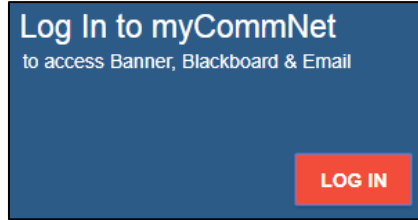


# How To Make a Payment Online Step by Step

**STEP 1:** Log in to your account via my.Commnet.edu



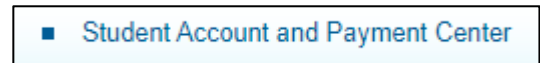
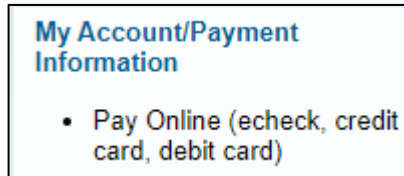
**STEP 2:** Click on Banner Student & Faculty Self-Service. Note: You may be prompted to select a college if you have attended multiple community colleges. Select the college you are making the payment for and continue to step 3.



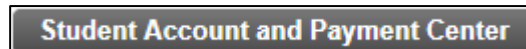
**STEP 3:** Click the Billing/Payment tab.



**STEP 4:** Select the first block, My Account/Payment Information, and on the drop-down select Student Account and Payment Center.



**STEP 5:** At the bottom of the page select the gray button like the one below.



**STEP 6:** You will be redirected to TouchNet, the system for online payments. After selecting the college you wish to make a payment for, if applicable, click the green button to make a payment.



**STEP 7:** Follow all the prompts and fill in the information required. Once your payment is complete, save your receipt for your records.

