

Something for
EVERYONE!

F.Y.I.

Spring
2019

Looking for a Job?

The Career Development and Counseling Center has several resources to help you with your job search. Employers list part-time, full-time and internship positions as well as seasonal (holiday/summer) jobs with our office. Some of these positions are posted on the bulletin board outside of our office, Founders Room 121. But many more can be found on our online job board: **CCN (College Central Network)**. You can find the CCN logo on our homepage or you can go directly to their website to register from the icon below:

(Click below)



Most employers will ask you to schedule a time to meet and/or go in to fill out an application. However, some employers will request that you forward a resume and cover letter. If you are unsure how to prepare these job search documents, we have materials available in our office to assist you. Please stop by or call the office (860-343- 5826) to schedule an appointment for someone to review your resume and make recommendations.

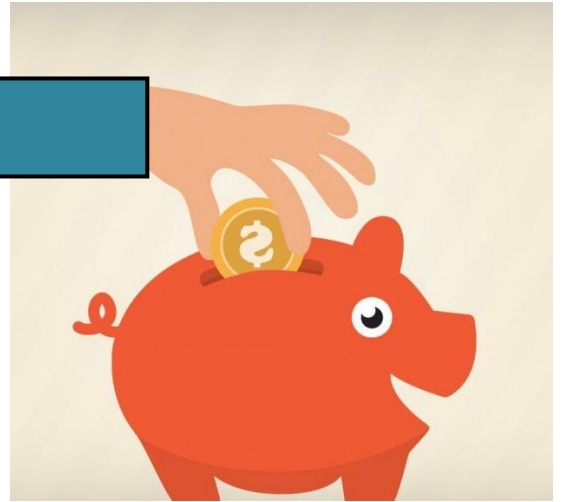
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Registration!

We will begin priority registration for both summer and fall 2019 in early April. Faculty will be placing sign-up sheets outside of their offices on which you may schedule a time to meet and discuss your course selection for the fall semester. If you are unsure of who your advisor is, you may find out this information by checking in the CICC, Enrollment Services or with the division secretaries housed in Wheaton and Snow Halls. In addition, you may log on to www.my.comnet.edu, select Banner Self-Service, select Student records, Select View Student Information, and then look for your primary advisor's name.



\$\$\$ GET MONEY FOR COLLEGE! \$\$\$
APPLY FOR AN MxCC
SCHOLARSHIP!

DEADLINE: MARCH 1

Please submit all applications to Corey Martell in
Founders Hall, room 105, by March 1

Click below for details and application
mxcc.edu/foundation/scholarships/

or Control + Click the link below for the application:



Welcome all! We in the Career Development and Counseling Center would like to wish those both new and familiar with the college a wonderful spring 2019 semester. With the start of the new academic term is the promise for all to succeed in reaching their goals, those academic and career alike. With hard work and commitment, achievement is always possible. It is our hope to be able to assist you in navigating the college to this end. Over the course of the semester, we will offer a variety of programs and services to aid in meeting your objectives.

How might we attempt to do this? To begin, the counselors are available by appointment to assist with a myriad of issues. Often students are not sure about how to select a major or determine a career path. Honestly, these are extremely difficult decisions to make. It takes time and, yes, energy, to do the self-assessment that is needed to make these decisions. The staff of the Career Development and Counseling Center hopes to be able to assist you in evaluating your interests, abilities and values and relate them to the selection of majors and careers. We attempt to do this in a variety of ways. By meeting with you in a one on one appointment, we hope to have conversations where you can begin to identify what you do well, what you like, and what matters to you. Yes, there are many skills that you might not have had the opportunity to try and, yes, there may very well be careers and fields that you do not know much or anything about, but through researching yourself and the world of work, it is possible to begin to identify fields and degree majors to further explore. The Center has an extensive lending library where you may read about careers in a broad sense (for example, business) and on a very specific level (marketing manager).

Often students attend Middlesex with the expectation of earning an associate's degree, earning an associate's degree and then transferring to another college or university, or completing courses and then transferring to a bachelor's level college or university without earning a degree here. The college recognizes that it plays a multitude of roles for students as they earn college credit to meet individual goals. The counselors in the Career Center will help to guide you to the most transferrable courses offered to meet the needs at bachelor's level/four-year colleges and universities. To aid in this task, counselors' welcome students scheduling appointments to determine not only what courses to take but also more importantly which institutions offer the major a student wishes to pursue. The earlier in your tenure at Middlesex you begin to make decisions about where you might want to attend the easier your academic planning will be to ensure the transferability of your courses.

Middlesex Community College is well received by employers in the region. The reputation of the college for its programs and quality of its students provides opportunities for students to obtain jobs on several levels. The Center serves as a central listing place for employers seeking candidates for full time, part time, and seasonal employment. There are a variety of positions; some of which are more related to career goals while others are to provide a chance to earn money for college. To be prepared to launch a successful job search, the staff will provide assistance in the areas of resume and employment letter writing, interviewing techniques, and job search process. Position listing is available on line via College Central Network, CCN. Do not hesitate to contact the office to obtain more detailed information.

Often students may be grappling with issues that impact their adjustment to college. Again, the counselors may assist you in this transition and, if appropriate, refer you to additional resources in the area to provide additional support. As the semester progresses, we in the Career Development and Counseling Center urge you to come in to the office and see how we might be able to aid you in obtaining your goals. Whether you hope to gain more information on careers, identify colleges and universities that offer additional education or obtain insight into job search processes, the staff is there to help!

Planning to Transfer?



Are you planning to transfer this Fall? If so, now is the time to begin planning and researching. Many colleges and universities have early application deadlines. So, what do you need to do? Here is a quick guide.

Identify Your Transfer Institution

Meet with a Middlesex counselor, attend the mini transfer fairs described on the next page, and visit the colleges & universities that are your top choices. It is important to gauge how well your intended transfer institution meets your individual educational and social needs.

Are You a Transfer Student?

Based on your research, note whether or not you “qualify” as a transfer student. Many colleges and universities require a minimum number of credit hours from college to be considered a transfer student. Get clarification. Even though you are attending college, you may still have to forward high school and/or SAT information if you do not have the required number of credits to be considered a transfer student.

Essays & Letters of Recommendation

A well-prepared essay and letters of recommendation take time to do well. If an essay is required for your application, write a rough draft and then seek input from a faculty member or the Career Development & Counseling Center staff.

When requesting letters of recommendation, contact individuals early enough to provide them enough time to write a letter. Also, please note that if the application solely asks for the names of individuals providing recommendations, you must obtain permission from individuals prior to using their name.

Transcripts

You will need to forward official transcripts from Middlesex (and any other college you have attended) directly to each school you apply to. If you are a first semester student, find out if the college/university wants a current schedule or simply grades sent at the end of the semester. If you are a student who has attended Middlesex prior to this semester and have an established academic record, you will need to forward transcripts at the time of application and again at the end of the semester after you obtain all spring semester grades.

Financial Aid

If you are planning to apply for financial aid, **you must add each unique school code to your FAFSA application.** They will determine if you qualify under their guidelines.

Does all of this seem a bit overwhelming? If so, please do not hesitate to contact the Career Development & Counseling Center, Founders Hall, Room 121, 860-343-5826, for assistance.

Now is the time!

Often students, either as they reach graduation or prior to that, realize they want to transfer to pursue a bachelor's degree. Quite often, students wait until the end of the semester to start the process for transfer. Well folks...the time to begin the process for transferring to a bachelor's degree college is NOW. Here are some of the reasons it is in your best interest to think sooner rather than later about starting the transfer procedure:

Many schools have application deadlines starting as early as February or March. If you happen to miss this deadline you will most likely be denied admission

The financial aid deadlines for several schools may be in, again, February or March. Should you miss the application date for the institution to which you hope to transfer, your need, and therefore, your package may be either completely denied or drastically reduced.

For some students, you will have to research the school(s) to which you want to transfer. It may take time to not only identify and evaluate universities and colleges but also to complete application requirements (essays etc.)

Often, you may need to gather letters of recommendation for admission to a bachelor's degree college or university. It is the student's responsibility to ensure that those you ask to vouch for you are given ample time to write a quality recommendation. Please remember that "just because" you need the letter mailed out in two days does not mean the faculty person, or employer you currently have, will have the time to write a letter in that time frame.

Quite often, if you are able to plan WELL in advance for transfer (two or more semesters), the staff of the Career Development and Counseling Center may work closely with you in selecting courses that will meet general education/degree requirements at the institution to which you wish to transfer. The sooner you begin to make at least tentative decisions concerning your education after Middlesex, the better the chances are you will select those courses to best meet your needs.



Wednesday, February 13th

11am-1pm

Middletown, Student Lounge

Attending Schools

- Central CT State University
- Eastern CT State University
- Southern CT State University
- Western CT State University
- Quinnipiac University (Hamden)
- University of Connecticut (Storrs)
- University of New Haven (West Haven)
- University of Saint Joseph (West Hartford)
- Bay Path University (Massachusetts)

Spring 2019 Event Calendar

Career Development and Counseling Center

January 2019						
M	Tu	W	Th	F	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January	Time	Location
1/24 SPRING CLASSES BEGIN		

February 2019						
M	Tu	W	Th	F	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

February	Time	Location
2/11 Coaching for Student Success S1-How Do I Succeed	12:30	Wheaton 305A
2/13 Mini-transfer Fair	11a-1p	Student Lounge
2/19 Coaching for Student Success S1-How Do I Succeed	2:00	Wheaton 305A
2/20 How to Use Focus, a Career Exploration Tool	12:30	Wheaton 305A

March 2019						
M	Tu	W	Th	F	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

March	Time	Location
3/4 Coaching S2-Stopping Bad Habits & Learning Productive Tips	12:30	Wheaton 305A
3/5 Coaching S2-Stopping Bad Habits & Learning Productive Tips	2:00	Wheaton 305A
3/6 How to Prepare or Update Resumes and Cover Letters	12:30	Wheaton 305A
3/18 Coaching S3-Who is Here to Help	12:30	Wheaton 305A
3/19 How to Use College Central Network	2:00	Wheaton 305A
3/26 Coaching S3-Who is Here to Help	2:00	Wheaton 305A
3/27 How to Prepare or Update Resumes and Cover Letters	12:30	Wheaton 305A
3/28 CCSU Advisor *Appointments Only-Please Call		Founders 121

April 2019						
M	Tu	W	Th	F	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

April	Time	Location
4/1 Coaching S4-Becoming an Active Learner	12:30	Wheaton 305A
4/8 How to Use College Central Network	12:30	Wheaton 305A
4/9 Coaching S4-Becoming an Active Learner	2:00	Wheaton 305A
4/10 How to Dress Professionally-Fashion Show	12:30	Student Lounge
4/15 Graduation Applications Due (May Completers)		
4/22 Coaching S5- Ways to Still Succeed & Future Planning	12:30	Wheaton 305A
4/23 Bay Path University- On Campus	11a-1p	Founders CAF
4/23 Coaching S5- Ways to Still Succeed & Future Planning	2:00	Wheaton 305A

May 2019						
M	Tu	W	Th	F	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

May
5/11 Last Day of Scheduled Classes
5/30 Commencement 6:00pm
5/13 Final Exam Week

A Success Workshop Series to help you take charge of your college experience!



These workshops are part of MxCC's **Coaching for Student Success Series**, a success workshop series to help you take charge of your college experience.

These workshops will help you identify where your strengths may be and areas to pay attention to. Learn strategies for setting long-term and short-term goals.

Let's start off the semester right and strategize!

**Spring 2019
Room 305A**

**MONDAYS @12:30
TUESDAYS @2:00**

Session 1 2/11 & 2/19
How Do I Succeed-
Intro to Goal Setting

Session 2 3/4 & 3/5
Stopping Bad Habits
and Learning
Productive Tips

Session 3 3/18 & 3/26
Who is Here to Help

Session 4 4/1 & 4/9
Becoming an Active
Learner

Session 5 4/22 & 4/23
3 Ways to Still
Succeed-Looking
to the Future

**Presented by:
Pam Frost & Emily
Canto**

NETA Scholarship 2019

DEADLINE: Friday, April 5th

Each year the New England Transfer Association awards up to six \$1,000 scholarships to local transfer students.

Scholarship applicants must:

- Have a minimum Grade Point Average of 3.25
- Be eligible to receive an Associate's degree during the 2018-19 academic year
- Transfer from a NETA affiliated two-year school to a NETA affiliated four-year school
- Successfully complete 30 credits from the sending institution

Interested students should provide the selection committee with the following:

- Completed application with nomination from a NETA member
(MxCC's NETA Representative is Ricky Barrett, Founders Hall,
Room 121, 860-343-5823)
- Official college transcripts from all colleges attended
- Essay detailing educational and career goals
- Recommendation from faculty, advisor or counselor

Scholarship Nomination Form: Control + Click on the NETA Icon Below

Questions can be sent to:

Jillian Gabryel
Scholarships Chair
Assistant Director of Transfer Admissions
American International College
EMAIL: jillian.gabryel@aic.edu



Scholarship Website Search Engines

For many students, finding the funds to attend college is a challenge. Many students will qualify for assistance from federal financial aid, need based monies, that may be obtained through filing the FAFSA (www.fafsa.ed.gov). There often are funds available through the college or university that a student attends which may be awarded in the form of a grant, merit scholarship, or funded via a foundation, to list a few. Some college honor societies will be able to assist students in identifying resources for scholarships. Students may also find that their or their parent's employer sponsors scholarships or other alternatives for funding college expenses.

There are also numerous sources of potential scholarships available through private sources, some corporate, some foundation, some government as well as through philanthropic groups and organizations. We would recommend that you only consider those resources that are free to the student to use; however, some of the scholarship sites may charge a fee. It takes time and energy to find these resources but the payoff, literally, may be what is necessary for you to find additional funding streams to afford college. Listed below are some of the better-known websites to use in searching for scholarship information. Please recognize that these resources may change over time.

<http://mxcc.edu/financial-aid/scholarships/>

<http://www.mycollegescholarship.org/>

<http://www.superscholar.org/scholarships/25-popular-college-scholarships/>

<https://studentaid.ed.gov/types/grants-scholarships/finding-scholarships>

<http://www.fastweb.com/>

<http://www.free-4u.com/>

<https://www.scholarships.com/>

<http://www.collegescholarships.org/studentscholarships.org/>

If you would like assistance in utilizing these sources or discuss alternative ways by which you might be able to tap into these resources, please do not hesitate to contact the Career Development and Counseling Center, Founders Room 121, to find a time to meet with a counselor.