Registration for training is required. Location for training will be given upon registration.
Complete schedule available at: http://mxcc.edu/ett/

Register by emailing mxccdistance@mxcc.commnet.edu with your name, phone number, date, time and title of the training session you would like to attend. Please register at least 24 hours in advance of training to avoid workshop cancellations due to low/no enrollment.

**Getting Started with Blackboard**
*Prerequisites: Faculty have attended Getting Started with Blackboard Learn.*
This session will show how to create columns in Grade Center as well as how to create weighted total or total columns for grade calculation.
- Friday, 9/6/19, 9:30 am - 11:30 am
- Friday, 9/13/19, 1:00 pm - 3:00 pm
- Saturday, 10/5/19, 1:30 pm - 2:30 pm

**Grade Center in Blackboard**
*Prerequisite: Faculty have attended Getting Started with Blackboard Learn.*
This workshop focuses on how to create grade columns as well as weighted total or total columns for grade calculation. An ongoing grade calculation will be explained and practiced. Bring your course syllabus, so you will have an opportunity to create grade columns based on your grading policy.
- Friday, 9/20/19, 9:30 am - 11:00 am
- Friday, 9/20/19, 1:00 pm - 2:30 pm
- Saturday, 11/2/19, 1:30 pm - 2:30 pm
- Saturday, 12/7/19, 1:30 pm - 2:30 pm

**Blackboard Learn: Grade Center and Tests**
*Prerequisite: Faculty have attended Getting Started with Blackboard Learn.*
This workshop will have two parts. The first part will cover Grade Center, how to create grade columns, as well as how to create weighted total or total columns for grade calculation. The second part will cover how to create an online test and provide tips on how to import test banks from publishers.
- Friday, 9/27/19, 9:30 am - 11:30 am

**Google Docs**
Discover and explore Google Docs. A free Web-based application in which documents, spreadsheets, presentations, and forms may be created, edited and stored online. Files may be accessed from any computer with an Internet connection and a full-featured Web browser.
- Friday, 10/4/19, 10:00 am - 11:30 am

**Gamify Your Classroom with Kahoot**
Kahoot! is a free game-based learning platform that makes learning fun and engaging. With Kahoot!, you can easily gamify your classroom on any subject and on any device. In this workshop, we will learn how to create a Kahoot, how to launch and play Kahoot! games, and how to access the reports. We will also brainstorm how you can use Kahoot! as an assessment tool in your class.
- Friday, 10/11/19, 10:00 am - 11:00 am

**Protect Your Identity Online**
Have you Googled yourself? Surprised with how much personal data is out there? Concerned about identity theft? In this workshop we will discuss the steps we can take to keep our privacy in an increasingly digital world.
- Friday, 11/22/19, 10:00 am - 11:30 am