training and job placement for employment. Providing training in manufacturing supports the core missions of the college.

Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	The program enhancements and the new pathway can be implemented using existing facilities and staff. Dean Minkler is to provide a budget for the Manufacturing Engineering Technology pathway.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Internal approvals must be completed prior to the end of the calendar year so the programs as proposed can be implemented in the fall of 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council

Recorder Review

Date: 11/29/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 12/6/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

<u>1617-045 MFG 120 Metrology (New Course)</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues	
further development required *(returned to originator(s) for further development)*	
not supported	
no recommendation/not applicable *(explain below)*	

Comments/Rationale:

Executive Council Review

Meeting Date: 12/21/16

Recorder: Corey Martell

Action:

X support with no issues	
further development required *(returned to originator(s) for further development)*	
not supported	
no recommendation/not applicable *(explain below)*	

Comments/Rationale:

President's Decision

Date: 3/15/17

Recorder: Corey Martell

X Approved	
Modified	
Not Approved	

| Returned for Revision |
| Not Applicable |

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	3/15/17
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	3/15/17
Catalog Entry	Steve Minkler	2/25/17
Other		

1617-046 MFG*150 - Middlesex Community College, Middletown CT

First Name:	Hubert
Last Name:	Godin
Email address	hgodin@mail.commnet.edu
Phone Number:	860-343-5776
Role at MxCC	Faculty
Submitted on behalf of:	Lin Lin
Proposal Title	Manufacturing revision and new proposal **MFG*150 New Course**
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	The purpose of these proposals are to align the manufacturing certificate and degree programs with similar programs offered through the Advanced Manufacturing Centers (Housatonic, Quinebaug, Asnuntuck, and Naugatuck Valley Community Colleges).
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	It will have a campus-wide implications because it will change manufacturing course offerings and provide students an opportunity to earn a degree in Manufacturing Engineering Technology. These proposals will improve the course content and quality of our manufacturing programs.
Does this proposal address a strategic priority of the college? If so, describe.	"In all it does, Middlesex Community College strives to be the college of its community. By providing high quality, affordable, and accessible education to a diverse population, the college enhances the strengths of individuals through degree, certificate, and lifelong learning programs that lead to university transfer, employment, and an enriched awareness of our shared responsibilities as global citizens." Middlesex Community College helps fulfill its mission by making a commitment to manufacturing. The college established a manufacturing program in the fall of 2008. The strengths of the individual are enhanced by providing students the opportunity to enter the manufacturing field. Employers in our service area have expressed the need for skilled workers in the manufacturing field. Middlesex Community College bridges this gap through the manufacturing programs. The primary purposes of the manufacturing programs in the community college system are to focus on the training and job placement for employment. Providing training in manufacturing supports the core missions of the college.

Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	The program enhancements and the new pathway can be implemented using existing facilities and staff. Dean Minkler is to provide a budget for the Manufacturing Engineering Technology pathway.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Internal approvals must be completed prior to the end of the calendar year so the programs as proposed can be implemented in the fall of 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council

Recorder Review

Date: 11/29/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 12/1/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

<u>1617-046 MFG 150 Introduction to Machine Technology (New Course)</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved

| Returned for Revision |
| Not Applicable |

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-047 MFG*153 - Middlesex Community College, Middletown CT

First Name:	Hubert
Last Name:	Godin
Email address	hgodin@mail.commnet.edu
Phone Number:	860-343-5776
Role at MxCC	Faculty
Submitted on behalf of:	Lin Lin
Proposal Title	Manufacturing revision and new proposal **MFG*153 New Course**
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	The purpose of these proposals are to align the manufacturing certificate and degree programs with similar programs offered through the Advanced Manufacturing Centers (Housatonic, Quinebaug, Asnuntuck, and Naugatuck Valley Community Colleges).
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	It will have a campus-wide implications because it will change manufacturing course offerings and provide students an opportunity to earn a degree in Manufacturing Engineering Technology. These proposals will improve the course content and quality of our manufacturing programs.
Does this proposal address a strategic priority of the college? If so, describe.	"In all it does, Middlesex Community College strives to be the college of its community. By providing high quality, affordable, and accessible education to a diverse population, the college enhances the strengths of individuals through degree, certificate, and lifelong learning programs that lead to university transfer, employment, and an enriched awareness of our shared responsibilities as global citizens." Middlesex Community College helps fulfill its mission by making a commitment to manufacturing. The college established a manufacturing program in the fall of 2008. The strengths of the individual are enhanced by providing students the opportunity to enter the manufacturing field. Employers in our service area have expressed the need for skilled workers in the manufacturing field. Middlesex Community College bridges this gap through the manufacturing programs. The primary purposes of the manufacturing programs in the community college system are to focus on the training and job placement for employment. Providing training in manufacturing supports the core missions of the college.

Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	The program enhancements and the new pathway can be implemented using existing facilities and staff. Dean Minkler is to provide a budget for the Manufacturing Engineering Technology pathway.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Internal approvals must be completed prior to the end of the calendar year so the programs as proposed can be implemented in the fall of 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council

Recorder Review

Date: 11/29/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 12/1/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

<u>1617-047 MFG 153 Manufacturing Machining: Benchwork (New Course)</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved

| Returned for Revision |
| Not Applicable |

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-048 MFG*156 - Middlesex Community College, Middletown CT

First Name:	Hubert
Last Name:	Godin
Email address	hgodin@mail.commnet.edu
Phone Number:	860-343-5776
Role at MxCC	Faculty
Submitted on behalf of:	Lin Lin
Proposal Title	Manufacturing revision and new proposal **MFG*156 Course Change**
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	The purpose of these proposals are to align the manufacturing certificate and degree programs with similar programs offered through the Advanced Manufacturing Centers (Housatonic, Quinebaug, Asnuntuck, and Naugatuck Valley Community Colleges).
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	It will have a campus-wide implications because it will change manufacturing course offerings and provide students an opportunity to earn a degree in Manufacturing Engineering Technology. These proposals will improve the course content and quality of our manufacturing programs.
Does this proposal address a strategic priority of the college? If so, describe.	"In all it does, Middlesex Community College strives to be the college of its community. By providing high quality, affordable, and accessible education to a diverse population, the college enhances the strengths of individuals through degree, certificate, and lifelong learning programs that lead to university transfer, employment, and an enriched awareness of our shared responsibilities as global citizens." Middlesex Community College helps fulfill its mission by making a commitment to manufacturing. The college established a manufacturing program in the fall of 2008. The strengths of the individual are enhanced by providing students the opportunity to enter the manufacturing field. Employers in our service area have expressed the need for skilled workers in the manufacturing field. Middlesex Community College bridges this gap through the manufacturing programs. The primary purposes of the manufacturing programs in the community college system are to focus on the training and job placement for employment. Providing training in manufacturing supports the core missions of the college.

Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	The program enhancements and the new pathway can be implemented using existing facilities and staff. Dean Minkler is to provide a budget for the Manufacturing Engineering Technology pathway.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Internal approvals must be completed prior to the end of the calendar year so the programs as proposed can be implemented in the fall of 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council

Recorder Review

Date: 11/29/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 12/6/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

<u>1617-048 MFG 156 Manufacturing Machinery CNC I (Changes to Existing Course)</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues	
further development required *(returned to originator(s) for further development)*	
not supported	
no recommendation/not applicable (*explain below*)	

Comments/Rationale:

Executive Council Review

Meeting Date: 12/21/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date: 3/15/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved

	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	3/15/17
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	3/15/17
Catalog Entry	Steve Minkler	3/8/17
Other		

1617-049 MFG*239 - Middlesex Community College, Middletown CT

First Name:	Hubert
Last Name:	Godin
Email address	hgodin@mail.commnet.edu
Phone Number:	860-343-5776
Role at MxCC	Faculty
Submitted on behalf of:	Lin Lin
Proposal Title	Manufacturing revision and new proposal **MFG*239 New Course**
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	The purpose of these proposals are to align the manufacturing certificate and degree programs with similar programs offered through the Advanced Manufacturing Centers (Housatonic, Quinebaug, Asnuntuck, and Naugatuck Valley Community Colleges).
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	It will have a campus-wide implications because it will change manufacturing course offerings and provide students an opportunity to earn a degree in Manufacturing Engineering Technology. These proposals will improve the course content and quality of our manufacturing programs.
Does this proposal address a strategic priority of the college? If so, describe.	"In all it does, Middlesex Community College strives to be the college of its community. By providing high quality, affordable, and accessible education to a diverse population, the college enhances the strengths of individuals through degree, certificate, and lifelong learning programs that lead to university transfer, employment, and an enriched awareness of our shared responsibilities as global citizens." Middlesex Community College helps fulfill its mission by making a commitment to manufacturing. The college established a manufacturing program in the fall of 2008. The strengths of the individual are enhanced by providing students the opportunity to enter the manufacturing field. Employers in our service area have expressed the need for skilled workers in the manufacturing field. Middlesex Community College bridges this gap through the manufacturing programs. The primary purposes of the manufacturing programs in the community college system are to focus on the training and job placement for employment. Providing training in manufacturing supports the core missions of the college.

Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	The program enhancements and the new pathway can be implemented using existing facilities and staff. Dean Minkler is to provide a budget for the Manufacturing Engineering Technology pathway.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Internal approvals must be completed prior to the end of the calendar year so the programs as proposed can be implemented in the fall of 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council

Recorder Review

Date: 11/29/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 12/6/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

<u>1617-049 MFG 239 Geometric Dimensioning & Tolerancing (New Course)</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues	
further development required *(returned to originator(s) for further development)*	
not supported	
no recommendation/not applicable (*explain below*)	

Comments/Rationale:

Executive Council Review

Meeting Date: 12/21/17

Recorder: Corey Martell

Action:

X support with no issues	
further development required *(returned to originator(s) for further development)*	
not supported	
no recommendation/not applicable (*explain below*)	

Comments/Rationale:

President's Decision

Date: 3/15/17

Recorder: Corey Martell

X Approved	
Modified	
Not Approved	

| Returned for Revision |
| Not Applicable |

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	3/15/17
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	3/15/17
Catalog Entry	Steve Minkler	2/25/17
Other		

1617-050 Machine Tech Degree Mod.

First Name:	Hubert
Last Name:	Godin
Email address	hgodin@mail.commnet.edu
Phone Number:	860-343-5776
Role at MxCC	Faculty
Submitted on behalf of:	Lin Lin
Proposal Title	Manufacturing revision and new proposal **Machine Technology Degree Modification**
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	The purpose of these proposals are to align the manufacturing certificate and degree programs with similar programs offered through the Advanced Manufacturing Centers (Housatonic, Quinebaug, Asnuntuck, and Naugatuck Valley Community Colleges).
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	It will have a campus-wide implications because it will change manufacturing course offerings and provide students an opportunity to earn a degree in Manufacturing Engineering Technology. These proposals will improve the course content and quality of our manufacturing programs.
Does this proposal address a strategic priority of the college? If so, describe.	"In all it does, Middlesex Community College strives to be the college of its community. By providing high quality, affordable, and accessible education to a diverse population, the college enhances the strengths of individuals through degree, certificate, and lifelong learning programs that lead to university transfer, employment, and an enriched awareness of our shared responsibilities as global citizens." Middlesex Community College helps fulfill its mission by making a commitment to manufacturing. The college established a manufacturing program in the fall of 2008. The strengths of the individual are enhanced by providing students the opportunity to enter the manufacturing field. Employers in our service area have expressed the need for skilled workers in the manufacturing field. Middlesex Community College bridges this gap through the manufacturing programs. The primary purposes of the manufacturing programs in the community college system are to focus on the training and job placement for employment. Providing training in manufacturing supports the core missions of the college.

Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	The program enhancements and the new pathway can be implemented using existing facilities and staff. Dean Minkler is to provide a budget for the Manufacturing Engineering Technology pathway.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Internal approvals must be completed prior to the end of the calendar year so the programs as proposed can be implemented in the fall of 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council

Recorder Review

Date: 11/29/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 12/6/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

1617-050 Machine Technology Degree Modification

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues	
further development required *(returned to originator(s) for further development)*	
not supported	
no recommendation/not applicable (*explain below*)	

Comments/Rationale:

Executive Council Review

Meeting Date: 12/21/16

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date: 3/15/17

Recorder:Corey Martell

X	Approved
	Modified
	Not Approved

Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	3/15/17
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	3/15/17
Catalog Entry		
Other		

1617-051 Machine Tech Cert. Mod.

First Name:	Hubert
Last Name:	Godin
Email address	hgodin@mail.commnet.edu
Phone Number:	860-343-5776
Role at MxCC	Faculty
Submitted on behalf of:	Lin Lin
Proposal Title	Manufacturing revision and new proposal **Machine Technology Certificate Modification**
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	The purpose of these proposals are to align the manufacturing certificate and degree programs with similar programs offered through the Advanced Manufacturing Centers (Housatonic, Quinebaug, Asnuntuck, and Naugatuck Valley Community Colleges).
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	It will have a campus-wide implications because it will change manufacturing course offerings and provide students an opportunity to earn a degree in Manufacturing Engineering Technology. These proposals will improve the course content and quality of our manufacturing programs.
Does this proposal address a strategic priority of the college? If so, describe.	"In all it does, Middlesex Community College strives to be the college of its community. By providing high quality, affordable, and accessible education to a diverse population, the college enhances the strengths of individuals through degree, certificate, and lifelong learning programs that lead to university transfer, employment, and an enriched awareness of our shared responsibilities as global citizens." Middlesex Community College helps fulfill its mission by making a commitment to manufacturing. The college established a manufacturing program in the fall of 2008. The strengths of the individual are enhanced by providing students the opportunity to enter the manufacturing field. Employers in our service area have expressed the need for skilled workers in the manufacturing field. Middlesex Community College bridges this gap through the manufacturing programs. The primary purposes of the manufacturing programs in the community college system are to focus on the training and job placement for employment. Providing training in manufacturing supports the core missions of the college.

Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	The program enhancements and the new pathway can be implemented using existing facilities and staff. Dean Minkler is to provide a budget for the Manufacturing Engineering Technology pathway.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Internal approvals must be completed prior to the end of the calendar year so the programs as proposed can be implemented in the fall of 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council

Recorder Review

Date: 11/29/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 12/6/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

<u>1617-051 Machine Technology Certificate Modification</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues	
further development required *(returned to originator(s) for further development)*	
not supported	
no recommendation/not applicable *(explain below)*	

Comments/Rationale:

Executive Council Review

Meeting Date: 12/21/17

Recorder: Corey Martell

Action:

X support with no issues	
further development required *(returned to originator(s) for further development)*	
not supported	
no recommendation/not applicable *(explain below)*	

Comments/Rationale:

President's Decision

Date: 3/15/17

Recorder: Corey Martell

X Approved	
Modified	
Not Approved	

	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	3/15/17
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	3/15/17
Catalog Entry		
Other		

1617-052 Manuf. Eng. Tech. Pathway

First Name:	Hubert
Last Name:	Godin
Email address	hgodin@mail.commnet.edu
Phone Number:	860-343-5776
Role at MxCC	Faculty
Submitted on behalf of:	Lin Lin
Proposal Title	Manufacturing revision and new proposal **Tech Studies: Manufacturing Engineering Tech Pathway**
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	The purpose of these proposals are to align the manufacturing certificate and degree programs with similar programs offered through the Advanced Manufacturing Centers (Housatonic, Quinebaug, Asnuntuck, and Naugatuck Valley Community Colleges).
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	It will have a campus-wide implications because it will change manufacturing course offerings and provide students an opportunity to earn a degree in Manufacturing Engineering Technology. These proposals will improve the course content and quality of our manufacturing programs.
Does this proposal address a strategic priority of the college? If so, describe.	"In all it does, Middlesex Community College strives to be the college of its community. By providing high quality, affordable, and accessible education to a diverse population, the college enhances the strengths of individuals through degree, certificate, and lifelong learning programs that lead to university transfer, employment, and an enriched awareness of our shared responsibilities as global citizens." Middlesex Community College helps fulfill its mission by making a commitment to manufacturing. The college established a manufacturing program in the fall of 2008. The strengths of the individual are enhanced by providing students the opportunity to enter the manufacturing field. Employers in our service area have expressed the need for skilled workers in the manufacturing field. Middlesex Community College bridges this gap through the manufacturing programs. The primary purposes of the manufacturing programs in the community college system are to focus on the training and job placement for employment. Providing training in manufacturing supports the core missions of the college.

Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	The program enhancements and the new pathway can be implemented using existing facilities and staff. Dean Minkler is to provide a budget for the Manufacturing Engineering Technology pathway.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Internal approvals must be completed prior to the end of the calendar year so the programs as proposed can be implemented in the fall of 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council

Recorder Review

Date: 11/29/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 12/6/2016

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

ERG 211 Co-requisite should be MAT 254, not MAT 256.

<u>1617-052 Tech Studies: Manufacturing Engineering Tech Pathway</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues	
further development required *(returned to originator(s) for further development)*	
not supported	
no recommendation/not applicable (*explain below*)	

Comments/Rationale:

Executive Council Review

Meeting Date: 12/21/16

Recorder: Corey Martell

Action:

X support with no issues	
further development required *(returned to originator(s) for further development)*	
not supported	
no recommendation/not applicable (*explain below*)	

Comments/Rationale:

President's Decision

Date: 3/15/17

Recorder: Corey Martell

X Approved	
Modified	

Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	3/15/17
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	3/15/17
Catalog Entry		
Other		

1617-053 Revised TAP Lists - Middlesex Community College, Middletown CT

First Name:	Steven
Last Name:	Minkler
Email address	sminkler@mxcc.edu
Phone Number:	35706
Role at MxCC	Management
Submitted on behalf of:	TAP Competency Teams
Proposal Title	Revised TAP Course Lists
Proposal Type	Request for Action (obtain approval)

Proposal Description/Rationale	The community colleges are revisiting the TAP Core Competency "course vetting," or categorization, process. Last year, each college was asked to list general education courses according to the 11 TAP competencies. Program and discipline coordinators submitted lists of their courses that they asserted were "designated" as fulfilling ALL of the learning objectives of one or more competencies. These were approved in April 2016 and published thereafter. A system-wide meeting on September 16 focused on "best practices" for this categorization process. This information was shared as part of a kick-off meeting of our new TAP Teams that was held on October 11. Nearly 30 faculty and staff attended this meeting. The opportunity to revisit this process led to a closer reading of the original TAP documentation for clarification on a number of issues. At the October 11 meeting, we concluded: • The Ethical Dimensions competency was meant to be used ONLY as an academic core competency embedded throughout the curriculum. Therefore, any courses that MxCC assigned as being "designated" for Ethical Dimensions have been reclassified as simply fulfilling all of the learning outcomes. There should be no "designated" Ethical Dimensions courses. • Seven courses were improperly classified as "Scientific Knowledge" courses even though they are not in a "natural science" discipline, and would not transfer to a university as such. These seven courses have been removed from the Scientific Knowledge list. The appropriate PCs/DCs were informed of this. Also at the October 11 meeting, we discussed the fact that MxCC has a substantial number of courses the faculty selected as being "designated" for three or more TAP competencies. The best practices meeting on September 16, and subsequent communication with the TAP Co-Managers, suggests that MxCC is an outlier in this regard. We were strongly encouraged to look at these courses and reduce their number of designated competencies to no more than two. Even after making the changes noted above, there are 67 courses that require this examination. Program/Discipline Coordinators and lead faculty members who oversee these courses were asked to reclassify these courses such that they would be "designated" as fulfilling no more than 2 TAP competencies. PCs and faculty were asked: • How is the course used in the current MxCC curriculum? Is it a program-specific course? Or, is it meant to fulfill a General Education requirement? • If it is a program-specific course, can you justify students using the course to fulfill General Education requirements – the "top section" of our graduation checklists where not all 11 competencies are specific requirements (whether for career or transfer)? • If it is a General Education course, how was the course classified historically? For example, an English course was classified as a Humanities or Liberal Arts course, but not as a Fine Arts course. • Consider the fact that our sister colleges have limited only History (HIS*) courses to the "Historical Knowledge" category. • Consider the fact that "Continuing Learning/Information Literacy" and "Critical Analysis & Logical Thinking" competencies are only specifically required, as program requirements, in the General Studies and Liberal Arts programs. • For this task, we stipulate that if you chose a course to be "designated" for a TAP competency, you are meeting all of the learning outcomes and you are spending a significant proportion of the course addressing that competency. Note, some colleges have chosen 67% or even 80% as the threshold to define "significant proportion." MxCC is currently reviewing such a threshold but we have not yet established one.

Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	This will affect advising students who are trying to choose general education electives. It will also cause some academic programs to change slightly to accommodate the fact that certain courses will be eliminated from some TAP categories.
Does this proposal address a strategic priority of the college? If so, describe.	Optimize curriculum. Also helps meet BOR TAP policy.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Implementation date: 2017-18 Catalog.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council

Recorder Review

Date: 12/15/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 12/6/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Consent Item

<u>1617-053 Revised TAP Course Lists</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 12/21/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date: 3/15/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	3/15/17
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	3/15/17
Catalog Entry		
Other		

1617-054 ECTC Tap - Middlesex Community College, Middletown CT

First Name:	Patricia
Last Name:	Raymond
Email address	praymond@mxcc.commnet.edu
Phone Number:	860 343-5772
Role at MxCC	Faculty
Submitted on behalf of:	FIRC
Proposal Title	ECTC Pathway
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Transfer and Articulation
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No
Does this proposal address a strategic priority of the college? If so, describe.	Retention
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes, it must be approved before February 1st.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council
Other Comments:	http://www.ct.edu/initiatives/tap#about The ECTC Pathway is in the hyperlink.

Recorder Review

Date:

Recorder:

Action:

Submitted to governing body *(list body)*:

| Returned to Originator for revision |
| Forward for action by *(list department/employee)*: |
| Other: |

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 2/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Ratified with request for clarification of the credit number for both science areas(3 or 4 credits).

<u>1617-054 ECTC Pathway</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 2/22/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 2/22/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	N/A	
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		

Other

1617-055 Ex. Sci. Tap - Middlesex Community College, Middletown CT

First Name:	Patricia
Last Name:	Raymond
Email address	praymond@mxcc.commnet.edu
Phone Number:	860 343-5772
Role at MxCC	Faculty
Submitted on behalf of:	FIRC
Proposal Title	Excercise Science Pathway
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Transfer and Articulation
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No
Does this proposal address a strategic priority of the college? If so, describe.	Retention
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes, it must be approved before February 1, 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council
Other Comments:	http://www.ct.edu/initiatives/tap#about See the PDF of the proposal in the above hyperlink

Recorder Review

Date:

Recorder:

Action:

Submitted to governing body *(list body)*:
Returned to Originator for revision

Forward for action by *(list department/employee)*:
Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 2/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Ratified.

<u>1617-055 Excercise Science Tap Pathway</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 2/22/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 2/22/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-056 Theater Tap - Middlesex Community College, Middletown CT

First Name:	Patricia
Last Name:	Raymond
Email address	praymond@mxcc.commnet.edu
Phone Number:	860 343-5772
Role at MxCC	Faculty
Submitted on behalf of:	FIRC
Proposal Title	Theater Pathway
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Transfer and Articulation
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No
Does this proposal address a strategic priority of the college? If so, describe.	Retention
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	No
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council
Other Comments:	http://www.ct.edu/initiatives/tap#about The pathway can be reviewed in the above hyperlink.

Recorder Review

Date: 2/1/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*:

	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 2/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Ratified.

<u>1617-056 Theater Tap Pathway</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 2/22/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 2/22/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		

Other

1617-057 For. Lang. - Middlesex Community College, Middletown CT

First Name:	Sue
Last Name:	Lugli
Email address	slugli@mxcc.edu
Phone Number:	860-343-3580
Role at MxCC	Faculty
Submitted on behalf of:	ART
Proposal Title	Foreign Language Program Review
Proposal Type	Request for Communication (share information)
Proposal Description/Rationale	This is a completed Program review for the Foreign Language discipline
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No
Does this proposal address a strategic priority of the college? If so, describe.	Yes, it is a requirement from the BOR that programs and disciplines be reviewed every 7 years.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	no
What governing body at MxCC do you feel would be most appropriate to address your interests?	Academic Assembly

Foreing Language Program Review Document

Recorder Review

Date: 2/1/17

Recorder: Corey Martell

Action:

X	Submitted to governing body (*list body*): Curriculum Committee/Academic Assembly
	Returned to Originator for revision

Forward for action by *(list department/employee)*:	
Other:	

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 2/7/2017

Recorder: Lan Liu

Action:

X support with no issues	
further development required *(returned to originator(s) for further development)*	
not supported	
no recommendation/not applicable (*explain below*)	

Comments/Rationale:

Move forward to Academic Assembly for endorsement.

<u>1617-057 Forerign Language Program Review</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues	
further development required *(returned to originator(s) for further development)*	
not supported	
no recommendation/not applicable (*explain below*)	

Comments/Rationale:

Executive Council Review

Meeting Date: 2/2/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

For communication only.

President's Decision

Date: 2/22/17

Recorder: Corey Martell

	Approved
	Modified
	Not Approved
	Returned for Revision
X	Not Applicable

Comments/Rationale: For communication only.

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	N/A	
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-058 CIT Review - Middlesex Community College, Middletown CT

mxcc.edu/governance/2016-17-proposals/1617-058-cit-review/

First Name:	Sue
Last Name:	Lugli
Email address	slugli@mxcc.edu
Phone Number:	860-343-5840
Role at MxCC	Faculty
Submitted on behalf of:	The Academic Review Team
Proposal Title	CIT Program Review
Proposal Type	Request for Communication (share information)
Proposal Description/Rationale	This is the program review for the CIT Program
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No
Does this proposal address a strategic priority of the college? If so, describe.	Yes, It is a requirement of the B.O.R. to complete program reviews every 7 years
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	No
What governing body at MxCC do you feel would be most appropriate to address your interests?	Academic Assembly

CIT Program Review Document

Recorder Review

Date: 2/1/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee/ Academic Assembly
	Returned to Originator for revision

Forward for action by *(list department/employee)*:
Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 2/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Mover forward to Academic Assembly for endorsement.

1617-058 CIT Program Review

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 2/22/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

For communication only.

President's Decision

Date: 2/22/17

Recorder: Corey Martell

	Approved
	Modified
	Not Approved
	Returned for Revision
X	Not Applicable

Comments/Rationale: For communication only.

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		

Other

1617-059 ACC*125 - Middlesex Community College, Middletown CT

First Name:	Nancy
Last Name:	Kelly
Email address	nkelly@mxcc.edu
Phone Number:	8603435761
Role at MxCC	Faculty
Submitted on behalf of:	Accounting Program
Proposal Title	New Course ACC 125
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	ACC*125 Accounting Software Application This course is created to allow for the instruction in a commercial accounting software product which was part of the old Financial and Managerial accounting courses. I have attached the Course Proposal and the Course Outline. The present commercial software widely used is QuickBooks. Excel will also be integrated into the course. This course is taught at 9 of the 12 community colleges at this time.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No
Does this proposal address a strategic priority of the college? If so, describe.	Yes, as it updates the Accounting program
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No as the Financial and Managerial Accounting courses are now reduced to 3 credits, the addition of a new 3 credit course will actually save the college money
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Spring 2018
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 2/1/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 2/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

1617-059 ACC125 Accounting Computer Applications (new Course)

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues

| further development required *(returned to originator(s) for further development)* |
| not supported |
| no recommendation/not applicable *(explain below)* |

Comments/Rationale:

Executive Council Review

Meeting Date: 2/22/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 3/2/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	3/2/17
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	3/1/17
Catalog Entry	Steve Minkler	3/27/17
Other		

1617-060 ACC*113 - Middlesex Community College, Middletown CT

First Name:	Nancy
Last Name:	Kelly
Email address	nkelly@mxcc.edu
Phone Number:	8603435761
Role at MxCC	Faculty
Submitted on behalf of:	Accounting Program
Proposal Title	Modification to 2 courses
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Accounting Course Changes Modifications There are some changes in the content of the two Accounting courses, ACC*115 and ACC*118 to adjust it to a 3-credit course. Under the Common Course Numbering system, the courses have both a name change and a number change. I have attached the Course proposal for ACC* Principles of Financial Accounting and ACC*117 Principles of Managerial Accounting. These courses are already in several of the other community colleges. ACC*113 Principles of Financial Accounting This course is the same except for the content of a computerized accounting software package which is now part of the content of the requested new course, ACC*125 Accounting Software Application I. This was necessary to have the time to cover the material in the 3-credit timeframe. ACC*117 Principles of Managerial Accounting This course has also been slightly adjusted in content to remove some content to the requested new course ACC*125 Accounting Software Application I. This was necessary to have the time to cover the material in a 3-credit timeframe.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Changes other Business programs and MIS program course number and credit hours
Does this proposal address a strategic priority of the college? If so, describe.	Updates required by BOR
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	It will actually save the college money

Is this proposal time sensitive? If so, describe the timeframe for implementation.	Fall 2017 will be the change
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 2/1/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 2/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Committee considered this course a new course, not modification to an existing course.

<u>1617-060 ACC113 Principles of Financial Accounting (new course)</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues	
further development required *(returned to originator(s) for further development)*	
not supported	
no recommendation/not applicable (*explain below*)	

Comments/Rationale:

Executive Council Review

Meeting Date: 2/22/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date: 3/2/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved

Returned for Revision	
Not Applicable	

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	3/2/17
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	3/1/17
Catalog Entry	Steve Minkler	3/27/17
Other		

1617-061 ACC*117 - Middlesex Community College, Middletown CT

First Name:	Nancy
Last Name:	Kelly
Email address	nkelly@mxcc.edu
Phone Number:	8603435761
Role at MxCC	Faculty
Submitted on behalf of:	Accounting Program
Proposal Title	Modification to 2 courses
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Accounting Course Changes Modifications There are some changes in the content of the two Accounting courses, ACC*115 and ACC*118 to adjust it to a 3-credit course. Under the Common Course Numbering system, the courses have both a name change and a number change. I have attached the Course proposal for ACC* Principles of Financial Accounting and ACC*117 Principles of Managerial Accounting. These courses are already in several of the other community colleges. ACC*113 Principles of Financial Accounting This course is the same except for the content of a computerized accounting software package which is now part of the content of the requested new course, ACC*125 Accounting Software Application I. This was necessary to have the time to cover the material in the 3-credit timeframe. ACC*117 Principles of Managerial Accounting This course has also been slightly adjusted in content to remove some content to the requested new course ACC*125 Accounting Software Application I. This was necessary to have the time to cover the material in a 3-credit timeframe.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Changes other Business programs and MIS program course number and credit hours
Does this proposal address a strategic priority of the college? If so, describe.	Updates required by BOR
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	It will actually save the college money

Is this proposal time sensitive? If so, describe the timeframe for implementation.	Fall 2017 will be the change
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 2/1/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 2/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Committee considered this course a new course, not modification to an existing course.

1617-061 ACC117 Principles of Managerial Accounting (new course)

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 2/22/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date: 3/2/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	3/2/17
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	3/1/17
Catalog Entry	Steve Minkler	3/27/17
Other		

1617-062 Acct Assist Cert - Middlesex Community College, Middletown CT

mxcc.edu/governance/2016-17-proposals/1617-062-acct-assist-cert/

First Name:	Nancy
Last Name:	Kelly
Email address	nkelly@mxcc.edu
Phone Number:	8603435761
Role at MxCC	Faculty
Submitted on behalf of:	Accounting Program
Proposal Title	Acct Asst Certificate
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Accounting Assistant Certificate There are name changes and credit changes. The new course, ACC*125, has been added. This adds a new course to the certificate for 3 credit but the 4 credit accounting courses are now 3 credit so it does increase the total credits from 29 credit to 30 credits. All the courses in this certificate can be used in the Associate degree with proper advising.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No
Does this proposal address a strategic priority of the college? If so, describe.	Yes
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Fall 2017
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 2/1/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 2/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Changes made to original proposal – ACC 113 and ACC 117 are new courses, not modification to existing courses.

1617-062 Accounting Assistant Certificate Change

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

Executive Council Review

Meeting Date: 2/22/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 2/22/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

ACTION	COMPLETED BY	DATE COMPLETED

1617-063 Acct Tech Cert - Middlesex Community College, Middletown CT

First Name:	Nancy
Last Name:	Kelly
Email address	nkelly@mxcc.edu
Phone Number:	8603435761
Role at MxCC	Faculty
Submitted on behalf of:	Accounting Program
Proposal Title	Acc Technician Certificate
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Accounting Technician Certificate The changes in this certificate are more complicated. There has not been the enrollment necessary to run the ACC*100 Basic Accounting and I am concerned that it will be required to do waivers for the ACC*100 course. Therefore, I am proposing that there now be a choice in the first course of ACC*100 OR ACC*113 Principles of Financial Accounting and that the second course be a choice of ACC*113 OR ACC*117 Principles of Managerial Accounting. Keeping ACC*100 as still part of the certificate will allow high school students who are taking the course under the Early College Academy program to continue to have their credits accepted. However, with the addition of the new ACC*125, Accounting Software Application I course, I recommend that the BBG*231 or 234 Business Law I or Legal Environment be replaced with ACC*125. I also recommend that BMG*202 Principles of Management be replaced now with BBG*115 Business Software Application now that it is a separate course from CSC*101. I also recommend that BBG*294 Business Internship be added to the choice of BBG*295 Cooperative Work Experience.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No
Does this proposal address a strategic priority of the college? If so, describe.	Yes. It updates the program

Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Fall 2017
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 2/1/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 2/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported

no recommendation/not applicable (*explain below*)

Comments/Rationale:

Changes made to original proposal – ACC 113 and ACC 117 are new courses, not modification to existing courses.

<u>1617-063 Accounting Technician Certificate Change</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 2/22/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date: 3/2/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-064 Acct Degree Mod - Middlesex Community College, Middletown CT

First Name:	Nancy
Last Name:	Kelly
Email address	nkelly@mxcc.edu
Phone Number:	8603435761
Role at MxCC	Faculty
Submitted on behalf of:	Accounting Program
Proposal Title	ACC AA degree changes
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Changes to the AS degree, the Accounting Assistant Certificate, and the Accounting Technician Certificate are necessary to reflect the changes in the name and the credit hours of ACC 115* to ACC*113 and ACC*118 to ACC*117. Also the new course, ACC*125, needs to be added to the programs. These changes are in agreement with the requirements of the BOR and to align the programs with other community colleges. Associate degree There are name changes and credit changes. Also, the addition of the new course in the previous Open Elective requirement is now ACC*125 Accounting Software Applications I. The program no longer has an open elective option. I have also changed the MAT*168 from 4 credits to 3 credits in anticipation of the change being approved. The AA in Accounting is now 61 credits.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No
Does this proposal address a strategic priority of the college? If so, describe.	Yes
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Fall 2017

What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 2/1/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum committee

Meeting Date: 2/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Changes made to original proposal – ACC 113 and ACC 117 are new courses, not modification to existing courses.

01617-064 Accounting Degree Program Change

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Executive Council Review

Meeting Date: 2/22/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 3/2/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-065 Video Pro Cert - Middlesex Community College, Middletown CT

First Name:	Richard
Last Name:	Lenoce
Email address	rlenoce@mxcc.edu
Phone Number:	860-343-5796
Role at MxCC	Faculty
Submitted on behalf of:	AMHSS Division, Broadcast-Cinema and Multimedia Programs
Proposal Title	Video Production,New Certificate Program
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	This certificate is both a standalone occupational certificate program as well as an area of specialization within the proposed Digital Media Production A.S. degree program
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	The curricula implications effect the current Broadcast-Cinema, Multimedia and Communications programs in the Center for New Media. However, this is a new approach to advising an occupational program since students will be dual credentialed. Advising information and training will be performed once the program is approved and instituted at the college.
Does this proposal address a strategic priority of the college? If so, describe.	Occupational training for students and meeting identified workforce needs.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Approval at the college in February and approval by BOR in March for Fall 2017 implementation
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 2/1/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 2/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

1617-065 Video Production Certificate – New

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported

no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 2/22/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date: 3/2/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		

Documents Uploaded to P:\Drive	
Registrar/Banner entry	
Catalog Entry	
Other	Board of Regents Approval 5/11/17

1617-066 Dig Med Prog - Middlesex Community College, Middletown CT

First Name:	Richard
Last Name:	Lenoce
Email address	rlenoce@mxcc.edu
Phone Number:	860-343-5796
Role at MxCC	Faculty
Submitted on behalf of:	AMHSS Division, Broadcast-Cinema and Multimedia Programs
Proposal Title	Digital Media Production, New Degree Program Proposal
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	This is a new and innovative degree program that replaces the current Broadcast-Cinema and Multimedia degree programs with a single program in Digital Media Production consisting of general education requirements, core program requirements, areas of Specialization through student selection of an occupational certificate and two capstone courses.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	The curricula implications effect on the current Broadcast-Cinema, Multimedia and Communications programs in the Center for New Media. However, this is a new approach to advising an occupational program since students will be dual credentialed. Advising information and training will be performed once the program is approved and instituted at the college.
Does this proposal address a strategic priority of the college? If so, describe.	Occupational training for students and meeting identified workforce needs.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Approval at the college in February and approval by BOR in March for Fall 2017 implementation
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 2/1/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 2/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

1617-066 Digital Media Production Degree (new)

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported

no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 2/22/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 3/2/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		

Documents Uploaded to P:\Drive	
Registrar/Banner entry	
Catalog Entry	
Other	Board of Regents Approval 5/11/17

1617-067 Mus & Aud Pro Cert

First Name:	Richard
Last Name:	Lenoce
Email address	rlenoce@mxcc.edu
Phone Number:	860-343-5796
Role at MxCC	Faculty
Submitted on behalf of:	AMHSS Division, Broadcast-Cinema and Multimedia Programs
Proposal Title	Music and Audio Production, New Certificate Program
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	This certificate is both a standalone occupational certificate program as well as an area of specialization within the proposed Digital Media Production A.S. degree program
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	The curricula implications effect the current Broadcast-Cinema, Multimedia and Communications programs in the Center for New Media. However, this is a new approach to advising an occupational program since students will be dual credentialed. Advising information and training will be performed once the program is approved and instituted at the college.
Does this proposal address a strategic priority of the college? If so, describe.	Occupational training for students and meeting identified workforce needs.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Approval at the college in February and approval by BOR in March for Fall 2017 implementation
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 2/1/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 2/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

1617-067 Music and Audio Production Certificate (new)

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 2/22/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 3/2/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		

Other	Board of Regents Approval 5/11/17

1617-068 News & Sports Cert Mod

First Name:	Richard
Last Name:	Lenoce
Email address	rlenoce@mxcc.edu
Phone Number:	860-343-5796
Role at MxCC	Faculty
Submitted on behalf of:	AMHSS Division, Broadcast-Cinema and Multimedia Programs
Proposal Title	News and Sports Production, Certificate Modification
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	This certificate is being modified as both a standalone occupational certificate and as an area of specialization within the proposed Digital Media Production A.S. degree program
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	The curricula implications effect the current Broadcast-Cinema, Multimedia and Communications programs in the Center for New Media. However, this is a new approach to advising an occupational program since students will be dual credentialed. Advising information and training will be performed once the program is approved and instituted at the college.
Does this proposal address a strategic priority of the college? If so, describe.	Occupational training for students and meeting identified workforce needs.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Approval at the college in February and approval by BOR in March for Fall 2017 implementation
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 2/1/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 2/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

<u>1617-068 News and Sports Production Certificate (modification)</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		

Other

1617-069 MM Design Cert Mod

First Name:	Richard
Last Name:	Lenoce
Email address	rlenoce@mxcc.edu
Phone Number:	860-343-5796
Role at MxCC	Faculty
Submitted on behalf of:	AMHSS Division, Broadcast-Cinema and Multimedia Programs
Proposal Title	Multimedia, Certificate Modification including name change to Multimedia Design
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	This certificate is being modified as both a standalone occupational certificate and as an area of specialization within the proposed Digital Media Production A.S. degree program
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	The curricula implications effect the current Broadcast-Cinema, Multimedia and Communications programs in the Center for New Media. However, this is a new approach to advising an occupational program since students will be dual credentialed. Advising information and training will be performed once the program is approved and instituted at the college.
Does this proposal address a strategic priority of the college? If so, describe.	Occupational training for students and meeting identified workforce needs.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Approval at the college in February and approval by BOR in March for Fall 2017 implementation
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 2/1/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 2/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

<u>1617-069 Multimedia Design Certificate (modification)</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

Executive Council Review

Meeting Date: 2/22/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 3/2/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		

Catalog Entry
Other

1617-070 Corp Med Pro Cert Mod

First Name:	Richard
Last Name:	Lenoce
Email address	rlenoce@mxcc.edu
Phone Number:	860-343-5796
Role at MxCC	Faculty
Submitted on behalf of:	AMHSS Division, Broadcast-Cinema and Multimedia Programs
Proposal Title	Corporate Media Production, Certificate Program Modification
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	This certificate is being modified as both a standalone occupational certificate and as an area of specialization within the proposed Digital Media Production A.S. degree program
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	The curricula implications effect the current Broadcast-Cinema, Multimedia and Communications programs in the Center for New Media. However, this is a new approach to advising an occupational program since students will be dual credentialed. Advising information and training will be performed once the program is approved and instituted at the college.
Does this proposal address a strategic priority of the college? If so, describe.	Occupational training for students and meeting identified workforce needs.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Approval at the college in February and approval by BOR in March for Fall 2017 implementation
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 2/1/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 2/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

1617-070 Corporate Media Production Certificate (modification)

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Executive Council Review

Meeting Date: 2/22/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 3/2/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		

Other

1617-071 Web D&D Cert Mod

First Name:	Richard
Last Name:	Lenoce
Email address	rlenoce@mxcc.edu
Phone Number:	860-343-5796
Role at MxCC	Faculty
Submitted on behalf of:	AMHSS Division, Broadcast-Cinema and Multimedia Programs
Proposal Title	Web Design and Development, Certificate Modification
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	This certificate is being modified as both a standalone occupational certificate and as an area of specialization within the proposed Digital Media Production A.S. degree program
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	The curricula implications effect the current Broadcast-Cinema, Multimedia and Communications programs in the Center for New Media. However, this is a new approach to advising an occupational program since students will be dual credentialed. Advising information and training will be performed once the program is approved and instituted at the college.
Does this proposal address a strategic priority of the college? If so, describe.	Occupational training for students and meeting identified workforce needs.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Approval at the college in February and approval by BOR in March for Fall 2017 implementation
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 2/1/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 2/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

<u>1617-071 Web Design and Development Certificate (modification)</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 2/22/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 3/2/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		

Other

1617-072 ENG*099 ALP - Middlesex Community College, Middletown CT

First Name:	Adam
Last Name:	Floridia
Email address	afloridia@mxcc.edu
Phone Number:	203-608-3015
Role at MxCC	Faculty
Submitted on behalf of:	English Department
Proposal Title	English 099-ALP
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	When PA12-40 mandated the restructuring of our developmental courses, the ALP model became one of our new offerings. Unfortunately, because we still use the same number and title of a previous developmental course many advisors and students become confused. It is time that we re-number the course and updated the course description to more accurately and clearly reflect exactly what ENG 063-ALP is. ENG 099 is an existing course, but has not been used at MxCC. The number and title fit our purposes perfectly. Because it does not have a course description, we can write one that appropriately describes the ALP course.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Courses that have a prerequisite that includes ENG*063-ALP will simply have to add ENG*099-ALP, since this will meet the same criteria.
Does this proposal address a strategic priority of the college? If so, describe.	Support Developmental Education and Foster Student Success.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No.

Is this proposal time sensitive? If so, describe the timeframe for implementation.	We would like to get this "on the books" as soon as possible, but recognize that we are in a "spring to spring" cycle.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 2/1/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 2/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

This should be a new course, not modification to an existing course.

1617-072 ENG099 ALP (new course)

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Executive Council Review

Meeting Date: 2/22/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 3/2/17

Recorder: Corey Martell

X	Approved
	Modified

Not Approved	
Returned for Revision	
Not Applicable	

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-073 MAT*167 - Middlesex Community College, Middletown CT

First Name:	Kegan
Last Name:	Samuel
Email address	ksamuel@mxcc.edu
Phone Number:	8603435714
Role at MxCC	Faculty
Submitted on behalf of:	Mathematics Department
Proposal Title	Statistics credit chagne
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	BOR has required a change from a 4-credit course to a 3-credit course. The credit change also requires a number change (168 to 167) to comply with the common course number rules. A few learning outcomes were eliminated/modified to enable the reduction in credits.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes. This change will allow students to meet the credit limits requested by the BOR for an associates degree.
Does this proposal address a strategic priority of the college? If so, describe.	Student succees
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	no
Is this proposal time sensitive? If so, describe the timeframe for implementation.	It is the hope that this can be implemented starting in Fall 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 2/1/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 2/7/2017

Recorder:

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

This should be a new course, not modification to an existing course.

The title of the course needs to be changed to "Principles of Statistics."

1617-073 MAT167 Principles of Statistics (new)

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*

not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 2/22/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date: 3/2/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED

Signature Form Filed (Dean)	Corey Martel	3/2/17
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	3/1/17
Catalog Entry	Steve Minkler	3/27/17
Other		

1617-074 MUS*238 - Middlesex Community College, Middletown CT

Governance Proposal: New Course Proposal – MUS*238 – Audio Mixing & Processing	
First Name:	John
Last Name:	Shafer
Email address	jshafer@mxcc.edu
Phone Number:	860-343-5811
Role at MxCC	Faculty
Submitted on behalf of:	Communication Dept.
Proposal Title	New Course Proposal – COM*238 – Audio Mixing & Processing
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	A new, advanced-level course in audio and music mixing and processing. This is part of the new Digital Media Production associates degree and a new certificate in Audio and Music Production.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	The course expands the program and course offerings in the Communication and digital media area.
Does this proposal address a strategic priority of the college? If so, describe.	Expands curricula offerings for students.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	This course takes advantage of the new, advanced audio mixing studio that is part of the Center For New Media facilities, which are already in place. It will require an adjunct to teach the course, which should run once a year.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes, it is part of the new Digital Media Production program, which is being proposed simultaneously. It is intended to be offered for the first time in spring 2018.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 2/6/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 2/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

<u>1617-074 MUS238 Audio Mixing & Processing (new)</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 2/22/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 3/2/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	3/2/17
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	3/1/17
Catalog Entry	Steve Minkler	3/27/17

Other

1617-075 HIM*215 - Middlesex Community College, Middletown CT

First Name:	Jill
Last Name:	Flanigan
Email address	jflanigan@mxcc.edu
Phone Number:	8603435791
Role at MxCC	Faculty
Submitted on behalf of:	Jill Flanigan
Proposal Title	HIM 215 Clinical Coding PPE I
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	New course proposal submitted with changes to the HIM Certificate: HIM*215 Clinical Coding PPE I Through this course, students will develop an understanding of coding and classification systems in order to assign valid diagnostic and/or procedure codes. It will include the validation of coded clinical information and case mix/severity of illness data. Students will complete coding case studies utilizing a logic-based encoder and coding references. Medical records coded in this course include cases covering the following body systems and coding categories: integumentary system, musculoskeletal system, digestive system, and respiratory system. Prerequisites: HIM*201, HIM*203, HIM*205, HIM*206 with a "C" or better.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No
Does this proposal address a strategic priority of the college? If so, describe.	The HIM certificate program changes will create a coding-focused program and meet the curriculum standards to apply for recognition as a Professional Certificate Approved Program (PCAP) through the American Health Information Management Association (AHIMA) Foundation. This approval will enable students to sit for the Certified Coding Specialist (CCS) exam on completion of the certificate.

Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	There are no budgetary implications. The course will use a software subscription that students will be able to obtain through the bookstore. The college will not need to purchase software for the lab component of the course.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Submitted for Spring 2018 implementation.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Administrative Assembly Executive Council

Recorder Review

Date: 2/28/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 3/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported

no recommendation/not applicable (*explain below*)

Comments/Rationale:

<u>1617-075 HIM215 Clinical Coding PPE I (new course)</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date:

Recorder:

| Approved |
| Modified |
| Not Approved |
| Returned for Revision |
| Not Applicable |

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-076 HIM*216 - Middlesex Community College, Middletown CT

First Name:	Jill
Last Name:	Flanigan
Email address	jflanigan@mxcc.edu
Phone Number:	8603435791
Role at MxCC	Faculty
Submitted on behalf of:	Jill Flanigan
Proposal Title	HIM 216 Clinical Coding PPE II
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	New course proposal submitted with changes to the HIM Certificate: HIM*216 Clinical Coding PPE II Through this course, students will develop an understanding of coding and classification systems in order to assign valid diagnostic and/or procedure codes. It will include the validation of coded clinical information and case mix/severity of illness data. Students will complete coding case studies utilizing a logic-based encoder and coding references. Medical records coded in this course include cases covering the following body systems and coding categories: infectious and parasitic disease; endocrine diseases; nervous system and sense organs; neoplasm; genitourinary system; pregnancy, childbirth, and the puerperium; congenital abnormalities; signs and symptoms; and mental disorders. Prerequisites: HIM*201, HIM*203, HIM*205, HIM*206 with a "C" or better.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No
Does this proposal address a strategic priority of the college? If so, describe.	The HIM certificate program changes will create a coding-focused program and meet the curriculum standards to apply for recognition as a Professional Certificate Approved Program (PCAP) through the American Health Information Management Association (AHIMA) Foundation. This approval will enable students to sit for the Certified Coding Specialist (CCS) exam on completion of the certificate.

Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	There are no budgetary implications. The course will use a software subscription that students will be able to obtain through the bookstore. The college will not need to purchase software for the lab component of the course.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Submitted for Spring 2018 implementation.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Administrative Assembly Executive Council

Recorder Review

Date: 2/28/16

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 3/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported

no recommendation/not applicable (*explain below*)

Comments/Rationale:

<u>1617-076 HIM216 Clinical Coding PPEII (new course)</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date:

Recorder:

| Approved |
| Modified |
| Not Approved |
| Returned for Revision |
| Not Applicable |

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-077 HIM*217 - Middlesex Community College, Middletown CT

mxcc.edu/governance/2016-17-proposals/1617-077-him217/

First Name:	Jill
Last Name:	Flanigan
Email address	jflanigan@mxcc.edu
Phone Number:	8603435791
Role at MxCC	Faculty
Submitted on behalf of:	Jill Flanigan
Proposal Title	HIM 217 Clinical Coding PPE III
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	New course proposal submitted with changes to the HIM Certificate: HIM*217 Clinical Coding PPE III Through this course, students will develop an understanding of coding and classification systems in order to assign valid diagnostic and/or procedure codes. It will include the validation of coded clinical information and case mix/severity of illness data. Students will complete coding case studies utilizing a logic-based encoder and coding references. Medical records coded in this course include cases covering the following body systems and coding categories: circulatory system, injury and poisoning, and factors influencing health status. Prerequisites: HIM*201, HIM*203, HIM*205, HIM*206 with a "C" or better.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No
Does this proposal address a strategic priority of the college? If so, describe.	The HIM certificate program changes will create a coding-focused program and meet the curriculum standards to apply for recognition as a Professional Certificate Approved Program (PCAP) through the American Health Information Management Association (AHIMA) Foundation. This approval will enable students to sit for the Certified Coding Specialist (CCS) exam on completion of the certificate.

Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	There are no budgetary implications. The course will use a software subscription that students will be able to obtain through the bookstore. The college will not need to purchase software for the lab component of the course.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Submitted for Spring 2018 implementation.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Administrative Assembly Executive Council

Recorder Review

Date: 2/28/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 3/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported

no recommendation/not applicable (*explain below*)

Comments/Rationale:

<u>1617-077 HIM217 Clinical Coding PPE III (new course)</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-078 HIM Cert. Mod. - Middlesex Community College, Middletown CT

mxcc.edu/governance/2016-17-proposals/1617-078-cert-mod/

First Name:	Jill
Last Name:	Flanigan
Email address	jflanigan@mxcc.edu
Phone Number:	8603435791
Role at MxCC	Faculty
Submitted on behalf of:	Jill Flanigan
Proposal Title	HIM Certificate
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Admission to the HIM Certificate program is currently suspended pending changes to the structure of the certificate. The certificate previously included a variety of courses from the HIM degree. The problem with this approach is that a one-year HIM generalist certificate does not have value in the marketplace. However, a one-year certificate with a specialty in clinical coding is in demand. At the HIM program advisory board meeting in the fall, advisory board members stressed the importance of clinical coding and the need for qualified coders in our area. Additionally, there is an opportunity to apply to the American Health Information Management Association (AHIMA) Professional Certificate Approval Program (PCAP). Approval will enable students to sit for the Certified Coding Specialist (CCS) certification exam on completion of the certificate program. The curriculum requirements of the PCAP program can be met with a combination of the existing HIM program course and the addition of 9 credits of advanced coding practice including a virtual professional practice experience (PPE).
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No
Does this proposal address a strategic priority of the college? If so, describe.	The HIM certificate program changes will create a coding-focused program and meet the curriculum standards to apply for recognition as a Professional Certificate Approved Program (PCAP) through the American Health Information Management Association (AHIMA) Foundation. This approval will enable students to sit for the Certified Coding Specialist (CCS) exam on completion of the certificate.

Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	There are no budgetary implications. The additional courses will use a software subscription that students will be able to obtain through the bookstore. The college will not need to purchase software for the lab component of the new courses in the certificate program.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Submitted for Spring 2018 implementation.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Administrative Assembly Executive Council

Recorder Review

Date: 2/28/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 3/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported

no recommendation/not applicable (*explain below*)

Comments/Rationale:

<u>1617-078 Health Information Management Certificate Modification</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-079 HON*101 Change - Middlesex Community College, Middletown CT

- -

First Name:	Eva
Last Name:	Jones
Email address	ejones2@mxcc.edu
Phone Number:	860-343-5854
Role at MxCC	Faculty
Submitted on behalf of:	Honors Program
Proposal Title	HON*101 Course Change
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	In order to balance out the Honors Program Seminar sequence, this proposal requests to change HON*101 from a 3-credit course to a 1-credit course.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No.
Does this proposal address a strategic priority of the college? If so, describe.	Yes, this course aims to support student success and encourage leadership through course content; in addition, the change will also allow more students to consider the Honors Program as a supplement to their degree program, which grows enrollment.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes. Unfortunately, I wasn't able to get the Honors Task Force approval for this proposal until January (not long before classes began), leaving me very little time to compile and complete the required paperwork for the proposal(s). It would be ideal if this change could be implemented for Fall 2017 – if such a turnaround is possible (if it is not possible, I understand).
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 2/28/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*:
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 3/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

<u>1617-079 HON101 Honors Seminar Change</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported

no recommendation/not applicable *(explain below)*

Comments/Rationale:

Executive Council Review

Meeting Date: 3/29/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 5/4/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	5/4/17

Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	5/4/17
Catalog Entry	Steve Minkler	4/29/17
Other		

1617-080 HON*102 Change - Middlesex Community College, Middletown CT

First Name:	Eva
Last Name:	Jones
Email address	ejones2@mxcc.edu
Phone Number:	860-343-5854
Role at MxCC	Faculty
Submitted on behalf of:	Honors Program
Proposal Title	HON*102 Course Change
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	In an effort to ease the transferability of Honors Seminar courses, this proposal requests a change in the assessment of this course from pass/fail to a letter grade. In addition to the assessment change, this proposal also includes changes to the course description to make room for a new and third Honors Seminar course.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No.
Does this proposal address a strategic priority of the college? If so, describe.	Yes, this course aims to support student success and encourage leadership through course content; in addition, the change will also allow more students to consider the Honors Program as a supplement to their degree program, which grows enrollment.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes. Unfortunately, I wasn't able to get the Honors Task Force approval for this proposal until January (not long before classes began), leaving me very little time to compile and complete the required paperwork for the proposal(s). It would be ideal if this change could be implemented for Fall 2017 – if such a turnaround is possible (if not, I understand).
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 2/28/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 3/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

1617-080 HON102 Honors Seminar II Change

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*

	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 3/29/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required (*returned to originator(s) for further development*)
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date: 5/4/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED

Signature Form Filed (Dean)	Corey Martell	5/4/17
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	5/4/17
Catalog Entry	Steve Minkler	4/29/17
Other		

1617-081 HON*201 New - Middlesex Community College, Middletown CT

First Name:	Eva
Last Name:	Jones
Email address	ejones2@mxcc.edu
Phone Number:	860-343-5854
Role at MxCC	Faculty
Submitted on behalf of:	Honors Program
Proposal Title	HON*201 New Course Proposal
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	This proposal concerns the creation of a new and third Honors Seminar course, HON*201: Honors Seminar III. Prior to this course, Honors students repeated HON*102 for two semesters on a pass/fail basis, which caused transfer issues. This 1-credit course, with letter grade assessment, will further develop skills from HON*102 and prepare students for their final Honors Seminar course, HON*202: Honors Capstone Project.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No.
Does this proposal address a strategic priority of the college? If so, describe.	Yes, this course aims to support student success and encourage leadership through course content; in addition, the change will also allow more students to consider the Honors Program as a supplement to their degree program, which grows enrollment.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes. Unfortunately, I wasn't able to get the Honors Task Force approval for this proposal until January (not long before classes began), leaving me very little time to compile and complete the required paperwork for the proposal(s). It would be ideal if this change could be implemented for Fall 2017 – if such a turnaround is possible.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 2/28/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 3/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

1617-081 HON201 Honors Seminar III (new course)

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues

| further development required *(returned to originator(s) for further development)* |
| not supported |
| no recommendation/not applicable *(explain below)* |

Comments/Rationale:

Executive Council Review

Meeting Date: 3/29/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 5/4/17

Recorder: Corey Martll

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	5/4/17
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	5/4/17
Catalog Entry	Steve Minkler	4/22/17
Other		

1617-082 HS Prog Rev - Middlesex Community College, Middletown CT

First Name:	Sue
Last Name:	Lugli
Email address	slugli@mxcc.edu
Phone Number:	860-343-3580
Role at MxCC	Faculty
Submitted on behalf of:	Academic review Committee
Proposal Title	Human Services Program Review
Proposal Type	Request for Communication (share information)
Proposal Description/Rationale	Per the BOR Academic reporting guidelines, the Human Services Program review is attached for review.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No
Does this proposal address a strategic priority of the college? If so, describe.	Yes, Programs and Disciplines are required to be reviewed every 7 years.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	No
What governing body at MxCC do you feel would be most appropriate to address your interests?	Academic Assembly

Recorder Review

Date: 2/28/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:

Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 3/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Consent Agenda Item

1617-082 Human Services Program Review

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 3/29/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

For communication only.

President's Decision

Date: 3/29/17

Recorder: Corey Martell

	Approved
	Modified
	Not Approved
	Returned for Revision
X	Not Applicable

Comments/Rationale: For communication only.

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-083 CST*298 Spec Top - Middlesex Community College, Middletown CT

First Name:	Louis
Last Name:	Sapia
Email address	lsapia@mxcc.edu
Phone Number:	860-716-9251
Role at MxCC	Faculty
Submitted on behalf of:	CIT/MIS Program
Proposal Title	Introduction to Business Intelligence and Analytics
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	This course provides an introduction into the field of business intelligence and analytics. Students will apply data integration principles and techniques to extract and transform data into business intelligence used for decision support and predictive modeling. Students will also use visualization design principles and apply those principles to build dashboards that deliver informative insights. The popular visualization tool, Tableau, will be used for this course.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	My supervisor, Lin Lin, is aware of the course as we have discussed it.
Does this proposal address a strategic priority of the college? If so, describe.	The proposal provides the opportunity to teach students updated technology.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No, it doesn't. All software is free to the college and students
Is this proposal time sensitive? If so, describe the timeframe for implementation.	We would like to offer this course online for the first session of Summer, 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 2/28/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 3/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Consent Agenda Item

1617-083 CST298 Special Topics Course: Introduction to Business Intelligence and Analysis

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 3/29/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date: 3/29/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-084 TAP 2017-18 Lists - Middlesex Community College, Middletown CT

mxcc.edu/governance/2016-17-proposals/1617-084-tap-2017-18-lists/

First Name:	Corey
Last Name:	Martell
Email address	cmartell@mxcc.edu
Phone Number:	8603435701
Role at MxCC	Management
Submitted on behalf of:	Steve Minkler
Proposal Title	2017-18 TAP Course Lists
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Attached is a PDF file with draft 2017-2018 TAP Course Lists. These are the courses identified by the faculty as fulfilling all of the learning outcomes of each of the 11 TAP general education core competencies. Once approved by our governance process, these lists will be sent to the CSCU System Office for publication and will be included in the college's 2017-18 Catalog.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes.
Does this proposal address a strategic priority of the college? If so, describe.	Yes. Priority V – Optimize Curriculum
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes, approval needed in time for 2017-2018 academic catalog.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council

Recorder Review

Date: 2/28/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 3/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Consent Agenda Item

<u>1617-084 Transfer and Articulation Program (TAP) 2017-18 Course Lists</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*

| not supported |
| no recommendation/not applicable (*explain below*) |

Comments/Rationale:

Executive Council Review

Meeting Date: 3/29/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 3/22/17

Recorder: Corey Marell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED

Signature Form Filed (Dean)	N/A
Documents Uploaded to P:\Drive	
Registrar/Banner entry	
Catalog Entry	
Other	

1617-085 BIO*111 - Middlesex Community College, Middletown CT

First Name:	Frank
Last Name:	Stellabotte
Email address	fstellabotte@mxcc.edu
Phone Number:	(860)343-5747
Role at MxCC	Faculty
Submitted on behalf of:	Frank Stellabotte
Proposal Title	TAP Designation for BIO*111
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Designation of BIO*111, Introduction to Nutrition, as meeting the Scientific Knowledge Competency.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes, it will add a course to the list of courses that meet the Scientific Knowledge competency.
Does this proposal address a strategic priority of the college? If so, describe.	Yes, it will help optimize our curriculum by ensuring seamless transition of our students to four year institutions.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No, the course is already being taught by 1 to 2 adjunct faculty each semester.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes, the Curriculum Committee meets March 1, 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 2/28/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:

Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 3/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Consent Agenda Item

1617-085 Transfer and Articulation Program (TAP) Designation of BIO*111, Introduction to Nutrition

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

Executive Council Review

Meeting Date: 3/29/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 3/29/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-086 CIT Prog. Mod. - Middlesex Community College, Middletown CT

First Name:	Donna
Last Name:	Hylton
Email address	dhylton@mxcc.edu
Phone Number:	860-343-5774
Role at MxCC	Faculty
Submitted on behalf of:	Computer Information Technology degree program
Proposal Title	Proposal for Computer Information Technology Program Change
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Change the course requirements to include CSC*101 Introduction to Computers and allow students who have mastery in the required skills to waive the requirement by taking a computer assessment exam. If students successfully pass the computer proficiency exam, they may take an open elective instead of CSC*101. Replace the CSC*205 Visual Basic course with CSC*xxx Contemporary Business Application Development I. Removing the name of the programming language from the title of the course allows more flexibility in assigning a language as the needs of industry change. The language that will be taught is C#. The Computer Information Technology Program recently went through a program review. Peers from sister colleges, students (past and present), and the members of the Academic Review Team provided input. Peer faculty recommended and the ART board approved the addition of CSC*101 to the program as a requirement, unless the student could otherwise confirm proficiency of computer skills and productivity applications. The program review board also recommended replacing CSC*205 Visual Basic I with a more current programming language such as C++ or C# because the industry is moving in this new direction and thus the demand for these skills in the marketplace is becoming increasingly evident. This change will allow the program to remain at its current credit count.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes, Program change.

Does this proposal address a strategic priority of the college? If so, describe.	Yes. Optimized curriculum.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes. Fall 2017.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council

Recorder Review

Date: 2/28/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 3/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

1617-086 Computer Information Technology Program Changes

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Executive Council Review

Meeting Date: 3/29/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 3/29/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-087 Software Dev. Cert. - Middlesex Community College, Middletown CT

mxcc.edu/governance/2016-17-proposals/1617-087-software-dev-cert/

First Name:	Donna
Last Name:	Hylton
Email address	dhylton@mxcc.edu
Phone Number:	860-343-5774
Role at MxCC	Faculty
Submitted on behalf of:	Computer Information Technology related certificate – Software Developer
Proposal Title	Proposal for Software Developer Certificate Change
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Replace the CSC*205 Visual Basic I course with CSC*xxx Contemporary Business Application Development I. Removing the name of the programming language from the title of the course allows more flexibility in assigning a language as the needs of industry change. The language that will be taught is C#. The CSC*205 Visual Basic I course is a part of both the CIT degree and the Software Developer Certificate. The CIT degree is being changed to replace the Visual Basic course with C#; therefore, the same change is being applied to the certificate. Students pursuing a certificate will be able to learn the more popular C# programming language, thus keeping abreast of industry changes. The credit count in the certificate will remain the same.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes. Certificate change.
Does this proposal address a strategic priority of the college? If so, describe.	Yes. Optimized curriculum.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes. Fall 2017.

What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council

Recorder Review

Date: 2/28/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 3/17/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

1617-087 Software Developer Certificate Changes

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Executive Council Review

Meeting Date: 3/29/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 5/4/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)	Corey Martell	5/4/17
Documents Uploaded to P:\Drive		
Registrar/Banner entry	Joanne Faust	5/4/17
Catalog Entry	Steve Minkler	5//4/17
Other		

1617-088 CSC*249 New (CBAD) - Middlesex Community College, Middletown CT

First Name:	Donna
Last Name:	Hylton
Email address	dhylton@mxcc.edu
Phone Number:	860-343-5774
Role at MxCC	Faculty
Submitted on behalf of:	Computer Information Technology degree program
Proposal Title	CSC*xxx, Contemporary Business Application Development I (3 credits)
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	New course that teaches C#. This course is being developed to replace CSC*205 Visual Basic.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes. New course.
Does this proposal address a strategic priority of the college? If so, describe.	Optimized curriculum.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes. Fall 2017
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council

Recorder Review

Date: 2/28/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision

Forward for action by *(list department/employee)*:
Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 3/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

1617-088 CSC249 Contemporary Business Application Development I (new course)

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 3/29/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 3/29/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-089 CHE*101 - Middlesex Community College, Middletown CT

First Name:	Kimberly
Last Name:	Thomas
Email address	kthomas@mxcc.edu
Phone Number:	8603435765
Role at MxCC	Faculty
Submitted on behalf of:	self
Proposal Title	Modified Course Outline: CHE*101 Introductory Chemistry
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	This proposal modifies the CHE*101 course Outline to meet the designated TAP competency of Scientific Knowledge and Understanding
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	no
Does this proposal address a strategic priority of the college? If so, describe.	yes…in that it clarifies transfer comptencies for this course
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	no
Is this proposal time sensitive? If so, describe the timeframe for implementation.	as soon as possible
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly

Recorder Review

Date: 2/28/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision

Forward for action by *(list department/employee)*:
Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 3/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Consent Agenda Item

1617-089 CHE101 Introductory Chemistry Course Change

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 3/29/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 3/29/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-090 SCI*103 - Middlesex Community College, Middletown CT

First Name:	Kimberly
Last Name:	Thomas
Email address	kthomas@mxcc.edu
Phone Number:	8603435765
Role at MxCC	Faculty
Submitted on behalf of:	self
Proposal Title	Modified Course Outline: SCI*103 Recent Discoveries in Science I
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	This proposal modifies the SCI*103 Course Outline to meet the designated TAP Competency of Scientific Knowledge and Understanding
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	no
Does this proposal address a strategic priority of the college? If so, describe.	yes, in that it clarifies the transfer properties of this course
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	no
Is this proposal time sensitive? If so, describe the timeframe for implementation.	as soon as possible
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly

Recorder Review

Date: 2/28/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision

Forward for action by *(list department/employee)*:
Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 3/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Consent Agenda Item

<u>1617-090 SCI 103 Recent Discoveries in Science I Course Change</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 3/29/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date: 3/29/17

Recorder: Corey Martell

X	Approved
	Modified
	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-091 Bus. Adm. Prog. Change

First Name:	Sue
Last Name:	Lugli
Email address	slugli@mxcc.edu
Phone Number:	860-343-3580
Role at MxCC	Faculty
Submitted on behalf of:	The Business Administration Program
Proposal Title	Business Administration Program Changes
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Changes to the Business Administration degree are necessary to reflect the changes in the name and the credit hours of MAT*168 to MAT*167, ACC 115* to ACC*113 and ACC*118 to ACC*117. These changes are a reflection of the BOR policy to normalize credit hours. To comply with general education competency changes and adjustments BBG*294 Business Internship and BBG*295 Coop Work Experience I has been removed from Written Communication (2). In addition, the Scientific Reasoning Elective with a Lab has been changed to just say Scientific Reasoning Elective with an asterix on both Scientific electives referring to a footnote stating the following – "* One Lab Science is required in either Scientific Knowledge or Reasoning". Finally, MAT 158 has been added as a directed Business Elective.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes, the credit hours are going down. Changes need to be made to the catalog
Does this proposal address a strategic priority of the college? If so, describe.	Yes, These changes are a reflection of the BOR policy to normalize credit hours.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No

Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes, needs to be in new catalog
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 3/6/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 4/4/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Consent Agenda

<u>1617-091 Business Admin Program Modification</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues	
further development required *(returned to originator(s) for further development)*	
not supported	
no recommendation/not applicable (*explain below*)	

Comments/Rationale:

Executive Council Review

Meeting Date: 4/19/17

Recorder: Corey Martell

Action:

X support with no issues	
further development required *(returned to originator(s) for further development)*	
not supported	
no recommendation/not applicable (*explain below*)	

Comments/Rationale:

President's Decision

Date: 5/31/17

Recorder: Corey Martell

X Approved	
Modified	

	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-092 EVS*100 TAP Mod. - Middlesex Community College, Middletown CT

mxcc.edu/governance/2016-17-proposals/1617-092-evs100-tap-mod/

First Name:	Christine
Last Name:	Witkowski
Email address	cwitkowski@mxcc.edu
Phone Number:	8603435781
Role at MxCC	Faculty
Submitted on behalf of:	Environmental Science Program
Proposal Title	TAP Modifications to EVS100 and EAS 106
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Modified course objectives and learning outcomes to make EAS 106 and EVS 100 designated for Scientific Knowledge & Understanding compentency. These two courses were always accepted for transfer as science courses but were mistakenly categorized as "embedded" rather than "designated" for scientific knowledge during the TAP roll-out (the ramifications of embedded versus designated were not entirely clear at the time).
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes, many students want to take these courses to fulfill the Scientific Knowledge competency for transfer.
Does this proposal address a strategic priority of the college? If so, describe.	No
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes, this proposal needs to approved this semester (Spring 2017) so that students will be able to choose these courses for the fall semester.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 3/6/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 3/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Consent Agenda Item

1617-092 EVS 100 Transfer and Articulation Program (TAP) Modifications

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

ACTION	COMPLETED BY	DATE COMPLETED

1617-093 EAS*106 TAP Mod - Middlesex Community College, Middletown CT

First Name:	Christine
Last Name:	Witkowski
Email address	cwitkowski@mxcc.edu
Phone Number:	8603435781
Role at MxCC	Faculty
Submitted on behalf of:	Environmental Science Program
Proposal Title	TAP Modifications to EVS100 and EAS 106
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Modified course objectives and learning outcomes to make EAS 106 and EVS 100 designated for Scientific Knowledge & Understanding compentency. These two courses were always accepted for transfer as science courses but were mistakenly categorized as "embedded" rather than "designated" for scientific knowledge during the TAP roll-out (the ramifications of embedded versus designated were not entirely clear at the time).
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes, many students want to take these courses to fulfill the Scientific Knowledge competency for transfer.
Does this proposal address a strategic priority of the college? If so, describe.	No
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes, this proposal needs to approved this semester (Spring 2017) so that students will be able to choose these courses for the fall semester.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 3/6/178

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 3/7/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Consent Agenda Item

<u>1617-093 EAS 106 Transfer and Articulation Program (TAP) Modifications</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

ACTION	COMPLETED BY	DATE COMPLETED

1617-094 Marketing Mod. - Middlesex Community College, Middletown CT

First Name:	Sue
Last Name:	Lugli
Email address	slugli@mxcc.edu
Phone Number:	860-343-3580
Role at MxCC	Faculty
Submitted on behalf of:	The Marketing Program
Proposal Title	Marketing Program Changes
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Changes to the Marketing AS degree are necessary to reflect the changes in the name and the credit hours of MAT*168 to MAT*167, ACC 115* to ACC*113 and ACC*118 to ACC*117. These changes are a reflection of the BOR policy to normalize credit hours. The program now has 60-61 credit hours. In addition, ENG*102 Literature & Composition has been added to the Written Communication competency, COM*201 Public Relations and COM*173 Public Speaking has been added to the "choose two from" elective list.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	yes, graduation checklist and banner need to be updated
Does this proposal address a strategic priority of the college? If so, describe.	yes, These changes are a reflection of the BOR policy to normalize credit hours. The program now has 60-61 credit hours.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	no
Is this proposal time sensitive? If so, describe the timeframe for implementation.	April meeting

What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 3/29/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 4/4/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Consent Agenda

1617-094 Marketing Program Modification

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-095 Business Skills Mod. - Middlesex Community College, Middletown CT

First Name:	Sue
Last Name:	Lugli
Email address	slugli@mxcc.edu
Phone Number:	860-343-5840
Role at MxCC	Faculty
Submitted on behalf of:	The Business Program
Proposal Title	Changes to the Business Skills Certificate
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Changes to the Business Skill Certificate are necessary to reflect the changes in the name and the credit hours of MAT*168 to MAT*167, ACC 115* to ACC*113 and ACC*118 to ACC*117. These changes are a reflection of the BOR policy to normalize credit hours. The Business Skills Certificate will reflect the core Business courses required for most business programs. The changes would be to add BMK*201 Principles of Marketing, ACC*117 Managerial Accounting, switch out personal finance with BFN*201 Principles of Finance and an additional Economics course (the current checklist says one or the other). The credit hours will change from 25 credit hours to 30 credit hours. The reason behind the change would be to offer a certificate similar to the Business Studies TAP ticket but geared towards people who already have a 4-year degree but not in business that are going to pursue an MBA and need these specific courses. This would be a cohort group that could supplement the accelerated program. This is an idea that came out of the Business Administration peer group and was interesting to CCSU. I ran this by two other MBA programs that felt this was an excellent idea.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes, Banner and course catalog
Does this proposal address a strategic priority of the college? If so, describe.	yes, enrollment trends.

Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	no all of these courses are offered already
Is this proposal time sensitive? If so, describe the timeframe for implementation.	April 2017
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 3/29/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 4/4/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported

no recommendation/not applicable (*explain below*)

Comments/Rationale:

<u>1617-095 Business Skills Certificate Modification</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date:

Recorder:

| Approved |
| Modified |
| Not Approved |
| Returned for Revision |
| Not Applicable |

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-096 Entrep. Cert. Mod. - Middlesex Community College, Middletown CT

First Name:	Sue
Last Name:	Lugli
Email address	slugli@mxcc.edu
Phone Number:	860-343-5840
Role at MxCC	Faculty
Submitted on behalf of:	The Business Administration Program
Proposal Title	Entrepreneurship Certificate changes
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	The Entrepreneurship Certificate must change ACC 115* to ACC*113. These changes are a reflection of the BOR policy to normalize credit hours.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	yes, Banner and the catalog needs to be updated.
Does this proposal address a strategic priority of the college? If so, describe.	These changes are a reflection of the BOR policy to normalize credit hours.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	no
Is this proposal time sensitive? If so, describe the timeframe for implementation.	April 2017
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 3/29/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision

Forward for action by *(list department/employee)*:
Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 4/4/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Consent Agenda

1617-096 Entrepreneurship Certificate Modification

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-097 ART TAP - Middlesex Community College, Middletown CT

First Name:	Patty
Last Name:	Raymond
Email address	praymond@mxcc.commnet.edu
Phone Number:	860 343-5772
Role at MxCC	Faculty
Submitted on behalf of:	TAP
Proposal Title	Art Pathway
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Transfer articulation
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No
Does this proposal address a strategic priority of the college? If so, describe.	Retention
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly Executive Council
Other Comments:	Please see the link for the Art pathway. http://www.ct.edu/initiatives/tap#pathways

Recorder Review

Date: 3/29/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:

Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 4/4/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Consent Agenda

1617-097 ART TAP Pathway

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-098 Program Mods - Middlesex Community College, Middletown CT

First Name:	Steven
Last Name:	Minkler
Email address	sminkler@mxcc.edu
Phone Number:	35706
Role at MxCC	Management
Submitted on behalf of:	Division Directors & Program Coordinators
Proposal Title	Minor Tweaks to 9 Academic Programs
Proposal Type	Request for Communication (share information)
Proposal Description/Rationale	Attached, please find a document containing minor changes to nine academic programs. These are being made as a result of a change in the number of credits in the college's Statistics and foreign language courses, which themselves are the result of the college needing to comply with the Board of Regents Credit Normalization Policy. In addition, COM*173 "Public Speaking" is being removed as the specific "Oral Communication" course from the Liberal Arts & Sciences program. Changes are indicated in red text. These changes are being presented to the college community for the feedback period prior to the next Curriculum Committee meeting, where they will be on the agenda as informational items only (due to the minor nature of these changes).
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes, in terms of academic advising
Does this proposal address a strategic priority of the college? If so, describe.	Optimize curriculum
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	This proposal should result in minor cost savings to the college as courses are changing from 4 credits to 3 credits.

Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes, it needs to be implemented for the 2017-18 Catalog; anticipated publication date 6/1/17.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Administrative Assembly Executive Council

Recorder Review

Date: 3/29/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 4/4/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Consent Agenda

<u>1617-098 Minor Tweaks to 9 Academic Programs</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified

	Not Approved
	Returned for Revision
	Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-099 COL*101 - Middlesex Community College, Middletown CT

First Name:	Donna
Last Name:	Bontatibus
Email address	dbontatibus@mxcc.edu
Phone Number:	860-343-5802
Role at MxCC	Faculty
Submitted on behalf of:	FS100 Faculty
Proposal Title	COL*101 College and Career Success: New Course
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	COL*101 College and Career Success is an updated version of FS100.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	It is designed to replace FS100 and to attract new and returning students who can benefit from course content.
Does this proposal address a strategic priority of the college? If so, describe.	The proposal primarily addresses the following: Foster Student Success (1) Optimize Curriculum (5) Enhance and Support Developmental Education (9)
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	No.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly

Recorder Review

Date: 3/29/17

Recorder: Corey Martell

Action:

X   Submitted to governing body (list body): Curriculum Committee

| Returned to Originator for revision |
| Forward for action by *(list department/employee)*: |
| Other: |

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 4/4/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

<u>1617-099 COL*101 College and Career Success (New Course)</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-100 Shared Gov. - Middlesex Community College, Middletown CT

First Name:	Paul
Last Name:	Carmichael
Email address	pcarmichael@mxcc.edu
Phone Number:	860-343-5787
Role at MxCC	Staff
Submitted on behalf of:	Governance Evaluation Committee
Proposal Title	Shared Governance Proposal
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	During our 2-year pilot of the current governance model, the GEC has reviewed multiple forms of feedback from the college community; we are now submitting this proposal regarding the future of shared governance at MxCC.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes, because the shared governance model affects all members of the Middlesex Community College community.
Does this proposal address a strategic priority of the college? If so, describe.	Yes, this proposal directly addresses a strategic priority within the draft of the new strategic plan, namely Strategy 3-2.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	This proposal has no direct budgetary implications.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes, this proposal should be approved or disapproved within the current academic year in order for governance planning to begin for the next academic year.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Executive Council

Recorder Review

Date: 3/27/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Executive Council
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-101 Math Waiver Proc. - Middlesex Community College, Middletown CT

First Name:	Steve
Last Name:	Krevisky
Email address	Skrevisky@mxcc.commnet.edu
Phone Number:	860-343-5792
Role at MxCC	Faculty
Submitted on behalf of:	Math Department and Hillary Phelps
Proposal Title	Draft Policy and Procedure for Math Substitution/waiver
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	There has been a need for a policy to accommodate students who have special needs, including disabilities. This can impact their ability to get through their math courses, and meet degree/transfer requirements. This suggested policy should help address this situation.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Advisors and program/discipline coordinators will need to be aware of this, regarding advising and counseling students. Since there is the possibility of a substitution or waiver, they will need to be aware of this matter.
Does this proposal address a strategic priority of the college? If so, describe.	Yes, as this proposal fits in with being student centered, and increasing student support.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No, there should not be any extra costs to implement this.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes, to the extent that it should be in place for Fall 2017, and there could be a need for a committee to consider waiver/course substitution situations.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Academic Assembly Student Services Assembly

Recorder Review

Date: 3/29/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 4/4/2017, 1st meeting

Recorder: Lan Liu

Action:

	support with no issues
X	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Tabled to next meeting. Need to invite Disability Support Specialist to the discussion.

Meeting Date: 5/2/2017, 2nd meeting

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

The updated proposal calls for a **substitution** not a **waiver.** The standard for documenting a disability is high. A committee formed would review and decide whether to approve each individual case.

One further suggestion was to combine items *a* and *b* (attendance and participation) on page two of the document.

Note:

It is **NOT** for further governance review until Dean Minkler has gotten feedback from the System's legal counsel.

1617-101 Math Substitution Policy & Procedures Rev. May 2

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below)*

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-102 NTR*100 - Middlesex Community College, Middletown CT

First Name:	Kate
Last Name:	Miller
Email address	kmiller@mxcc.edu
Phone Number:	860-301-8879
Role at MxCC	Faculty
Submitted on behalf of:	Steve Minkler
Proposal Title	New Course: NTR 100
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	To create a one-credit (online) course to introduce students to careers in nutrition and dietetics, and to allow those students who have, are or will take HLT 103 (Investigations in Health Careers) and who are interested in transferring to Gateway Community College's Nutrition and Dietetics Associate Degree Program to get credit for NTR 101, a required course of the program there. While students must have taken both courses (HLT 103 and NTR 100) in order to meet the course equivalency requirements for NTR 101, they need not be taken in the same year or semester.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	This new course is part of a revision of the Nutrition and Dietetics Advising Pathway so that it better reflects the field and so that students take course that may transfer into Gateway Community College's Nutrition and Dietetics Associate's Degree Program. A document outlining this revision is also being submitted as an FYI.
Does this proposal address a strategic priority of the college? If so, describe.	This proposal addresses the strategic priority to optimize curriculum by bringing the advising pathway up to date, and providing students with the opportunity to learn about current opportunities in the field of nutrition and dietetics.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	The course will require minimum enrollment to run; there are no other projected costs.

Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes; ideally the course could be offered during the first summer session.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 4/10/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 4/4/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Below is the revised document which added course description to the course proposal form.

<u>1617-102 NTR 100 Introduction to Nutrition and Dietetics (new Course)</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified

| Not Approved |
| Returned for Revision |
| Not Applicable |

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-104 Biotech. Program Rev. - Middlesex Community College, Middletown CT

First Name:	Susan
Last Name:	Lugli
Email address	slugli@mxcc.edu
Phone Number:	35840
Role at MxCC	Faculty
Submitted on behalf of:	ART
Proposal Title	Biotechnology Program review
Proposal Type	Request for Communication (share information)
Proposal Description/Rationale	This is the Biotechnology Program review required by the BOR
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No
Does this proposal address a strategic priority of the college? If so, describe.	Yes, it is a requirement of the BOR to have a program review
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	no
Is this proposal time sensitive? If so, describe the timeframe for implementation.	no
What governing body at MxCC do you feel would be most appropriate to address your interests?	Academic Assembly

Recorder Review

Date: 4/26/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision

| Forward for action by *(list department/employee)*: |
| Other: |

Comments/Rationale:

For communication only.

Committee Review

Committee: Curriculum Committee

Meeting Date: 5/2/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Content Agenda

1617-104 Biotechnology Program Review

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-105 Math Prereq. Changes - Middlesex Community College, Middletown CT

First Name:	Pam
Last Name:	Frost
Email address	pfrost@mxcc.edu
Phone Number:	860-343-5793
Role at MxCC	Faculty
Submitted on behalf of:	Math Department
Proposal Title	Math Prerequisite Changes to Include MAT*095 Intensive
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	Prerequisite changes for math courses that previously had MAT*085 as a prerequisite to include the new MAT*095 Intensive
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Academic Advising
Does this proposal address a strategic priority of the college? If so, describe.	No
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	developmental education
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes, needs to be implemented by Spring 2018 advising and registration
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 4/25/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: X
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:

Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 5/2/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

<u>1617-105 Math Prerequisite Changes</u>

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-106 RAD*215 - Middlesex Community College, Middletown CT

First Name:	Judy
Last Name:	Wallace
Email address	jwallace@mxcc.edu
Phone Number:	860-343-5780
Role at MxCC	Faculty
Submitted on behalf of:	Self
Proposal Title	Course Change – Credit Reduction
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	This change is requested to achieve compliance with credit normalization; currently programs are capped at 68 credits. According to the Joint Review Committee on Education in Radiologic Technology (JRCERT) which is the program accreditation body, this does NOT reach the threshold for a substantive change so does not need approval by them nor does it require approval from our advisory board.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	No.
Does this proposal address a strategic priority of the college? If so, describe.	No.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	no.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly

Recorder Review

Date: 4/26/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 5/2/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

1617-106 RAD 215 Course Chang – Credit Reduction

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*

| not supported |
| no recommendation/not applicable *(explain below)* |

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

| support with no issues |
| further development required *(returned to originator(s) for further development)* |
| not supported |
| no recommendation/not applicable *(explain below)* |

Comments/Rationale:

President's Decision

Date:

Recorder:

| Approved |
| Modified |
| Not Approved |
| Returned for Revision |
| Not Applicable |

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED

Signature Form Filed (Dean)
Documents Uploaded to P:\Drive
Registrar/Banner entry
Catalog Entry
Other

1617-107 VET*205 - Middlesex Community College, Middletown CT

mxcc.edu/governance/2016-17-proposals/1617-107-vet205/

First Name:	Christopher
Last Name:	Gargamelli
Email address	cgargamelli@mxcc.edu
Phone Number:	35842
Role at MxCC	Faculty
Submitted on behalf of:	Veterinary Technology Program
Proposal Title	VET 205 Credit Reduction
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	In order to comply with Board of Reagents credit normalization policy, the veterinary technology program must decrease the total program credits from 69 credits to 68 credits. VET 205 will change from a 3 credit/2 contact hour course to a 2 credit/ 2 contact hour course. This change properly aligns the credit hours and contact time. The course content, instructional time, and instructor contact hours will not change.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes. The proposal allows the veterinary technology program to remain approved by the Board of Regents.
Does this proposal address a strategic priority of the college? If so, describe.	Yes. The proposal optimizes curriculum.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	No
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes. Changes proposed for this course are for fall 2018.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee

Recorder Review

Date: 4/25/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 5/2/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

1617-107 VET 205 Course Change – Credit Reduction

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*

not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable (*explain below*)

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED

Signature Form Filed (Dean)
Documents Uploaded to P:\Drive
Registrar/Banner entry
Catalog Entry
Other

1617-108 MUS*219 - Middlesex Community College, Middletown CT

First Name:	John
Last Name:	Shafer
Email address	jshafer@mxcc.edu
Phone Number:	860-343-5811
Role at MxCC	Faculty
Submitted on behalf of:	Center for New Media
Proposal Title	New Course: MUS*219–Electronic Music Composition / Audio Technology II
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	New course intended to be part of the new Audio and Music pPoduction Certificate program and Digital Media Production Associates's degree.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	See course proposal form.
Does this proposal address a strategic priority of the college? If so, describe.	New curriculia
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	See course proposal form.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes. Would like to get this approved by the end of the spring semester.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly

Recorder Review

Date: 4/26/17

Recorder: Corey Martell

Action:

X	Submitted to governing body (list body): Curriculum Committee
	Returned to Originator for revision

Forward for action by *(list department/employee)*:
Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 9/12/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

We should consider whether there needs to be a higher grade threshold for admission into the course (and other?), i.e. higher than the default D-

1617-108 MUS219 Electronic Music Composition / Audio Tech II (New Course)

Assembly Review:

Assembly: Academic

Meeting Date: 9/19/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 9/27/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		

Other

1617-109 MUS*237 - Middlesex Community College, Middletown CT

First Name:	John
Last Name:	Shafer
Email address	jshafer@mxcc.edu
Phone Number:	860-343-5811
Role at MxCC	Faculty
Submitted on behalf of:	Center for New Media
Proposal Title	New Course: MUS*237–Principles of Sound Recording
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	New course intended to be part of the new Audio and Music production certificate program and Digital media Production associates degree.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	see course proposal
Does this proposal address a strategic priority of the college? If so, describe.	Curriculum development
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	see course proposal
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes. Would like to get the course approved by the end of the spring semester.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly

Recorder Review

Date: 4/26/17

Recorder: Corey Martell

Action:

X	Submitted to governing body (list body): Curriculum Committee
	Returned to Originator for revision

Forward for action by *(list department/employee)*:
Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 9/12/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

<u>1617-109 MUS237 Principles of Sound Recording (New Course)</u>

We should consider whether there needs to be a higher grade threshold for admission into the course (and other?), i.e. higher than the default D-

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		

Other

1617-110 THR*102 - Middlesex Community College, Middletown CT

First Name:	John
Last Name:	Shafer
Email address	jshafer@mxcc.edu
Phone Number:	860-343-5811
Role at MxCC	Faculty
Submitted on behalf of:	AMHSS School
Proposal Title	New Course: THR*102–Theatre History I
Proposal Type	Request for Action (obtain approval)
Proposal Description/Rationale	A new course intended to be part of the new TAP Theater transfer pathway program.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	See course proposal
Does this proposal address a strategic priority of the college? If so, describe.	Curriculum development
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	see course proposal
Is this proposal time sensitive? If so, describe the timeframe for implementation.	Yes. Would like to approve it by the end of the spring semester.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly

Recorder Review

Date: 4/26/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision

Forward for action by *(list department/employee)*:
Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 9/12/2017

Recorder: Lan Liu

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

1617-110 THR102 Theatre History I (New Course)

Assembly Review:

Assembly: Academic

Meeting Date: 9/19/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable (*explain below*)

Comments/Rationale:

Executive Council Review

Meeting Date: 9/27/17

Recorder: Corey Martell

Action:

X	support with no issues
	further development required *(returned to originator(s) for further development)*
	not supported
	no recommendation/not applicable *(explain below)*

Comments/Rationale:

President's Decision

Date:

Recorder:

Approved
Modified
Not Approved
Returned for Revision
Not Applicable

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

1617-111 TAP Theater Studies - Middlesex Community College, Middletown CT

First Name:	John
Last Name:	Shafer
Email address	jshafer@mxcc.edu
Phone Number:	860-343-5811
Role at MxCC	Faculty
Submitted on behalf of:	AMHSS School
Proposal Title	TAP Theatre Studies Pathway @ MxCC
Proposal Type	Request for Communication (share information)
Proposal Description/Rationale	The attached Theater Studies Pathway has been reviewed and accepted by the TAP Theater Studies committee and TAP system coordinators. This pathway was previously approved by MxCC's governance system on the condition that it be conformed for MxCC's course offerings.
Does this proposal have campus-wide implications? If yes, how so? If not a campus-wide concern, you may want to refer this issue to your supervisor	Yes, it represents a new curriculum offering for the college.
Does this proposal address a strategic priority of the college? If so, describe.	Curriculum development and transfer articulation.
Does this proposal have budgetary implications? If so, describe projected costs and funding sources.	Required courses at Middlesex do not need additional special facilities or classrooms. The program will require a couple of additional courses taught by adjuncts.
Is this proposal time sensitive? If so, describe the timeframe for implementation.	N/A – not an action item.
What governing body at MxCC do you feel would be most appropriate to address your interests?	Curriculum Committee Academic Assembly

Recorder Review

Date: 4/26/17

Recorder: Corey Martell

Action:

X	Submitted to governing body *(list body)*: Curriculum Committee
	Returned to Originator for revision
	Forward for action by *(list department/employee)*:
	Other:

Comments/Rationale:

Committee Review

Committee: Curriculum Committee

Meeting Date: 5/2/2017

Recorder: Lan Liu

Action:

support with no issues
further development required *(returned to originator(s) for further development)*
not supported
no recommendation/not applicable *(explain below)*

Comments/Rationale:

Content Agenda.

Concerns: If MxCC does not have a course on the books (i.e. History of Theater and Voice & Diction), then there is no current mechanism to transfer those courses taken at other institutions. This will pose a problem because degree work is still campus-specific.

1617-111 TAP Theater Studies

Assembly Review:

Assembly:

Meeting Date:

Recorder:

Action:

support with no issues

| further development required *(returned to originator(s) for further development)* |
| not supported |
| no recommendation/not applicable *(explain below)* |

Comments/Rationale:

Executive Council Review

Meeting Date:

Recorder:

Action:

| support with no issues |
| further development required *(returned to originator(s) for further development)* |
| not supported |
| no recommendation/not applicable *(explain below)* |

Comments/Rationale:

President's Decision

Date:

Recorder:

| Approved |
| Modified |
| Not Approved |
| Returned for Revision |
| Not Applicable |

Comments/Rationale:

Implementation Plan/Timeline:

Implementation (Curriculum/Program Proposals)

ACTION	COMPLETED BY	DATE COMPLETED
Signature Form Filed (Dean)		
Documents Uploaded to P:\Drive		
Registrar/Banner entry		
Catalog Entry		
Other		

ACTION	COMPLETED BY	DATE COMPLETED