

# What Successful Students Do

Successful students become personally involved in college; put forth quality effort, and know that they are solely responsible for their learning and motivation. College grades are based on performance, not just effort.

## PLAN & ORGANIZE

- Set goals
- Know what is expected; read the syllabus and policies
- Preview/skim assignments to decide how to approach them
- Manage time and workload to ensure they have the energy and time to devote to class and study
- Create a timeline to divide big tasks into manageable parts

## MONITOR THEIR OWN WORK

- Check their progress against timelines
- Troubleshoot issues and prioritize
- Keep track of their assignments and grades
- Ask themselves if they are doing their best work

## DIRECT THEIR OWN LEARNING

- Create an optimal study/ learning environment
- Motivate themselves & have the mindset to achieve their goals
- Actively learn: they focus, listen, ask questions, take notes, do the homework
- Persist. They don't give up, especially when something does not come easily
- Communicate with the Instructor; get to know their advisor
- Learn to control the things they can control, then control them.
- Link classroom learning to career goals

## SELF-REFLECT

- Evaluate how the task went & be honest
- Ask what could they have done differently for a better outcome
- Plan for the next assignment/test: what changes can they make
- Ask for help - Utilize other resources for assistance

