



Middlesex Community College  
**Accounting Technician Certificate**  
 GRADUATION CHECKLIST

**2020/2021**  
**CATALOG**

Requirements				
Course	Prerequisite(s)	Cr	Grade	Semester Taken
<b>Choose from the following:</b> <ul style="list-style-type: none"> <li>○ ACC*100 Basic Accounting</li> <li>○ ACC*113 Principles of Financial Accounting</li> </ul>	<a href="#">See course description</a>	3		
<b>Choose from the following:</b> <ul style="list-style-type: none"> <li>○ ACC*113 Principles of Financial Accounting</li> <li>○ ACC*117 Principles of Managerial Accounting</li> </ul>	Completion of ACC*113 or ACC*115	3		
ACC* 125 Accounting Computer Applications I	Completion of ACC*113	3		
<b>Choose from the following:</b> <ul style="list-style-type: none"> <li>○ BBG*294 Business Internship</li> <li>○ BBG*295: Co-op Work Experience 1</li> </ul>	<a href="#">See course description</a>	3		
<b>Computer Course Elective- choose from the following:</b> <ul style="list-style-type: none"> <li>○ CSC*101</li> <li>○ CSA*140</li> <li>○ CST*201</li> </ul>	<a href="#">See course description</a>	3		
CSA* 135: Spreadsheet Applications	Eligible for either ENG*101E or ENG*101	3		
BBG*115: Business Software Application	Eligible for either ENG*101E or ENG*101	3		
<b>Total Credits 21</b>				

# Accounting Technician Certificate



Deadline to Apply:

## GRADUATION CHECKLIST

Graduation Year: 20 \_\_\_\_\_

Fall: December 1<sup>st</sup>

2020-2021

Year of Catalog being used \_\_\_\_\_

Spring/Summer: April 15<sup>th</sup>

\_\_\_\_\_  
NAME (First Name, Middle Initial/Name is optional, Last Name) @ \_\_\_\_\_  
BANNER ID

\_\_\_\_\_  
STREET ADDRESS TOWN ZIP PHONE#

Please note: All graduation correspondence will be sent to your college assigned email.

Please be advised that your name and academic major will be printed in the commencement brochure and your academic major will be announced at the graduation ceremony if you choose to attend. Please notify the Enrollment Services Office if you do not wish your information to be printed or announced.

Other college transfer credits to be used? Yes  No

From which college? \_\_\_\_\_

Are they on file at MxCC? Yes  No

Are you applying for more than one degree? Yes  No

If yes, which curriculum? \_\_\_\_\_

### Graduation Requirements:

Have been met  Will be met at the end of: Fall semester  Spring Semester  Summer Semester

Minimum Required GPA for Graduation is 2.0 Current GPA: \_\_\_\_\_

\_\_\_\_\_  
ADVISOR'S SIGNATURE\* & DATE

\_\_\_\_\_  
STUDENT'S SIGNATURE\* & DATE

*\*Typed name is acceptable for signature.*

Electronic Submissions: This form must be submitted to [MX-Registrar@mxcc.edu](mailto:MX-Registrar@mxcc.edu) from student's official college email address.