MxCC Distance Learning Documentation

View Faculty Schedule

1. Log on to **my.ctstate.edu using NetID and password.**

2. In the **Faculty Self-Service** tab, select **Manage Active Assignments**.

Faculty Self-Service

Browse Classes
Browse Course Catalog
Enter Grades
WDCE - Track Attendance
View Class Roster
Enter Office Hours
Manage Active Assignments
Access Faculty Resources
Important Academic Deadlines
Access Disability Support Information
Access Course Evaluation Reporting

3. On the Manage Active Assignments, faculty will see their detailed course schedule in list by semester.