

Paying for Your MxCC Education

Tuition and fees **MUST** be paid when you register for classes

FINANCIAL AID

Financial aid is any combination of Pell Grants, student loans, scholarships, other grants and/or work-study. Your financial aid package will be unique to you and your family based on your financial circumstances. Contact the MxCC Financial Aid Office at (860) 343-5741 with questions.

Apply early for financial aid (visit fafsa.ed.gov).

Many students hope to use financial aid to help fund their education. If you plan to use financial aid, please note that it can take SEVERAL WEEKS from when you submit your application until your financial aid process is complete. Check your financial aid package status (log onto my.comnet.edu).

Check your student e-mail account frequently since the Financial Aid Office and the Business Office will use this as the primary method to communicate with you.

PAYING MXCC TUITION AND FEES

Visit the MxCC Business Office on the Middletown campus to pay tuition and fees in full or to set up an installment payment plan. Cash, checks, and credit cards are accepted. You can also pay for your classes and establish installment payment plans online at my.comnet.edu.

ESTABLISHING AN INSTALLMENT PAYMENT PLAN

- Log into myCommNet.edu
- Click: Banner Self- Service
- Click: "Registration & Payment"
- Click: "Installment Plan Enrollment and Payment" *option*
- Click: "Installment Plan Enrollment and Payment" *button*
- Click: "Payment Plans" on top menu bar This will bring you to the payment plan site where you will be able to complete the payment plan enrollment process and make all of your payments. You will receive a payment schedule similar to this example that will correspond to the day you enroll in the plan.

PAYMENT SCHEDULE			
Description	Due Date	Amount Paid (\$)	Amount Due (\$)
Setup fee	Due Now	0.00	25.00
Down payment	Due Now	0.00	10% of total due
1st installment	30 days	0.00	1/3 of remaining balance
2nd installment	60 days	0.00	1/3 of remaining balance
3rd installment	90 days	0.00	1/3 of remaining balance
Total Amount Paid:			0.00
Total of Installments:			

**For questions or help,
visit the Business Office
(Founders Hall, Room 131)**

New Student Orientation Form



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GOOD TO KNOW:

The Business Office accepts cash, checks, and all major credit cards. Payment plans are available to assist with paying your bill. There is a \$25 enrollment fee for all payment plans. Plans can be set up in person or online.

If you decide to add/drop courses after signing up for the installment plan, payment amounts will be automatically recalculated.

Equal installment payments will be due each month. A \$15 charge will be assessed for each late payment.

To give others (parents, employers, etc.) access to your payment plan to make payments on your behalf, click on "Authorized Users" on the top menu bar and follow the instructions.

Students receiving partial financial aid have the option of creating an installment plan for the amount they will be paying out-of-pocket.

It is the sole responsibility of students who cannot afford to make a payment and/or are no longer interested in taking classes to DROP those courses – or the student may be subject to applicable charges.

Please be sure to read our refund policies, which can also be found on the college website with each course schedule.



AVOID THE DROP ZONE

Failure to pay the tuition OR enroll in a payment plan by the appropriate date may result in cancellation of registration. Students whose classes are canceled for non-payment will need to re-register, on a space-available basis, when able to pay tuition. Remember – class sections close quickly in the weeks before classes start. So if you are dropped for non-payment, you risk not being able to re-register for the classes you really need or want.

Do not assume that you have financial aid or that someone else is handling your account!



Pick up your U-Pass from the Business Office in Founders Hall or from Carolyn in the MxCC@Platt Media Center. Some exceptions apply: senior citizens, non-credit, and current Platt High School students are not eligible.

New Student Orientation Form

