PREPARING FOR YOUR ONLINE CLASS
A PRINTABLE CHECKLIST

BEFORE YOUR ONLINE CLASS STARTS
https://mxcc.edu/distance/getting-started

1. Take the Self-Assessment Test
2. Log on to your online class
3. Test your college email
4. Prepare your Computer, Internet Connection, and Browser
   - Pop ups blocker disabled for “ctccs.blackboard.com”
   - Approved browser (Google Chrome or Mozilla Firefox)
   - Run a browser test
5. Double-check the Course CRN and Payment Information
6. Learn Basic Features in Blackboard
7. Purchase your textbooks
8. Technical Help – retain help desk information in case support is needed.