



**Health Care Administration**  
**Associate in Science Degree**  
**Career-Oriented Program**  
**GRADUATION CHECKLIST**

**2021/2022**  
**CATALOG**

This program is a Career-Oriented Degree that provides skills and knowledge, often in the form of a credential or qualification, that allow for direct entry into the work force. These degrees may serve as transfer degrees with or without a guarantee that additional credits will not be needed at the baccalaureate level within the CSU system.

Category	Course	Prerequisite(s)	Cr	Grade	Semester Taken
<b>First Semester (Fall) – 15 credits</b>					
Gen Ed: <a href="#">Aesthetic Dimensions</a>		<a href="#">See course description</a>	3		
Gen Ed: Written Communication	ENG*101: Composition	<a href="#">See course description for placement</a>	3		
Program Requirement	HIM*101: Medical Terminology	Eligible for <a href="#">ENG*101</a> or <a href="#">ENG*101E</a>	3		
Program Requirement	HIM*105: Introduction to Health Information Management	None	3		
Elective (Recommended: CCS*101)		<a href="#">See course description</a>	3		
<b>Second Semester (Spring) – 15 credits</b>					
Program Requirement	CSA*135: Spreadsheet Applications	Eligible for <a href="#">ENG*101</a> or <a href="#">ENG*101E</a>	3		
Gen Ed: Oral Communication		<a href="#">See course description</a>	3		
Gen Ed: Quantitative Reasoning	MAT*167: Principles of Statistics	Eligible for ENG*101 or ENG*101 E and MAT*137 or MAT*137 E (or higher) with a grade of "C" or better OR eligible for ENG*101 or ENG*101 E and math placement.	3		
Gen Ed: Social Phenomena	ECN*102: Principles of Microeconomics	Eligible for either ENG*101E or ENG*101 and eligible for either MAT*137E or MAT*137	3		
Program Requirement	BMG*202: Principles of Management	Eligible for <a href="#">ENG*101</a>	3		
<b>Third Semester (Fall) – 16 credits</b>					
Gen Ed: Scientific Reasoning	BIO*115: Human Biology	Eligible for ENG*101 and eligible for MAT*137 or higher	4		
Gen Ed: Social Phenomena	ECN*101: Principles of Macroeconomics	Eligible for either ENG*101E or ENG*101 and eligible for either MAT*137E or MAT*137	3		
Program Requirement	ACC*113: Principles of Financial Accounting	Eligible for either ENG*101E or ENG*101 and eligible for MAT*137	3		
Program Requirement	HIM*113: Healthcare Delivery Systems & Reimbursement	Eligible for either ENG*101E or ENG*101 and eligible for MAT*167	3		
Directed Elective (ACC, BBG, BFN, BMG, BMK, CS*)		<a href="#">See course description</a>	3		
<b>Fourth Semester (Spring) – 15 credits</b>					
Gen Ed: Historical Knowledge	Choose one: <input type="radio"/> HIS*201: United States History I <input type="radio"/> HIS*202: United States History II	None	3		
Gen Ed: Written Communication		<a href="#">See course description</a>	1		
Program Requirement	BIO*203: Pathophysiology	BIO*115 OR BIO*212 with a grade of "C" or better	3		
Program Requirement	HIM*220: Supervision/Quality Management	HIM*105 with a grade of "C" or better.	3		
Directed Elective (ACC, BBG, BFN, BMG, BMK, CS*)		<a href="#">See course description</a>	3		
<b>TOTAL CREDITS</b>				<b>61</b>	

# Health Care Administration Associate in Science Degree Career-Oriented Program



Deadline to Apply:

## GRADUATION CHECKLIST

Graduation Year: 20 \_\_\_\_\_

Fall: December 1<sup>st</sup>

2021-20212

Year of Catalog being used \_\_\_\_\_

Spring/Summer: April 15<sup>th</sup>

\_\_\_\_\_  
NAME (First Name, Middle Initial/Name is optional, Last Name) @ \_\_\_\_\_  
BANNER ID

\_\_\_\_\_  
STREET ADDRESS TOWN ZIP PHONE#

Please note: All graduation correspondence will be sent to your college assigned email.

Please be advised that your name and academic major will be printed in the commencement brochure and your academic major will be announced at the graduation ceremony if you choose to attend. Please notify the Enrollment Services Office if you do not wish your information to be printed or announced.

Other college transfer credits to be used? Yes  No

From which college? \_\_\_\_\_

Are they on file at MxCC? Yes  No

Are you applying for more than one degree? Yes  No

If yes, which curriculum? \_\_\_\_\_

### Graduation Requirements:

Have been met  Will be met at the end of: Fall semester  Spring Semester  Summer Semester

Minimum Required GPA for Graduation is 2.0 Current GPA: \_\_\_\_\_

\_\_\_\_\_  
ADVISOR'S SIGNATURE\* & DATE

\_\_\_\_\_  
STUDENT'S SIGNATURE\* & DATE

*\*Typed name is acceptable for signature.*

Electronic Submissions: This form must be submitted to [MX-Registrar@mxcc.edu](mailto:MX-Registrar@mxcc.edu) from student's official college email address.