Student Technology Resources

Distance Learning/Educational Technology
(860) – 343 -5756
mxccddistance@mxcc.commnet.edu
http://mxcc.edu/distance
Chapman 701B/C
Middlesex Community College
Middletown, Connecticut
Student Technology Resources

Net ID and Password – all 12 Connecticut community colleges

Campus Computers
Computer Labs
Computer Classrooms
College Library
&
Secured Network

Student Self-Service
Course Schedule, Textbook, Grades,
Registration, Financial Aid,
Academic history

Blackboard
Syllabus,
announcement, discussions,
lecture notes, tests

Office 365
Email
MS Office, One-Drive, MS Teams

Library Databases
Journal articles, newspapers

myCommNet

My.commnet.edu
NetID

Your Student (Banner) ID is part of your NetID.

For example, if your student/Banner ID# is @00898909

Your NetID will be:

00898909@student.commnet.edu
Banner ID (Student ID)

May be found on:
- Confirmation letter from Admission’s Office
- a receipt from the Business Office.
- @8-digit number
- @00898909
Look Up NetID

http://supportcenter.ct.edu/netid/lookupnetid.asp

This utility can be used to search for your NetID. Enter your last name, birth date, and last 4 digits of SSN, then click the button to search for your NetID.
New Students at MxCC

If you have taken a credit or non-credit course at any of 12 Connecticut community colleges before and have used the NetID and password, you use the same NetID and Password to access MyCommNet or computers on MxCC campus.
NetID Initial Password

If you are a brand new MxCC student and have not logged into a campus computer or MyCommNet yet, use the initial password.

- Initial password is 8 characters long:
  - First 3 letters of your birth month (first letter capitalized)
  - The & symbol (Shift + 7)
  - Last 4 digits of your social security number.
NetID Initial Password

For example, if you are born in April and the last four – digit of your social security is 6789, your initial password would be:

Apr&6789
Use NetID and Password

Log on to My.commnet.edu or a campus computer:

Example:
- NetID: oo8g8gog@student.commnet.edu
- Password: Apr&6789

After three failed login attempts into an on-campus computer or MyCommNet, you are locked out.

Wait 30 minutes, and your will be unlocked automatically and can try to login again.
New Password

If you have logged into the System correctly with proper NetID and Initial Password

- The System will immediately ask you to create a new Password.
New Password

Your new password must be:

- At least 8 characters long
- Have at least 3 of the 4 following items:
  - Capital letter (ABCD)
  - Lower case letter (abcd)
  - Number (1234)
  - Symbol (for example: ?!@&)

New Password

Do not use personal information - your name, birthday, or SS# in your password.

Example of acceptable new password:

Flower2020
MyCommNet-Security Question and Answer

When you first time log on to MyCommNet, you will be asked to choose a security question and answer it.

It is **IMPORTANT** to choose a question to which you will remember the answer (exact words you have typed).

With the security question/answer, you are able to create a new password on your own.

https://supportcenter.ct.edu/netid/pswrdmenu.asp
Public Area – Search for Courses

Course Search

Term: Fall Term 2020
College: Middlesex CC

Select a Subject
- All
- Accounting
- Admin. Office Procedures *
- American Sign Language
- Anthropology
- Arabic
- Architecture
- Art
- Astronomy
- Automotive
- Biology
- Biomedical Engineering
- Boating *
- Business *
- Business & Industry
- Business Office Technology
- Business, Entrepreneurship
- Business, Finance
- Business, General
- Business, Management
- Business, Marketing

Instructional Method

by Start Time:
- Hour
- Minute
- am/pm

by End Time:
- Hour
- Minute
- am/pm

by Days:
- Mon
- Tues
- Wed
- Thu
- Fri
- Sat
- Sun

Get Courses
Reset
CT COMMUNITY COLLEGES
SAFE LEARNING OPTIONS
FOR FALL 2020

REGARDLESS OF THE TYPE OF CLASS YOU TAKE, ALL STUDENTS HAVE ACCESS TO THE SAME SUPPORT, BOTH ONLINE AND ON GROUND:
• Basic Needs Support
• Career & Pathway Advising
• Career & Employment Services
• Counseling & Ability Services
• Supplemental Instruction
  • Student Life
  • Tutoring

**Online**
anytime (ONLN)
Fully online with no on-campus meeting times

**LRON**
Online on a schedule
Fully online, but LIVE with an instructor during the scheduled days and times

**Hybrid**
(HYBR)
Meetings alternate between online and on-campus

**OLCR**
Online with occasionally scheduled on-campus meetings

**On Ground**
Meets on campus during scheduled days and times
# Course Search Result

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<th>Subj</th>
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**Course Information**

- **Open Seats**:
  - Cap: 24
  - Act: 4
  - Rem: 20
  - Instructor: Amy M Prescher

- **Textbook Info**:
  - textbook info

- **Dates and Locations**:
  - 08/26-12/15 FCHAP 808A
  - 08/26-12/15 F_OL 701B
  - 08/26-12/15 F_OL 701B
  - 08/26-12/15 FSNOW 413
NetID and Password

Log In to myCommNet
to access Banner, Blackboard & Email

LOG IN

Enter password

00701015@mxcc.commnet.edu

Forgot my password

The Connecticut State Colleges and Universities Information Technology (IT) resources are solely for use by authorized users. By accessing this system you are agreeing to abide by the Acceptable Use Policy and related policies.
Select the appropriate college link to access your academic data.

- Middlesex Community College
- Quinebaug Valley Community College
- Three Rivers Community College
- Tunxis Community College
This is where to find your final grades.

This is where to request your transcript.
Office 365 – Email, MS Teams, One-Drive

- My.commnet.edu – click on the “mail” icon at the upper right panel.
- Direct access – portal.office.com
Office 365 – Email

- Check college email regularly.
After you have clicked on the Blackboard icon, you will be asked to enter your NetID and Password to sign in to the Blackboard Learn system.
Seven days before the first day of a class, you will be able to go to the Blackboard site.
All MxCC online/hybrid/LRON courses and on-campus courses use Blackboard. Syllabus, class files, announcement, email, assignment drop box, and exams.
In My Institution page, Blackboard Essential Skills for Students – Instructions/Tutorials
Live Real-Time Orientations for Online Students

MxCC Distance Learning, [http://mxcc.edu/distance](http://mxcc.edu/distance). Click on *Live Real-Time Orientation* link for Schedule.

The orientation is provided via WebEx. 30 minutes before a session, the access link goes live.
Virtual Class Meetings – LRON

• WebEx – Professor will send you the meeting link. Download WebEx app.

• MS Teams – Portal.office.com – download the app. Professor will add a class team.

• Blackboard Collaborate Ultra – within Blackboard course shell – will be implemented in Fall 2020.

Tutorials and instruction can be found at
https://mxcc.edu/distance/lron/
Go to MxCC Home Page:
http://mxcc.edu

Click on Online Learning link. Click on Student Technology Resources link
STUDENT TECHNOLOGY RESOURCES

MxCC provides technology resources to keep students connected to the college and provide online support in various academic capacities. To access technology resources such as campus computers, wireless network, student email, MyCommNet, Student Self-Service, Blackboard,

- Student Technology Resources Videos
- Student Technology Resources Presentation (PDF)
MxCC IT Service

- Need help logging onto campus computers.
- Have NetID and Password questions and reset.
- Problem with WebEx or MS Teams

Contact IT

- 860.343.5711
- Wheaton Hall Room 304
- mx-it@mxcc.commnet.edu
MxCC Distance Learning

Need Help with MyCommNet or Blackboard?

- 860.343.5756
- mxccdistance@mxcc.edu
- http://mxcc.edu/distance
- Chapman -701 B/C
- Monday – Friday, 8:00 am to 4:00 pm
- 860-723-0221 (24x7 Help Desk)
  - Password Reset
  - Blackboard
  - MyCommNet, Banner Self-Service, WebEx, MS Teams, Blackboard Collaborate
MxCC Records Office

Contact Records Office if:

- You are a continuing or re-admit student.
- Have questions about Student Self-service.
- 860.343.5724
- Founders Hall Room 153
MxCC Library

Have questions regarding library online services?
Library databases?
Information literacy training?

Contact the Library at
860.343.5830
Chapman Hall – first floor
mx-library@mxcc.edu
http://mxcc.edu/library